

Minutes for the Scholarships and Awards Committee

Date & Time: 9/25/2018 @ 3:15pm

Location: B413

Presiding: Damaris-Lois Lang

Present: Bly Djehamou, Karina Castro, Joseph Gyan, Sarah Hoiland, Damaris-Lois Lang, Grace Onovo, Kelvin Pineda, Rocio Rayo, Yoel Rodriguez, Ronette Shaw, Maria Subert, Elys Vaquez-Iscan,

Guests: Dean Johana Rivera, Theresa Hammond

Absent:

Minutes Prepared by: Rocio Rayo

Minutes Edited by: Lang, Damaris-Lois

Call to Order (3:21pm)

Confirm Quorum (3:22pm)

Acceptance of Agenda - Unanimous (3:24)

Acceptance of Minutes - Unanimous (3:25)

Meeting with President Gomez offered clarification between scholarships and awards and the SAACs role in the college.

1. Scholarships - under the Office of Institutional Advancement (OIA). Mayi Libfeld is our contact person. The VP for the Office is Ms. Martinez. At this point we are not involved with this aspect of the college.
2. Awards - under the Office of Academic Affairs (OAA). Sarah Brennen is our contact person. Departments get to make their own guidelines to give awards. Awards can be monetary, but do not have to be. If as a committee we want to include monetary awards, then we have to propose a budget as a committee to OIA. There is a process.
3. SAAC is a senate committee and therefore not under the Administration or OAA, but under the College Senate.
4. The SAAC Resource Group led by Yoel Rodriguez and Karina Castro are the point people for developing the budget related to Awards.
5. Award money disbursement information will be elaborated on during the next meeting.
6. January graduates were not included in the Honors Convocation or on the Scholastic Achievement list.
7. Outstanding questions:
 - a. Do we want to give monetary awards?
 - b. Do we still want to be "in charge" of the Honors Convocation?

Dean's List

Dean Rivera explains the Dean's List process. T. Hammond also leads the conversation.

1. CF needs to be updated so students can have the Dean's List designation on their transcript.
2. This hasn't been done since 2012.
3. The letter should go out from OAA.
4. Dean's List and Scholastic Achievement should go on transcripts.
5. All colleges have to vote 50+1 to add CF mechanisms
6. Rocio is going to follow up with Dean Rivera about adding the CF mechanism
7. Using the Freshman Orientation to advertise SAAC and the Dean's list and Scholastic Achievement will help our visibility

Sub-Group Check In

1. Academic Criteria Group (G. Onovo, R. Shaw and E. Vasquez-Iscan)
 - a. Connect with IT about Dean's List Names
 - b. Propose 2018/2019 guidelines
2. Resource Group (K. Castro and Y. Rodriguez)
 - a. Next meeting are spearheading the conversation about monetary Departmental awards
3. SAAC Tracking Group (K. Gyan, S. Hoiland, M. Subert)
 - a. Scholarships and Awards Criteria
4. SAAC-Visibility (R. Rayo, K. Pineda and D. Bly)
 - a. How to reach more students?
 - b. Rayo to follow up with Dean Rivera
 - c. Pineda - more scholarships for greenhouses and environmental justice.
 - i. Dean Rivera told us about the rooftop greenhouse
 - ii. T. Hammond suggested to reach out to the Food Studies.

Time Line for Decisions

October - Budget for Awards

November - Honors Convocation

December -- ??

Adjournment 4:22