

**COLLEGE-WIDE SENATE**

**GENERAL MEETING**

Online Senate Meeting on Zoom

Thursday, October 21, 2021

3:30 – 5:15 PM

**Senate Meeting Minutes**

**Present:**

* **Allied Health**: Professors Ronette Shaw, Rayola Chelladurai and Diana Macri
* **Behavioral and Social Sciences**: Professors Ernest Ialongo (Senate Chair), Nancy Genova, Felipe Pimentel
* **Business**: Professors Claude Fernandez and Carol Huie
* **English**: Professors Alexandra Milsom, Krystyna Michael, Sean Gerrity
* **Education**: Professors Jacqueline DiSanto, Michael Gosset, Eunice Flemister, and Iris Mercado
* **Gittleson Representative**: Clifton Pierce
* **Humanities**: Professors Humberto Ballesteros, Thomas Beachdel, Emmanuel Velayos Larrabure, Catherine Lewis, and Weldon Williams
* **Language and Cognition**: Professors Mildred Rabry and Karin Lundberg
* **Library**:  Professor Jorge Matos
* **Mathematics**: Professors Alexander Vaninsky, Edme Soho and Moise Koffi
* **Natural Sciences**: Professors John Gillen and Debasish Roy
* **Higher Education Officers** **(HEOs):** Mr. Carlos Rivera, Ms. Silvia Reyes, Ms. Alba Lynch, Ms. Cynthia Morales-Delbrun, Ms. Elizabeth Wilson, Mr. Iber Poma, Ms. Marsha Milan-Bethel, Mr. Raymond Perez, Mr. Mejia Theudys, Mr. Travaras Geter, Ms. Safiya Faustin, Mr. Michael Martinez
* **University Faculty Senate (UFS)**: Professors Eugena Griffin, Gail August, and Julie Trachman
* **PSC**: Professor Craig Bernardini
* **Public Safety/Maintenance**: PS Officer Clara Albino
* **Senate At-Large Faculty Representatives**: Professors Hector Soto (Senate Vice-Chair), Clara Nieto-Wire, Natasha Yannacañedo, Juno Morrow, Carl Grindley, Stacey Cooper, Damaris-Lois Lang, Andrew Connolly, Elys Vasquez-Iscan
* **Adjunct Representative**: --
* **Student Government Association Representatives (SGA)**: Mr. Brian Carter, Mr. Abdul Abubakar, Mr. Junior Carela, Ms. Bouampoundi Brigitte Thiombiano, Ms. Sonya-Jo Hamilton

**Absent:**

* **CLT Representative**: Mr. Marino Corniel
* **Higher Education Officers** **(HEOs):** Ms. Yvonne Rosario Quiroz
* **Senate At-Large Faculty Representatives**: Professor Matt Moses
* **Adjunct Representative**: Professor Ruben Worrell; 1 vacancy
* **Student Government Association Representatives (SGA)**: Mr. Raymond Flowers, Ms. Brittany Lanzano

**Excused Absence:**

* **Higher Education Officers** **(HEOs):** Ms. Daliz Perez-Cabezas

**Non-Voting Members:**

President Daisy Cocco De Filippis, Provost Charles Drago, SVP Esther Rodriguez Chardavoyne, Ms. Emily Tenzer Santoro (HEO Organization Chair), Parliamentarian Mr. Shmuel Gerber, Mr. Eugene Sohn

**Guests**:

Jamie Woody, Latoya Jeffers, Johanna Arroyo Peralta, Sara Rodberg, Fabian Wander, Diana Kreymer, Wendy Small-Taylor, Jason Libfeld, Alisa Roost, Jerry Rosa, Jewel Jones, Joyce Dais, Terrence Brown, Johanna Gomez, Sherese Mitchell, Ashant’e Diggs, Linda Miles, Marcelo Viana Neto, Maria Cano, Lillian Morales, Elvir Dincer

1. Call to Order

The Roll was called to identify voting Senators

Quorum established at 3:39M

Senate called to order at 3:39 PM

60 senators

2. Acceptance of Agenda

 Approval of agenda: Accepted as pre-circulated; with the additions of a. and b. added with no

objections

a. Senate Chair Ialongo asked to add CWCC report to Reports of Senate Standing Committees

b. Senate Chair asked to add open discussion about morale and

retention under New Business

Any objections? None.

Agenda accepted with minor additions

3. Approval of September 23, 2021 Senate Minutes

Any corrections to minutes?

Prof. Sherese Mitchell asked about missing items.

Chair requested a copy of missing text for next Senate meeting.

Chair motioned to accept these minutes on proviso that Senate will vote on text submitted by Prof. Mitchell.

The minutes of September 23, 2021: Accepted as pre-circulated.

4. Chair’s Report

●      Welcome New Senator

○      The Chair welcomed SGA Senator Brittany Lanzano

●      Curriculum

○      The Chair reported that Prof. Mitchell met with the SEC, it was a productive meeting, and that the SEC looks forward to working together in the future

●      Senate Reps on College-Wide Committees

○      The Chair reported that since August a number of Senators were appointed to college-wide committees:

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| --- | --- |
| McKenzie Scott Gift Advisory Corps | Prof. Catherine Lewis |
|   |   |
| Degree Program Assessment Committee | Prof. Catherine Lewis |
|   |   |
| General Education Pathways Assessment Committee | Prof. Jacqueline DiSanto |
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| Senate Reps on Search Committees | Prof. Ernest Ialongo-Provost |
|   | Mr. Carlos Rivera-SDEM |
|   | Ms. Daliz Perez-Cabezas-Continuing Ed |
|   | Prof. Hector Soto-Institutional Advancement |

* + Names were submitted for Presidential working groups on college mission pillars; the SEC will defer to the President to make the announcement on the working groups
* Shared Governance at College of Staten Island (COSI)
	+ The Chair shared that the President of COSI sought to revamp the shared governance plan at COSI to a purely advisory role, and is putting said plan before the BOT
	+ The Chair further recounted that a referendum was held at COSI that showed a lack of support for such a change
	+ The Chair noted that the UFS passed a resolution in support of the COSI Senate and in defense of shared governance, that the Council of Faculty Governance Leaders drafted a statement of support for this resolution, to which the Chair affixed his signature, and that both documents will be sent to the BOT
	+ The Chair finally noted his concern over the issue at COSI, and contrasted it with the shared governance experience at Hostos

●      CUNY emphasis on 70/30 (in person/online)

○      The Chair reminded the Senate that, as per the CUNY Bylaws, one of the duties of the Department Chairperson is to “Assign courses to and arrange programs of instructional staff members of the department” (Article IX, 9.3, 2); that the Hostos Charter of Governance uses the same language (Article VI, Section 2, G, 2); and that the Charter has the added language that “(The execution of this duty may be delegated to the Unit Coordinators)”.

○      This item will be discussed by the Council of Faculty Governance Leaders, and will likely come up at this coming Tuesday’s UFS meeting, at which the Interim Executive Vice-Chancellor Daniel Lemons will be speaking

5. President’s Comments

Senate Chair Prof. Ialongo noted that the President was unable to give her report at that moment owing to a last-minute meeting, and that the Senate will accommodate the change during the meeting. (Please see under New Business)

6. SGA President’s Comments

The SGA President announced that the SGA organized a variety of workshops to help students thrive in the digital era, as well as a workshop on financial independence. The SGA President also encouraged students to get vaccinated as a means to avoid student debt because of being withdrawn from classes if unvaccinated.

7. Charter Amendment: Second Presentation & Vote

a. New Unit - Global Humanities Unit, Humanities Department – Prof. Thomas Beachdel

Presentation by Prof. Beachdel

Any questions?

Vote

Y Total 58 (oral: 2)

N 0

A 0

Item passed

8. Curricular Items

Chair motioned to address COM 110 first. Any objections?

None

Humanities Department

Prof. Mitchell introduced Prof. Alisa Roost

Prof. Alisa Roost presented

Pathways Submission: COM 110

Any Questions or comments?

Parliamentarian Shmuel Gerber asked for clarification

No further questions.

Vote

Y Total 57 (oral: 2)

N 1

A 0

Item passed

Education Department

Prof. Mitchell introduced Prof. DiSanto

Prof. DiSanto presented

Course Revisions:

EDU 101, EDU 104, EDU 105, EDU 107, EDU 109, EDU 111, EDU 113, EDU 116, EDU

130, EDU 131, EDU 132, EDU 150, EDU 299

Vote (as package), no objections.

Any questions?

None

Y Total 57 (oral: 2)

N 0

A 0

Item passed

PED 201

Any questions?

None

Vote

Y Total 55 (oral: 2) 53 poll

N 0

A 1

Item passed

9. Other Non-Curricular Voting Items

a. None

10. Reports of the Senate Standing Committees

a. Senate Admissions and Retention Committee – Mr. Carlos Rivera

Mr. Rivera presented.

See Appendix.

Questions or comments?

Comments ensued:

Ms. Safiya Faustin

Prof. Craig Bernardini

Prof. Gail August

b. College Wide Curriculum Committee – Prof. Sherese Mitchell

Prof. Mitchell thanked the CWCC and Curriculum Office team.

Presented new curriculum submission form: Information for Curriculum Submission.

See Appendix.

Questions or comments?

None.

11. UFS Update

a. Prof. Julie Trachman

Prof. Julie Trachman presented.

See Appendix.

Questions or comments?

None.

12. New Business

a. Morale and Retention

The Chair recounted that at a recent meeting of the Senate Committee Chairs, the issue of how to handle the issue of low morale amongst some faculty and staff was raised. The Chair asked for input from the Senate, and will follow up with the Center for Teaching and Learning.

b. President’s Report

The President greeted the Senate, and noted she was asked at the last moment to participate in a conversation with the governor about the gender-based pay-gap, and advocated for community colleges in this regard. She reminded the Senate of all the information shared via *El Semanario*, and that its archives were also available. She further supported the move to more in person instruction as beneficial for the college and the students, and noted funds were secured to help alleviate student debt.

Chair Prof. Ialongo asked: Objections to extending 15 min? (at 5:01)?

None

We extend

Prof. Craig Bernardini asked about the make-up of the search committees for the various searches happening at the college. The President noted that all finalists will have a presentation and Q and A at public forums, and that committee members will be thanked at that time.

Any more questions?

None.

Chair asked: Any more New Business?

Ms. Sonya-Jo Hamilton (Senator) requested advice on where to send students experiencing panic attacks. The Chair directed the question to Mr. Fabian Wander (Senator), who requested the student reach out to the Counseling Center. Mr. Michael Martinez (Senator, Counseling Center) further encouraged students to reach out to the center and to contact him directly.

13. Adjournment

Motion to adjourn early

Prof. Soto seconded

Parliamentarian stated online meeting allowance will end Jan 15.

Chair: We will monitor this, and seek guidance from CUNY Central when necessary.

Meeting Adjourned at 5:15

 Submitted by

 Prof. Thomas Beachdel

**Appendix**:

10. Reports of the Senate Standing Committees

a. Senate Admissions and Retention Committee – Mr. Carlos Rivera

Our Admissions and Retention committee worked this past year to examine the Hostos enrollment process, including enrollment figures, and contemplated how we could make incremental yet impactful changes.  This group is aware of the university-wide decline in community college enrollment and is focused on addressing barriers that affect the enrollment process at Hostos. As a result, we created a series of enrollment-focused communications for prospective students and high school counselors. For the coming year, we want to optimize our enrollment communications approach. More than ever, students are utilizing different means of searching for college: digital ads, videos, websites, and social media.  With that in mind, we want to target our audience (freshmen/transfer/readmit) with a mix of these approaches to enhance our outreach efforts.

In addition, we reviewed the current student recruitment process and determined that we needed to expand upon our virtual recruitment offerings. Our committee was instrumental in the introduction of the first university-wide virtual college fair. We conducted internal outreach to our faculty and solicited their support to promote Hostos to prospective students in a spring and fall CUNY Virtual Fair.  These events included faculty presentations from the education, mathematics, public policy and law, business, allied health, and humanities units.  Several of our committee members participated in these events, demonstrating their commitment to our admissions and retention charge. As Chair of this committee, I extend a thank you to those faculty and administrative offices involved in helping us promote Hostos and further advance our mission.

For the coming academic year, we plan to continue reviewing various aspects of the enrollment process for our readmit students.  The goal is to positively impact our retention rates by reviewing all aspects of the enrollment process for our returning students.  Our committee’s charge is outlined on our Admissions and Retention Senate page.  With that charge in mind, we will continue to make recommendations (and take action) to increase the admission of students and maximize the retention rates for our currently enrolled students.

b. College Wide Curriculum Committee – Prof. Sherese Mitchell

**Information for Curricular Items**

1.    Your Department Curriculum Committee meets, discusses, and votes on curricular items.

2. An email is sent to: baudant@hostos.cuny.edu  smitchell@hostos.cuny.edu, curriculumoffice@hostos.cuny.edu before or on due date listed on chart on CWCC website.

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| --- |
| Include the following information when emailing the team to facilitate the process: |
| Dear Dean Audant, Professor Mitchell, Curriculum Office: The (***insert name of department***) curriculum committee met and passed the following:***List courses and description of the changes***   Below find the presenters for the above courses respectively:***List the presenters for the CWCC.*** (NOTE: The presenters will be documented as the same presenters for the Senate meeting unless otherwise indicated).    |

**Sample Letter of Submission of Curricular Items**

Dear Dean Audant, Professor Mitchell, and Curriculum Office:

The (***Education Department***) curriculum committee met and passed the following:

***List courses and description of the changes***

Attached please find the revised Course Revisions for ECE courses and one PED course.

EDU 101, EDU 109, EDU 111, and EDU 116 all have the identical ENG/ESL updates.  They can probably be voted on as a package.

EDU 104, EDU 105, EDU 107, EDU 113, EDU 130, EDU 131, EDU 132, EDU 150, and EDU 299 have the same ENG/ESL updates plus additional minimal punctuation, grammar, and vocabulary changes.  They may be able to be packaged under one vote.

Below find the presenters for the above courses respectively:

***List the presenters for the CWCC.*** (NOTE: these will be documented as the same presenters for the Senate meeting unless otherwise indicated).

Jacqueline DiSanto will be presenting all EDU courses.

Michael Gosset will present the PED course.

11. UFS Update

 a. Prof. Julie Trachman

Postscript:

UFS Plenary report Sept. 28, 2021

1) Reopening across the University (Chair, Prof. M. Burke):  i)Vaccination: Faculty and staff

are not required to be vaccinated at this time but will be expected to undergo regular Covid-

19 testing to show negative status.  Students are expected to download proof of vaccination

by Sept. 27, which then should be approved by Oct. 7. (Note: Dates may have shifted slightly

since the UFS last met.)   If the student does not meet these conditions, they could face

academic withdrawal, which then could affect financial aid, etc. Many feel there has been

inconsistent messaging from the Chancellory and variable messaging across the

campuses.  ii)Modalities of instruction for spring 2022: A mandate was just sent out that we

need to aim for 70% in person/hyflex vs. 30% online/hybrid for next semester.  Full time

faculty are required to teach at least one course in person.   It is not known if there would be

any flexibility to this mandate and it was suggested that there might not be a legal authority

to require full time faculty to teach the one in person course.  iii)Transition as of Sept. 27

from Everbridge app to Cleared4 app to handle vaccine data and Covid-19 testing of students, faculty and staff.  It was noted that the new system does not handle the ovid-19 information at the same level of detail such as not allowing for the reporting of symptoms.  In the Q and A, questions were asked or concerns were raised about the possible need for quarantining (if and when positive Covid-19 cases arise), social distancing (policies vary from campus to campus), protection against possible hacking of apps, wider implementation of hyflex teaching “modality”, what happens if we see a surge in Covid-19 cases around the time of Christmas and/or Winter Session classes.   Interim Executive Vice Chancellor Daniel Lemons has been invited to the next plenary and may be able to address some of the above.

2) Chair’s Report (Prof. M. Burke): Prof. Burke said he included much of this in the above

regarding reopening of the campuses and then went on to state the status of the various ongoing university-wide search including the University Provost search.

3)Update on CUNY Enrollment: Prof. Young indicated it has been unusually difficult to get

current, accurate information from the Enrollment Management area in recent past.  But from

what he understands, the university’s enrollment has dropped overall by 7.6%.  The numbers

vary some regarding undergraduate programs vs. graduate programs and there was an 11%

decrease with respect to incoming freshman.

4)Proposed Resolution in Support of the Faculty at the College of Staten Island: Prof. Wiseman from College of Staten Island shared with us a resolution regarding a significant concern that has arisen at the CSI campus regarding shared governance.  The CSI faculty were asking for support for the UFS (the resolution was adopted at the plenary by 98% of the body) and UFS senators were asked if they would be willing to speak at or provide letters of support to the next Board of Trustee’s meeting in Manhattan on Oct. 18 or lobby the Board of Trustees in other ways.

5)Update on Comparative SUNY/CUNY College Faculty/Student Ratios: The report was

disseminated but the presentation will be rescheduled for the October plenary.