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Minutes for the Senate Executive Committee

Date and Time: February 7, 2018 | 3:30-5:00

Location: B-331

Presiding: Ernest Ialongo, Chair of Senate

Present: Catherine Lewis, Hector Soto, James Kennis, Terrence Brown, Tram Nguyen

Absent: Natasha Yannacañedo, Thierno Diallo, SGA President, and 1 SGA Representative

Guests: Profs. Trachman, Gosset, and Figueroa

Minutes Prepared By: Tram Nguyen

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Prof. Ialongo called the meeting to order at 3:35 |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Acceptance of Agenda | Motion to add discussion of SGA representatives to SEC | Unanimous Approval |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Approval of Minutes:  SEC Dec. 13 Meeting  Senate Nov. 16 | Motion to amend Dec. 13 minutes to omit names on SEC Minutes  Approval of minutes as amended | Unanimous Approval  Unanimous Approval  Unanimous Approval |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| SGA SEC Representatives | VP Sakiyna graduated; President Diallo has class conflict in Spring 2018; new student reps need to be elected at Senate |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Charter Amendment Updates | Communication with Rafael Torres confirms that Board of Trustee will vote on items March 19, 2018 - including Humanities Unit creation |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| March Graduation Update | Memo from ASC Chair Clarence Roberston - SGA Representative says Friday date alleviates difficulties; wants to allow students to sign up for March of June ceremony; another member noted that ticketing and other pragmatic concerns would make this logistically nightmarish |  |

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Roberts Rules Handout | To empower chairs when process devolves; Chairs will be encouraged to disseminate handout for procedural transparency; Videos to be uploaded on SEC website; anything that is policy should be voted on by ballot and recorded as such |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Co-Chairs of COC Trachman and Gosset | -Call out sent at least 3 times; -Reached out to some regarding specific interests  -Committees composed by expressed interest and outgoing chair’s recommendations  -At the end of Dec 2017, the CoC had certified Academic Standards Committee; Affirmative Action; Disabilities; Instruct Evaluation; Facilities;  Elections; Grants; Budget and Finance; and Scholarship and Awards.  -Admissions and Retention and Institutional Research remain to be worked on |  |

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| **TOPIC** | **DISCUSSION** | **DECISIN / ACTION** |
| CWCC Report | Math Courses - Changing Pre-Requisites to get rid of COMPASS requirements with the principle of keeping courses as open to students as possible    “Procedures for Pathways” - New procedure be included in CWCC manual | No action |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Moving Senate May Date | Last Senate is during last week of classes and Senators will be around for exams | No action |
| Adjournment | Motion to adjourn at 5:00 | Unanimous Approval |