**Name**

*Address | City, State Zip |*

*Email | Phone*|

Date:

Name of Contact Person

Job Title}

Company Name

Address

Dear Mr, Mrs, Ms..:

I am extremely excited about the available position of a Radiology Technologist in your hospital. I am pleased to send you my resume and application for this position. Apart from having excellent technical knowledge of the equipment used in diagnosis, I am dedicated and passionate towards my work.

As a recent graduate of Hostos Community College with my Associate in Applied Science degree in Radiologic Technology, I have interned at various hospitals and can handle x-ray machines, CT scan, and MRI scans. My communication skills and experience will help in effectively interacting with patients. I have the knowledge and ability to draw detailed reports to be presented to doctors.

I have attached my resume with this application to provide more details about my qualifications. Thank you for your time and I look forward to an interview with you.

Sincerely Yours,

Name

Enclosures:

* Resume
* Hard copy of Radiologic Technology Degree