**First Name Last Name**

Street Address

City, State 00000

555.555.5555 email@gmail.com

**Education**

Hostos Community College/CUNY, Bronx, NY Expected Graduation: June 2017

**Associate in Science Degree: Community Health**

**Major Courses**

Introduction to Community Health Education, Bilingual Issues in Community Health,

Substance Use and Abuse, Nutrition, Contemporary Health Issues, Interpersonal Relations and Human Sexuality

**Experience**

Bronx Health Link, Bronx, NY 05/2016-Present

**Community Health Worker**

* Provide health screenings, referrals and information to community members
* Assist clients in completing applications to access health benefits
* Coordinate and deliver health care presentations to the community
* Participate in health fairs and distribute pamphlets

Yes We Are Organization, New York, NY 02/2014-04/2016

**Outreach Worker**

* Coordinated community events and increased enrollment up to 85%
* Managed a caseload of 10 to 15 clients and oversaw their well-being
* Conducted home visits and documented case notes
* Collaborated with community partners to discuss preventive care

P.S. 97, Bronx, NY 02/2015-12/2015

**School Aide**

* Greeted students and discussed school policies and regulations
* Issued metrocards and lunch forms as requested
* Managed attendance log and contacted parents regarding absences
* Attended meetings, special events and parent-teacher conferences

**Skills**

* Languages: English, Spanish and Italian
* Intermediate skills in MS Word and PowerPoint
* Strong verbal and written communication skills
* Team player and detail-oriented
* Type 75 wpm
* Strong analytical and research skills