First Name Last Name

Street Address

City, State 00000

T: 555.555.5555 email@gmail.com

*Education*

Hostos Community College/CUNY, Bronx, NY Expected Graduation: June 2017

***Associate in Science Degree: Community Health***

*Major Courses*

Introduction to Community Health Education, Bilingual Issues in Community Health,

Substance Use and Abuse, Nutrition, Contemporary Health Issues, Interpersonal Relations and Human Sexuality

*Experiences*

Bronx Health Link, Bronx, NY 05/2016-Present

**Community Health Worker**

* Provide health screenings, referrals and information to community members.
* Assist clients in completing applications to access health benefits.
* Coordinate and deliver health care presentations to the community.
* Participate in health fairs and distribute pamphlets.

Yes We Are Organization, New York, NY 02/2014-04/2016

**Outreach Worker**

* Coordinated community events and increased enrollment up to 85%.
* Managed a caseload of 10 to 15 clients and oversaw their well-being.
* Conducted home visits and documented case notes.
* Collaborated with community partners to discuss preventive care.

P.S. 97, Bronx, NY 02/2015-12/2015

**School Aide**

* Greeted students and discussed school policies and regulations.
* Issued metrocards and lunch forms as requested.
* Managed attendance log and contacted parents regarding absences.
* Attended meetings, special events and parent-teacher conferences.

*Skills*

* Languages: English, Spanish and Italian
* Intermediate in MS Word, PowerPoint
* Strong verbal and written communication skills
* Strong analytical and researching skills
* Team player and detail-oriented
* Type 75 wpm