



MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Shaw, Ronette

Present: Bly, Djehamou; Gyan, Joseph; Hoiland, Sarah; Hammonds, Theresa; Munoz, Victoria; Rayo, Rocio; Rodriguez, Yoel; Shaw, Ronette; Lang, Damaris-Lois, BenRiuben, Raziel; Vasquez-Iscan, Elys **Absent:** Subert, Maria **Guests:** Brenan, Sarah

ТОРІС	DISCUSSION	DECISION / ACTION
Call to Order and Quorum	Confirm Quorum	1:01pm
Acceptance of Agenda and Acceptance of Minutes	Members Accept both Agenda and Minutes: 3/11/2019	1:01pm
Chair's Remarks and Agenda Items	 GAEF: review with members a total of 400 dollars per department, departments giving Annual Honors Convocation: All students should receive a certificate Students identified as recipients of the Gold/Silver/Bronze awards: receive medal awards as well Honorable mentioned students will receive certificate only. Each department as a whole will select 3 students to receive the GAEF fund. April 17th is the due date for committee members to submit names of nominees. Reaching out: Discussed various methods to reach students for the ceremony including: Direct text messaging using CUNY first information. Direct phone calls from the SGA members. Recipient List: Anticipated date of May 1st, completed recipient list Anticipated Convocation ceremony for the year 2020, academic information will be available to honor recipients on the President's List. Scholastic Lists: SSAC-Members in attendance agreed to consider students from the high school-college partnership (full-time status) as potential candidates to receive awards from the Scholastic List based on the required criteria outlined for each award. The list (s) include: Dean President 	Committee members aware.

	 Ceremony Preparation Progress: Sarah Brennon-distributed copies outlining a preliminary ceremony program for members of SSAC to review and comment. Invocation: Criteria group agreed to establish a date to meet and discuss prequalified valedictorian/salutatorians to speak at the upcoming convocation ceremony. Music: encouraged recommendations from SGA. Announcers: Prof. Joel Rodriguez agreed to remain as back up and assume role of announcing award recipient names at the ceremony. Fall 2019 Meeting Schedule (tentative): Doodle email for next semester meeting 	Members aware and in agreement.
Guest Remarks	None	
Subcommittee Members' Remarks and Updates	 SSAC Resource Group: no new updates SSAC Tracking Group: no new updates SSAC Visibility Group: subcommittee-meeting to be established once "Honors Convocation list" is complete. Anticipated date: (May 1st) SSAC Academic Criteria Group: Members agreed to emaillist names of students group to select a speaker for invocation. 	All Members in agreement.
Secretary's Remarks and Announcements	Meeting May 20 nd , 2019	Committee members acknowledged.
Old and New Business	Old Business: None New Business: Doddle will be established by the chair for committee members to establish meeting dates for the fall semester.	Committee members aware.
Attendance and Adjournment	1:59pm	