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Minutes for the Committee on Committees

Date and Time: Monday, May 10, 2021 | 2:00 PM-3:00PM

Location: Zoom Conference Call

Presiding: Tram Nguyen (Chair)

Present: Michael Gosset, Alba Lynch, Tram Nguyen, Debasish Roy, Ronette Shaw, Julie Trachman, Brian Carter (SGA President).

Absent: Hatem Anaam (Student Representative)

Minutes Prepared By: Ronette Shaw (and revised by CoC)

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| **Topic** | **Discussion** | **Decision / Action** |
| Meeting to Order: 2:00 PM  Presentation and Acceptance of minutes  Acceptance of Agenda | Motion was made to accept  minutes from April 12th meeting.  Committee members discussed agenda topics. Motion was made to accept agenda. | Seconded. Minutes approved.  Seconded. Agenda accepted. |
| Chair’s Remark: | Chair Tram Nguyen announced that she will be on sabbatical for the next year thereby necessitating us to fill a committee vacancy next year for both the CoC and the Senate Executive Committee and also to elect a new chair or co-chairs for the CoC. | The CoC commended Prof. Nguyen for her service to the CoC and the Hostos community. |
| Committee Certifications:  Election of CoC chair/co-chairs  New Business | Chair moved to charge faculty to committees.  Motions were made to certify the following individuals as below to the specified committees.  Geetha Ajay-Elections Committee  Heidi Bollinger-Grants Committee  Petal Leuwaisee-Admission and Retention Committee  Sanjay Arya-Facilities Committee    Julie Trachman and Michael Gosset elected to Co-Chair.  Request for End of Year Reports was made and are being submitted at this time. | Unanimous approval.  Unanimous approval.  Unanimous approval.  Unanimous approval.  Unanimous approval. |
| Adjournment | Motion to adjourn meeting at 2:50 PM. Motion seconded. | Unanimous Approval |