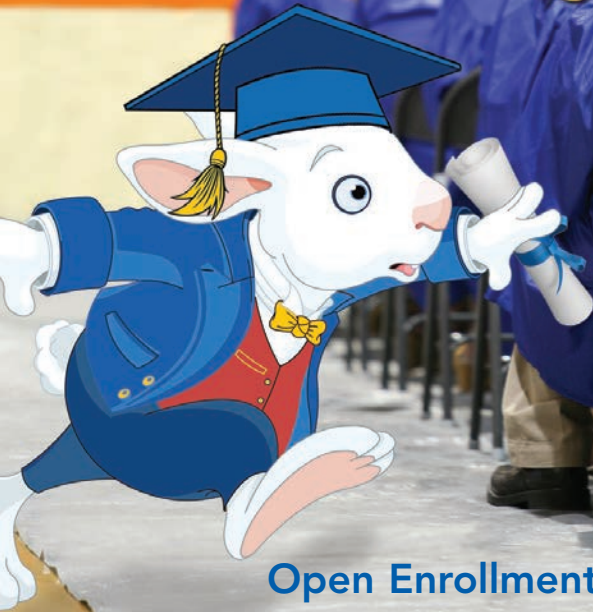


Winter 2016

CUNY

in the Heights

Reach New Heights!



Open Enrollment
917-563-4176

5030 Broadway (between 213th & 214th St.)
New York, New York 10034
www.cunyintheheights.com



Open Houses

Sat., Jan. 16, 2016
11am-2pm

Wed., Jan. 20, 2016
5pm-8pm

Sat., Jan. 23, 2016
11am-2pm

Sat., Feb. 6, 2016
10am-3pm

Healthcare
Certifications

Education and
Language Arts

Computer Training
Personal Enrichment

Computer Training Certificate Programs

EXPAND YOUR MIND!

Courses can be taken individually and as part of a Certificate Program.

Photoshop: Graphic Design (32 hrs)

Learn how to use and master Adobe Photoshop CS6, the industry standard photo editing software, in our state-of-the-art iMac/PC computer labs. Students will learn:

- How to create photo collages, logos, web designs, illustration and much more
- How to professionally retouch, manipulate and edit photos

Section	Class	Day	Dates	Time	Price
ACE-0710-CHW01	Photoshop: Graphic Design	Sat	2/6-4/2/16	2pm-6pm	\$265

Book Fee \$35: *Adobe Photoshop CS6*

Coding for Web Development (30 hrs)

This is a beginner course to learn how to hand-code in HTML 5 and CSS 3 for website development. Students will be able to:

- Make a complete three page website with full interactivity
- Create animations, movies and more by the end of the course

Section	Class	Day	Dates	Time	Price
ACE-0726-CHW01	Coding for Web Development	Sat	2/6-4/16/16	10am-1pm	\$265

Book Fee \$35: *Adobe Coding Web Development CS6 2*

InDesign & Illustrator: Desktop Publishing (40 hrs)

This course covers Adobe InDesign and Illustrator CS6 in our state-of-the-art iMac/PC computer labs. Students will be able to:

- Create professional illustrations, logos, and graphics in Illustrator
- Design and layout magazines, brochures, catalogs, newsletters, and posters in InDesign

Section	Class	Day	Dates	Time	Price
ACE-0714-CHW01	InDesign & Illustrator	T,Th	2/9-3/3/16	7pm-9pm	\$399

Book Fees \$65 each: *Adobe InDesign CS6 Graphic Design* and *Adobe Illustrator CS6*


Certificate in QuickBooks: Computer Applications in Accounting (24 hrs)

Take control of your business and save time with this easy-to-use accounting program.

- Create professional invoices
- Receive payments and make deposits
- Enter and pay bills
- Issue credit memos and reconcile accounts
- Write checks
- Generate financial statements and reports

Section	Class	Day	Dates	Time	Price
ACE-0489-CHW01	QuickBooks	Sat	2/20-4/9/16	10am-1pm	\$225

Ps	Photoshop	+	HTML CSS3	Coding for Web Development	=	Certificate in Web Development (60 hrs)
Ps	Photoshop	+	Id Ai	InDesign & Illustrator	=	Certificate in Desktop Publishing (70 hrs)
Ps	Photoshop	+	Ae	After Effects	=	Certificate in Multi-Media Production (60 hrs)



Professional Certificate & License

THE NEW YOU!

Periodismo Práctico, Televisivo y Escrito (40 hrs)

Durante el desarrollo de este curso, se les introducirá a los estudiantes los puntos más importantes del periodismo, tanto escrito como televisivo. El curso estará diseñado para motivar a los estudiantes a pensar, analizar y hablar críticamente sobre los acontecimientos más relevantes de la actualidad, así como las tendencias que se vuelven virales en las redes sociales. Esta también diseñado para que los estudiantes puedan experimentar cómo funciona el mundo real periodístico, promocionándoles las herramientas básicas para desempeñarse en este campo, de manera más eficiente y eficaz.



Section	Class	Day	Dates	Time	Price
ACE-0818-CHW01	Periodismo Practico, Televisivo y Escrito	Sab.	2/20-4/23/16	10am-2pm	\$399

Professional Certificate & License



Summer Professional Development 2016 for Educators

Professional Development in NYC and the Dominican Republic

Saturday June 18, 2016 8:30am - 5pm (NYC) • June 20 - June 24, 2016 5pm - 7pm (Travel phase)

Joint Certificate Program between Hostos Community College and the Universidad Autónoma de Santo Domingo

We invite teachers seeking professional development credits towards their NYS license certification as well as other professionals interested in studying the Dominican-American experience and the education, history and culture of the Dominican Republic. Content will include workshops at Hostos Community College, Universidad Autónoma de Santo Domingo, and Instituto de Educación Superior Salomé Ureña de Henríquez, as well as visits to Dominican public schools, museums, heritage sites and historic districts.

Program cost \$2,500

Includes Course Fees, Course Materials, Roundtrip Airfare, Hotel, Ground Transportation, Guided Tours, Museum Admissions.

For more information contact Natalie Espino 212-567-7132 or nespino@hostos.cuny.edu

Teacher Assistant Certificate* (54 hrs) \$599



This series of (5) courses is designed to help you accomplish the following objectives:



- Obtain a Teacher Assistant Certificate
- Help passing the NYS Assessment of Teaching Assistant Skills test (ATAS) (95)
- These classes provides the necessary training to work in schools

All students must submit a copy of their H.S. Diploma or HSE.
\$35 certificate fee. Payment plan is available.

Section	Class	Day	Dates	Time
ACE-3001-CHW01	Function of Teacher Assistant (6 hrs)	M,W	2/1-2/3/16	6pm-9pm
ACE-3003-CHW01	Child Development & Learning (12 hrs)	M,W	2/8-2/22/16	6pm-9pm
ACE-3005-CHW01	Language Art & Math Theories and Practices (12 hrs)	M,W	2/24-3/7/16	6pm-9pm
ACE-3007-CHW01	Strategies for Supporting & Managing Behavior (12 hrs)	M,W	3/9-3/21/16	6pm-9pm
ACE-3009-CHW01	Best Practices (12 hrs)	M,W	3/23-4/4/16	6pm-9pm

These Workshops are mandated by NYS for all Teacher Assistants and Teachers:

Section	Class	Day	Dates	Time	Price
ACE-3443-CHW01	Prevention & Intervention (DASA)	T,Th	1/26-1/28/16	6pm-9pm	\$99
ACE-3041-CHW01	Recognition & Reporting of Child Abuse & School Violence Prevention (6 hrs)	M,W	4/6-4/11/16	6pm-9pm	\$99
ACE-1007-CHW01	CPR/Community First Aid (6 hrs)	M,W	4/13-4/18/16	6pm-9pm	\$99
ACE-3443-CHW02	Prevention & Intervention (DASA)	M,W	4/25-4/27/16	6pm-9pm	\$99

Security Guard 8-hour & 16-hour Certification Course (24 hrs)

This is the industry standard 8-hour and 16-hour Security Guard certification approved by the New York State Division of Criminal Justice. Additional recommended trainings to increase a Security Guard's employability include CPR, First Aid and School Violence Protection

Upon completion there is a State fingerprinting and a State application fee.

Section	Class	Day	Dates	Time	Price
ACE-1003-CHW01	8-hour Certification Course	Sat	2/20/16	9:30am-5:30pm	\$70
ACE-1005-CHW01	16-hour On the job Training	Fri,Sat	3/4-3/5/16	9:30am-5:30pm	\$125
ACE-1003-CHW02	Annual 8-hour Certification	Sat	3/26/16	9:30am-5:30pm	\$70
ACE-1003-CHW03	8-hour Certification Course	Sat	3/12/16	9:30am-5:30pm	\$70
ACE-1005-CHW02	16-hour On the job Training	Fri,Sat	4/8-4/9/16	9:30am-5:30pm	\$125

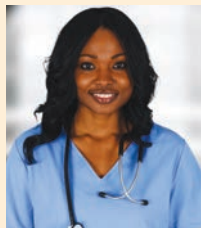
Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Healthcare Certifications & Careers

A HEALTHY CAREER IN HEALTHCARE!

Certified Nursing Assistant Program (CNA)* (132 hrs)



Our program is a NYS Dept. of Health approved training program for individuals seeking employment as nursing assistants in the medical field. Their duties include patient care, taking vital signs, catheter care, assisting with ambulation, range of motion exercises, and moving patients to a bed and from a bed to a wheelchair. This 132 hour course includes:

- Skills Requirements (51 hrs)
- Anatomy and Physiology (51 hrs)
- Nursing Home Clinical Rotation (30 hrs)

Upon completion, students will be eligible to take the NYS Certification Exam.

Prerequisites: NYS testing fee of \$115 to be paid in class.

Section	Class	Day	Dates	Time	Price
ACE-0715-CHW01	Certified Nursing Assistant	M-Th	2/8-3/24/16	9am-2pm	\$995
ACE-0715-CHW02	Certified Nursing Assistant	M-Th	2/8-4/26/16	6pm-9pm	\$995

CPR/AED for Professional Rescuers & Healthcare Providers/Basic Life Saving (4 hrs)

This certificate is required for all healthcare providers. (There is a textbook rental fee of \$5)

Section	Class	Day	Dates	Time	Price
ACE-1009-CHW01	Professional Rescue for Healthcare Providers	Sat	2/20/16	10am-2pm	\$99
ACE-1009-CHW02	Professional Rescue for Healthcare Providers	Sat	3/26/16	10am-2pm	\$99

Certified Electrocardiography Technician (EKG)* (32 hrs)

This course will introduce students to the techniques necessary to perform a twelve lead resting electrocardiogram (ECG/EKG). Students will also learn about:

- Normal rhythm and arrhythmia
- Basic cardiac physiology
- How to troubleshoot technical problems
- Electrophysiology

Section	Class	Day	Dates	Time	Price
ACE-5011-CHW01	Electrocardiography Technician (EKG)	Sat	2/6-4/2/16	1pm-5pm	\$349
ACE-5011-CHW02	Electrocardiography Technician (EKG)	T,Th	2/16-3/22/16	6pm-9pm	\$349

Certified Phlebotomy Technician* (82 hrs)

Learn the anatomy and physiology of the venous system as well as phlebotomy practices. Perform blood collection procedures including vacuum collection, syringes, butterfly needles, micro hematocrit collection, and live venipuncture. You will learn the following:

- Infection prevention & control
- Specimen handling
- Patient transport
- Quality assurance
- Labeling

For this course health clearance forms are required. Prerequisite: CNA, LPN or coordinator permission.

Section	Class	Day	Dates	Time	Price
ACE-5001-CHW01	Phlebotomy Technician	M-Th	3/21-5/4/16	6pm-9pm	\$849

Patient Care Certificate Program

CNA + EKG + CPR + Phlebotomy = Patient Care Technician (PCT)

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Healthcare Certifications & Careers

A HEALTHY CAREER IN HEALTHCARE!

Dental Assistant Certificate Program* (80 hrs + 40 hrs Externship)

This course covers the history of dentistry, dental assisting, and introduction to the dental office. Clinical aspects of dentistry are also covered:

- Dental operator and dental equipment
- The oral cavity and related structures
- How to take x-rays
- Positioning dental of hand-pieces/sterilization

In addition to entry-level employment, this course is ideal for students interested in pursuing a Dental Hygiene career. Tuition includes all textbooks, lab materials and insurance.

Section	Class	Day	Dates	Time	Price
ACE-0720-CHW01	Dental Assistant	M,W	2/22-5/23/16	6pm-9pm	\$1,299

Pharmacy Technician* (102 hours + 80 hours Externship)

This comprehensive 180 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's exam. Course content includes:

- Medical terminology specific to the pharmacy
- Defining drugs by generic and brand names
- Reading and interpreting prescriptions

Students are eligible for 1 to 3 month externship. Tuition includes all materials and textbooks.

Section	Class	Day	Dates	Time	Price
ACE-0717-CHW01	Pharmacy Technician	T,W,Th	2/16-5/3/16	6pm-9pm	\$1,499

Clinical Medical Assistant* (140 hrs + 160 hrs Clinical time)

This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes:

- Preparing patients for examination & treatment
- Pharmacology/Administration of medications
- Laboratory procedures/Diagnostic testing
- Taking and documenting vital signs
- Phlebotomy and cardiac life cycle
- cardiology including proper lead placements

Section	Class	Day	Dates	Time	Price
ACE-0704-CHW01	Clinical Medical Assistant	M,T,Th	2/29-6/16/16	6pm-9pm	\$2,399

*Payment plan option available (up to 4 installments)

Certificado de Protección de Alimentos (15 horas)

Este curso de 15 horas cumple con los requisitos del código del departamento de salud de la ciudad de New York en su artículo 81.00 donde establece que todas las personas que trabajen en la elaboración de alimentos para ser expedido al público deben poseer un certificado emitido por este Departamento. Precio adicional \$34.00 dólares por el examen

Section	Class	Day	Dates	Time	Price
ACE-0901-CHW01	Protección de Alimentos	Sab.	2/20-2/27	9:30am-5:30pm	\$159
ACE-0901-CHW02	Protección de Alimentos	Sab.	4/16-4/23	9:30am-5:30pm	\$159

Medical Billing & Coding Specialist (260 hrs) \$2,199

The Medical Billing and Coding Specialist Certification program is designed to prepare you for exciting new in-demand career opportunities. Healthcare providers are increasingly transitioning to electronic medical records and billing systems. A Medical Billing and Coding Certification can increase your marketable skills and prepare you for entry-level positions in this expanding field.



Section	Class	Day	Dates	Time	Price
ACE-0703 CHW02	Medical Billing and Coding	T,Th	2/2-12/1/16	6pm-9pm	\$2,199
ACE-0702 CHW01	ICD-10 (60 hrs)	T,Th	2/2-4/7/16	6pm-9pm	\$500

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Education & Language Arts

OPEN THE DOOR TO EDUCATION!

High School Equivalency Diploma - *Formally known as the GED* (72 hrs)

Students will prepare for the new High School Equivalency examination by learning different techniques and the background knowledge needed to pass the Test Assessing Secondary Completion (TASC) exam. This new high school equivalency assessment measures five subject areas: reading, writing, mathematics, social studies, and science. You must be 19 years or older to register for this course.

Section	Class	Day	Dates	Time	Price
ACE-0201-CHW01	HSE English	T,Th	2/9-4/28/16	9:30am-12:30pm	\$199
ACE-0201-CHW02	HSE English	T,Th	2/9-4/28/16	6:00pm-9:00pm	\$199
ACE-0202-CHW01	HSE Spanish	M,W	2/8-5/2/16	9:30am-12:30pm	\$199
ACE-0202-CHW02	HSE Spanish	M,W	2/8-5/2/16	6:00pm-9:00pm	\$199

English Links Intensive Weekday (200 hrs) or Weekend (40 hrs)

English Links is a 200-hour intensive 5 days-a-week English program designed to improve your communication skills for personal and professional purposes. We have a team of experienced teachers who can help you learn the basics or improve your English to:

- Apply for college
- Enjoy all New York City has to offer
- Get a better job
- Help you become a proficient speaker/writer of the English language

A much less intensive abridged Saturday English Links option is also available with focus on taking the TOEFL test.

Section	Class	Day	Dates	Time	Price
Weekday Schedule (200 hrs)					
ACE-0307-CHF01	English Links Foundation	M-F	2/8-4/11/16	9am-1:30pm	\$1,399
ACE-0306-CHF01	English Links Bridge	M-F	2/8-4/11/16	9am-1:30pm	\$1,399
* \$100 processing fee for international students.					
Weekend Schedule (40 hrs)					
ACE-0307-CHW01	English Links Foundation	Sat	2/20-4/9/16	9am-2pm	\$299
ACE-0306-CHW01	English Links Bridge	Sat	2/20-4/9/16	9am-2pm	\$299

English Links / ESL Examen de Evaluación para saber su nivel de inglés.

*There is a \$20 test fee that will be applied to the cost of the class during registration.

*Hay un costo de \$20 dólares por el examen de evaluación que se le aplicará al costo de registración.

día	fecha	hora	día	fecha	hora
sábado	enero 16, 2016	1pm	miércoles	enero 27, 2016	11am y 6pm
martes	enero 19, 2016	11am y 6pm	jueves	enero 28, 2016	11am y 6pm
miércoles	enero 20, 2016	11am y 6pm	martes	febrero 2, 2016	11am y 6pm
jueves	enero 21, 2016	11am y 6pm	miércoles	febrero 3, 2016	11am y 6pm
sábado	enero 23, 2016	1pm	jueves	febrero 4, 2016	11am y 6pm
martes	enero 26, 2016	11am y 6pm	martes	febrero 9, 2016	11am y 6pm

English As A Second Language (60 hrs)

Section	Class	Day	Dates	Time	Price
ACE-0301-CHW01	Basic	M,W	2/1-3/20/16	6pm-9pm	\$199
ACE-0303-CHW01	Intermediate	T,Th	1/5-3/16/16	6pm-9pm	\$199
ACE-0304-CHW01	High Intermediate	T,Th	1/5-3/10/16	6pm-9pm	\$199
ACE-0305-CHW01	Advanced	M,W	2/16-4/21/16	6pm-9pm	\$199

SAT Exam Preparation and College Transition (20 hrs)

Section	Class	Day	Dates	Time	Price
ACE-K155-CHW01	SAT Exam Preparation	Sat	1/30-3/26/16	10am-12:30pm	\$200

Proveedor de Cuidado de Niños (30 horas)

Este programa cumple con los requisitos para ser un proveedor de cuidado de niños en el estado de New York. Este curso ofrece el entrenamiento requerido por el departamento de servicios sociales de New York. Beneficios:

- Podrá tener ingresos adicionales para ayudar a su familia
- Podrá estar con sus hijos mas tiempo
- Tendrá la satisfacción de tener su negocio propio

Section	Class	Day	Dates	Time	Price
ACE-3022-CHW01	Sección de Registración y Evaluación	Sat	1/16/16	12pm-1pm	Gratis
ACE-3022-CHW02	Sección de Registración y Evaluación	Wed	1/20/16	6:30pm-7:30pm	Gratis
ACE-3024-CHW01	Certificado de Proveedor de Cuidado de Niños	Sat	2/6-4/16/16	3pm-6pm	\$399

Paralegal Studies (90 hrs)

Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. The instruction is practice-oriented and relates to the areas of law in which paralegals are in most demand.

Section	Class	Day	Dates	Time	Price
ACE-4035-CHW01	Paralegal Studies	M,W,Th	3/7-5/4/16	6pm-9pm	\$1,289

Enrichment Programs

A BETTER YOU!

Event Planning (36 hrs)

This course gives students the opportunity to join the event planning industry or start their own business in a rapidly growing field. When a meeting or event is well planned you know it, the registration, program, meals, room set up—all aspects of a perfect event. This program provides the skills and knowledge that encompass industry benchmarks, for trends and practices as well as opening up your creative side of business planning, with a very hands on course.

Section	Class	Day	Dates	Time	Price
ACE-0814-CHW02	Event Planning (36 hrs)	Th	2/4-4/21/16	6pm-9pm	\$359
ACE-0814-CHW03	Event Planning (36 hrs)	Sat	2/6-4/9/16	1pm-5pm	\$359

Politics & Government: What it takes to work for a Public Official (22 hrs)

This course will train and educate you on how government works and what it takes executive staff to prepare those Public Officials you see every-day on the news. It will give you the tools to work for any government or political office—and contribute successfully to its progress. Each student will be asked to pick a Public Official they are interested in working for—you will choose this public official based on research & your shared personal vision.



Section	Class	Day	Dates	Time	Price
ACE-0817-CHW01	Politics & Government	Wed	2/10-4/20/16	7pm-9pm	\$299

Actuación para Cine (30 hrs)

Nuestro programa de un año de actuación para cine y televisión, dividido en 3 módulos de (3) tres meses es la mejor oportunidad para estudiantes que quieran explorar y dominar los diferentes niveles de actuación en el escenario y delante de la cámara. Los estudiantes profundizarán su conocimiento, ganarán experiencia invaluable a través de nuestras producciones y obtendrán la capacitación necesaria para insertarse en este fascinante mundo.



Section	Class	Day	Dates	Time	Price
ACE-1026-CHW01	Actuación para Cine	Sab.	2/20-4/30/16	1pm-4pm	\$599

College for Kids – 8 Saturdays

Saturday – January 30, 2016 through March 26, 2016

Academic Enhancement \$200 (16 hrs)		Cultural & Recreational Enrichment \$139 (12 hrs)	
Class	Time	Class	Time
Reading, Writing & Math (Gr. 1)	9:30am-11:30am	Acting for Kids (Ages 7-12)	11:30am-1pm
Reading & Writing (Gr. 2-3)	9:30am-11:30am	Piano for Kids (Ages 5-8)	2:00pm-3:30pm
Reading & Writing (Gr. 4-5)	9:30am-11:30am	Karate for Kids (Ages 5-8)	2:00pm-3:30pm
Improving Math (Gr. 2-3)	11:30am-1:30pm	Ballet for Kids (Ages 5-8)	2:00pm-3:30pm
Improving Math (Gr. 4-5)	11:30am-1:30pm	Move It Kids Fitness (Ages 5-8)	2:00pm-3:30pm
Science, Technology, Engineering, Math \$200 (16 hrs)		Piano for Kids (Ages 9-13)	3:30pm-5:00pm
		Karate for Kids (Ages 9-13)	3:30pm-5:00pm
		Ballet for Kids (Ages 9-13)	3:30pm-5:00pm
		Hip Hop for Kids	3:30pm-5:00pm
		Robotics (Gr. 2-3)	9:30am-11:30am
Robotics (Gr. 4-5)	11:30am-1:30pm		

Registration: There is a \$25 Registration Fee for all classes.

Transportation: A Train/ BX12 Bus to 207th Street (walk 4 blocks north to 5030 Broadway)
 #1 Train to 215th Street (walk 1 block West to 5030 Broadway)
 BX7, BX20, M100 Bus to 213th Street (Bus Stop in front of CUNY in the Heights)

Refund Policy: Each course is subject to a minimum enrollment to run. Request for a refund must be submitted in writing together with a copy of the registration receipt. Your refund will be mailed within three (3) weeks of submission. Lack of attendance does not constitute withdrawal and eligibility for a refund. 100% refund will only be issued if requested at the end of the first day of classes or if a class is cancelled by the college. Registration fees are non-refundable unless class is cancelled by the college. A 50% refund will only be issued if requested at the end of the second day of classes. After the second day of classes, there are NO REFUNDS. For partial payments there are no refunds after the first class unless cancelled by the college.

Discount Policy: Immediate family members (siblings and parents only) of current Hostos and BMCC students are eligible for a 10% discount and must enroll with student present to validate ID. Senior discount 10%.

Holiday Schedule: The College is closed on 1/18/16, 2/12/16, 2/13/16, 2/15/16 & 5/30/16

For more information or to receive discounts call 917-563-4176

CUNY in the Heights

Division of
Continuing
Education
& Workforce
Development

Winter 2016

Open Houses

Sat., Jan. 16, 2016
11am-2pm

Wed., Jan. 20, 2016
5pm-8pm

Sat., Jan. 23, 2016
11am-2pm

Sat., Feb. 6, 2016
10am-3pm

Register Now 917-563-4176

www.cunyintheheights.com
cunyintheheights@hostos.cuny.edu



Additional continuing education classes are
available at Hostos Community College
718-518-6656

www.hostos.cuny.edu/Continuing-Ed

CUNY in the Heights/Hostos Community College



Hostos Community
College
Division of
Continuing Education & Workforce Development



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Do something Today that your future self will thank you for.

Eligible program participants, who are low-income or receive public assistance, will receive comprehensive support services to help successfully complete occupational training programs, connect to internship opportunities and obtain employment.

