Instructional Evaluation Senate Committee Minutes

Thursday, March 22, 2018

Present: Asrat Amnie, Justin Arzola, Raziel Benreuben Jacqueline DiSanto, Allison Franzese, Carlos Guevera, Sherese Mitchell, and Maria Subert.

Absent (excused): Juno McClure

Absent: Silvia Reyes

Visitor: Ernest Ialongo

Call to Order

* Instructional Evaluation came to order at 12:04 PM.

Approval of the Agenda

* Approved as presented

Chair’s Remarks

* Chairman (Sherese Mitchell) announced the charge of the committee and disseminated the page from the *Charter of Governance* brought by Professor Ernest Ialongo.

Vote for Chair & Secretary

* A show of hands confirmed the vote Sherese Mitchell’s re-election as Chair of the committee.
* A show of hands confirmed the vote for Maria Subert as Secretary of the committee.

Senate Chair Ernest Ialongo’s Remarks

* Provided and explained an adapted form of Robert Rules to be utilized during meetings.

Committee Introductions

* Everyone introduced themselves and why they decided to be a part of this committee.

POINT Document Overview

* Professor Jacqueline DiSanto explained the document that the POINT committee created and answered questions. Carlos Guevera provided additional supportive and clarifying commentary.
	+ She explained the changes from the old form to the new form.
* Professor DiSanto stated she will bring the committee’s comments and questions to the POINT committee during their April meeting and report back at the next Instructional Evaluation meeting.

Meeting Adjourned at 12: 53 PM