

Spring/Summer 2016

CUNY

in the Heights



Spring
Into Your
Future!



Open Enrollment
917-563-4176

5030 Broadway
(between 213th & 214th St.)
New York, NY 10034
www.cunyintheheights.com

Open Houses

Sat., April 16, 2016
11am-2pm

Sat., April 23, 2016
11am-2pm

Thurs., April 28, 2016
5pm-8pm

Healthcare
Certifications

Education and
Language Arts

Computer Training
Personal Enrichment

Computer Training Certificate Programs

EXPAND YOUR MIND!

Courses can be taken individually and as part of a Certificate Program.

Photoshop: Graphic Design (30 hrs)

Learn how to use and master Adobe Photoshop CS6, the industry standard photo editing software, in our state-of-the-art iMac/PC computer labs. Students will learn:

- How to create photo collages, logos, web designs, illustration and much more
- How to professionally retouch, manipulate and edit photos

Section	Class	Day	Dates	Time	Price
ACE-0710-CHS01	Photoshop: Graphic Design	M,W	5/9-6/29/16	7pm-9pm	\$265
Book Fee \$35: <i>Adobe Photoshop CS6</i>					

InDesign & Illustrator: Desktop Publishing (40 hrs)

This course covers Adobe InDesign and Illustrator CS6 in our state-of-the-art iMac/PC computer labs. Students will be able to:

- Create professional illustrations, logos, and graphics in Illustrator
- Design and layout magazines, brochures, catalogs, newsletters, and posters in InDesign

Section	Class	Day	Dates	Time	Price
ACE-0714-CHS01	InDesign & Illustrator	T,Th	5/3-7/7/16	7pm-9pm	\$399
Book Fees \$65 each: <i>Adobe InDesign CS6 Graphic Design</i> and <i>Adobe Illustrator CS6</i>					

Certificate in QuickBooks: Computer Applications in Accounting (24 hrs)

Take control of your business and save time with this easy-to-use accounting program.

- Create professional invoices
- Receive payments and make deposits
- Enter and pay bills
- Issue credit memos and reconcile accounts
- Write checks
- Generate financial statements and reports

Section	Class	Day	Dates	Time	Price
ACE-0489-CHS01	QuickBooks	Sat	4/23-6/18/16	10am-1pm	\$250

The diagram illustrates the combination of individual software courses into certificate programs. It shows three rows, each representing a different certificate. Each row starts with a 'Ps' icon, followed by 'Photoshop', a plus sign, and another software icon (HTML CSS3, Id Ai, or Ae) with its name. An equals sign follows, leading to the certificate name and duration. The background of the diagram is a photograph of two students working together at a computer.

Enrichment Programs

A BETTER YOU!

Event Planning 101 (36 hrs)

This course gives students the opportunity to join the event planning industry or start their own business in a rapidly growing field. When a meeting or event is well planned you know it, the registration, program, meals, room set up—all aspects of a perfect event. This program provides the skills and knowledge that encompass industry benchmarks, for trends and practices as well as opening up your creative side of business planning, with a very hands on course.

Section	Class	Day	Dates	Time	Price
ACE-0814-CHW02	Event Planning (36 hrs)	Th	6/2-8/18/16	6pm-9pm	\$400

Professional Certificate & License



Summer 2016

Professional Development for Educators

Professional Development in NYC and the Dominican Republic

NYC Phase: Saturday June 18, 2016 8:30am-5pm and June 20-24, 2016 5-7pm Travel Phase: June 29-July 9, 2016

Joint Certificate Program between Hostos Community College and the Universidad Autónoma de Santo Domingo

We invite teachers seeking professional development hours towards their NYS license certification as well as other professionals interested in studying the Dominican-American experience and the education, history and culture of the Dominican Republic.

Content will include workshops at Hostos Community College, Universidad Autónoma de Santo Domingo, and Instituto de Educación Superior Salomé Ureña de Henríquez, as well as visits to Dominican public schools, museums, heritage sites and historic districts.

Program cost \$2,500 Includes Course Fees, Course Materials, Roundtrip Airfare, Lodging, Ground Transportation, Guided Tours and Museum Admissions.

For more information contact Natalie Espino 212-567-7132 or nespino@hostos.cuny.edu

Teacher Assistant Certificate* (54 hrs) \$599

This series of (5) courses is designed to help you accomplish the following objectives:



- Obtain a Teacher Assistant Certificate
- Help passing the NYS Assessment of Teaching Assistant Skills test (ATAS) (95)
- These classes provides the necessary training to work in schools

All students must submit a copy of their H.S. Diploma or HSE.
\$35 certificate fee. Payment plan is available.

Section	Class	Day	Dates	Time	Price
ACE-3001-CHS01	Function of Teacher Assistant (6 hrs)	M,W	5/9-5/11/16	6pm-9pm	\$99
ACE-3003-CHS01	Child Development & Learning (12 hrs)	M,W	5/16-5/25/16	6pm-9pm	\$125
ACE-3005-CHS01	Language Art & Math Theories and Practices (12 hrs)	M,W	6/1-6/13/16	6pm-9pm	\$125
ACE-3007-CHS01	Strategies for Supporting & Managing Behaviors (12 hrs)	M,W	7/11-7/20/16	6pm-9pm	\$125
ACE-3009-CHS01	Best Practices (12 hrs)	M,W	7/25-8/3/16	6pm-9pm	\$125

These Workshops are mandated by NYS for all Teacher Assistants and Teachers:

Section	Class	Day	Dates	Time	Price
ACE-3443-CHS01	Prevention & Intervention (DASA)	Sat	4/23/16	10am-4pm	\$99
ACE-3443-CHS04	Prevention & Intervention (DASA)	Sat	5/14/16	10am-4pm	\$99
ACE-3041-CHS01	Recognition & Reporting Child Abuse & School V.P. (6 hrs)	T,Th	7/12-7/14/16	6pm-9pm	\$99
ACE-1007-CHS01	CPR/Community First Aid (6 hrs)	T,Th	7/19-7/21/16	6pm-9pm	\$99
ACE-3443-CHS01	Prevention & Intervention (DASA)	T,Th	7/26-7/28/16	6pm-9pm	\$99

Security Guard 8-hour & 16-hour Certification Course (24 hrs)

This is the industry standard 8-hour and 16-hour Security Guard certification approved by the New York State Division of Criminal Justice. Additional recommended trainings to increase a Security Guard's employability include CPR, First Aid and School Violence Protection. Upon completion there is a State fingerprinting and a State application fee.

Section	Class	Day	Dates	Time	Price
ACE-1003-CHS01	8-hour Certification Course	Sat	5/14/16	9:30am-5:30pm	\$70
ACE-1005-CHS01	16-hour on the job training	Fr, Sat	5/20-5/21/16	9:30am-5:30pm	\$125
ACE-1003-CHS02	8-hour Certification Course	Sat	6/4/16	9:30am-5:30pm	\$70
ACE-1005-CHS02	16-hour on the job training	Fr, Sat	6/10-6/11/16	9:30am-5:30pm	\$125

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Healthcare Certifications & Careers

A HEALTHY CAREER IN HEALTHCARE!

Certified Nursing Assistant Program (CNA)* (132 hrs)



Our program is a NYS Dept. of Health approved training program for individuals seeking employment as nursing assistants in the medical field. Their duties include patient care, taking vital signs, catheter care, assisting with ambulation, range of motion exercises, and moving patients to a bed and from a bed to a wheelchair. This 132 hour course includes:

- Skills Requirements (51 hrs)
- Anatomy and Physiology (51 hrs)
- Nursing Home Clinical Rotation (30 hrs)

Upon completion, students will be eligible to take the NYS Certification Exam.

Prerequisites: NYS testing fee of \$115 to be paid in class.

Section	Class	Day	Dates	Time	Price
Spring 2016 Section					
ACE-0715-CHS01	Certified Nursing Assistant	M-Th	5/9-6/23/16	9am-2pm	\$995
ACE-0715-CHS02	Certified Nursing Assistant	M-Th	5/9-7/26/16	6pm-9pm	\$995
Summer 2016 Section					
ACE-0715-CHSP01	Certified Nursing Assistant	M-Th	7/11-8/25/16	9am-2pm	\$995
ACE-0715-CHSP02	Certified Nursing Assistant	M-Th	7/11-9/28/16	6pm-9pm	\$995

CPR/AED for Professional Rescuers & Healthcare Providers/Basic Life Saving (4 hrs)

This certificate is required for all healthcare providers. (There is a textbook rental fee of \$5)

Section	Class	Day	Dates	Time	Price
ACE-1009-CHS01	Professional Rescue for Healthcare Providers	Sat	5/7/16	10am-2pm	\$99
ACE-1009-CHS02	Professional Rescue for Healthcare Providers	Sat	6/4/16	10am-2pm	\$99
ACE-1009-CHS03	Professional Rescue for Healthcare Providers	Fri	7/8/16	10am-2pm	\$99

Certified Electrocardiography Technician (EKG)* (32 hrs)

This course will introduce students to the techniques necessary to perform a twelve lead resting electrocardiogram (ECG/EKG). Students will also learn about:

- Normal rhythm and arrhythmia
- Basic cardiac physiology
- How to troubleshoot technical problems
- Electrophysiology

Section	Class	Day	Dates	Time	Price
ACE-5011-CHS01	EKG Technician	Sat	4/30-6/18/16	1pm-6pm	\$349

Certified Phlebotomy Technician* (82 hrs)

Learn the anatomy and physiology of the venous system as well as phlebotomy practices. Perform blood collection procedures including vacuum collection, syringes, butterfly needles, micro hematocrit collection, and live venipuncture. You will learn the following:

- Infection prevention & control
- Specimen handling
- Patient transport
- Quality assurance
- Labeling

Health clearance forms are required. Prerequisite: CNA, LPN or coordinator permission.

Section	Class	Day	Dates	Time	Price
ACE-5011-CHS01	Phlebotomy	M-Th	6/20-8/4/16	6pm-9pm	\$849

Patient Care Certificate Program

CNA

EKG

CPR

Phlebotomy

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=

Patient Care Technician (PCT)

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Healthcare Certifications & Careers

A HEALTHY CAREER IN HEALTHCARE!

Dental Assistant Certificate Program* (80 hrs + 40 hrs Externship)



This course covers the history of dentistry, dental assisting, and introduction to the dental office. Clinical aspects of dentistry are also covered:

- Dental operatory and dental equipment
- How to take x-rays
- The oral cavity and related structures
- Positioning dental of hand-pieces/sterilization

In addition to entry-level employment, this course is ideal for students interested in pursuing a Dental Hygiene career. Tuition includes all textbooks, lab materials and insurance.

Section	Class	Day	Dates	Time	Price
ACE-0720-CHS01	Dental Assistant	M,W	6/6-9/12/16	6pm-9pm	\$1,500

Clinical Medical Assistant* (140 hrs + 160 hrs Clinical time)

This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes:

- Preparing patients for examination & treatment
- Laboratory procedures/Diagnostic testing
- Phlebotomy and cardiac life cycle
- Pharmacology/Administration of medications
- Taking and documenting vital signs
- cardiology including proper lead placements

Section	Class	Day	Dates	Time	Price
ACE-0704-CHW02	Clinical Medical Assistant	M,T,Th	7/11-10/31/16	6pm-9pm	\$3,245

*Payment plan option available (up to 4 installments)

Pharmacy Technician* (102 hours + 80 hour externship)



This comprehensive 180 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's exam. Course content includes:

- Medical terminology specific to the pharmacy
- Reading and interpreting prescriptions
- Defining drugs by generic and brand names

Students are eligible for 1 to 3 month externship. Tuition includes all materials and textbooks.

Section	Class	Day	Dates	Time	Price
ACE-0717-CHS01	Pharmacy Technician	T,W,Th	5/10-7/26/16	6pm-9pm	\$1,499

Proveedor de Cuidado de Niños (30 horas)

Este programa cumple con los requisitos para ser un proveedor de cuidado de niños en el estado de New York. Este curso ofrece el entrenamiento requerido por el departamento de servicios sociales de New York. Beneficios:

- Podrá tener ingresos adicionales para ayudar a su familia
- Podrá estar con sus hijos mas tiempo
- Tendrá la satisfacción de tener su negocio propio

Section	Class	Day	Dates	Time	Price
ACE-3022-CHS01	Sección de Registración y Evaluación	Sat	4/16/16	12:30pm-1:30pm	Gratis
ACE-3022-CHS02	Sección de Registración y Evaluación	Wed	4/20/16	6:30pm-7:30pm	Gratis
ACE-3024-CHS01	Proveedor de Cuidado de Niños	Sat	4/23-6/18/16	2pm-6pm	\$399

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Education & Language Arts

OPEN THE DOOR TO EDUCATION!

High School Equivalency Diploma - *Formally known as the GED* (72 hrs)

Students will prepare for the new High School Equivalency examination by learning different techniques and the background knowledge needed to pass the Test Assessing Secondary Completion (TASC) exam. This new high school equivalency assessment measures five subject areas: reading, writing, mathematics, social studies, and science. You must be 19 years or older to register for this course.

Section	Class	Day	Dates	Time	Price
ACE-0201-CHS01	HSE English	T,Th	5/31-8/23/16	9:30am-12:30pm	\$299
ACE-0201-CHS02	HSE English	T,Th	5/31-8/23/16	6:00pm-9:00pm	\$299
ACE-0202-CHS01	HSE Spanish	M,W	6/6-8/31/16	9:30am-12:30pm	\$299
ACE-0202-CHS02	HSE Spanish	M,W	6/6-8/31/16	6:00pm-9:00pm	\$299

English Links Intensive Weekday (200 hrs) or Weekend (40 hrs)

English Links is an intensive 200-hour, 5 days-a-week English program designed to improve your communication skills for personal and professional purposes. We have a team of experienced teachers who can help you learn the basics or improve your English to:

- Apply for college
- Enjoy all New York City has to offer
- Get a better job
- Help you become a proficient speaker/writer of the English language

A much less intensive bridged Saturday English Links option is also available with focus on taking the TOEFL test.

Section	Class	Day	Dates	Time	Price
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Weekday Schedule (200 hrs)

ACE-0307-CHS01	English Links Foundation	M-F	5/9-7/11/16	9am-1:30pm	\$1,399
ACE-0306-CHS01	English Links Bridge	M-F	5/9-7/11/16	9am-1:30pm	\$1,399

\$100 processing fee for International students.

Weekend Schedule (40 hrs)

ACE-0307-CHS01	English Links Foundation	Sat	4/23-6/11/16	8:30am-2:30pm	\$299
ACE-0306-CHS01	English Links Bridge	Sat	4/23-6/11/16	8:30am-2:30pm	\$299

English Links / ESL Examen de Evaluación para saber su nivel de inglés.

*There is a \$20 test fee that will be applied to the cost of the class during registration.

*Hay un costo de \$20 dólares por el examen de evaluación que se le aplicará al costo de registración.

día	fecha	hora	día	fecha	hora
sábado	Abril 16, 2016	1pm	lunes	Abril 25, 2016	11am y 6pm
lunes	Abril 18, 2016	11am y 6pm	martes	Abril 26, 2016	11am y 6pm
martes	Abril 19, 2016	11am y 6pm	miércoles	Abril 27, 2016	11am y 6pm
miércoles	Abril 20, 2016	11am y 6pm	jueves	Abril 28, 2016	11am y 6pm
jueves	Abril 21, 2016	11am y 6pm	viernes	Abril 29, 2016	11am
viernes	Abril 22, 2016	11am	sábado	Abril 30, 2016	1pm

English As A Second Language (60 hrs)

Section	Class	Day	Dates	Time	Price
ACE-0301-CHS01	Basic	M,W	5/2-7/13/16	6pm-9pm	\$259
ACE-0303-CHS01	Intermediate	T,Th	5/3-7/7/16	6pm-9pm	\$259
ACE-0304-CHS01	High Intermediate	M,W	5/2-7/13/16	6pm-9pm	\$259
ACE-0305-CHS01	Advanced	M,W	5/23-8/3/16	6pm-9pm	\$259

SAT Exam Preparation and College Transition (20 hrs)

This course helps prepare students for the new SAT exam. All verbal and Math topics in the revised exam are covered: writing (including the essay and questions on grammar and usage) critical reading, math, (including topics from college prep math). Test-taking strategies are included and additional computer-based tutorials available. Open to 10th, 11th and 12th grade High School students and HSE graduates.

Section	Class	Day	Dates	Time	Price
ACE-K155-CHS01	SAT Exam Preparation	Sat	4/30-6/18/16	10am-1:00pm	\$200

Summer Camp 2016

Licensed by the NYC Department of Health

July 5 - August 19, 2016
Monday- Friday 8am-6pm

New Camper Tuition \$1,450

\$100 non-refundable deposit
Sibling Discount: 25% off every additional camper



Activities

Reading, Writing & Math
 Martial Arts
 Robotics
 Move It (Kids Fitness)
 Voice Lessons
 Dance (Hip Hop/Salsa)
 Step
 Organized Sports
 Piano
 Art Class
 Field Trips
 Talent Show
 Indoor Movies
 Summer Olympics
 Lunch & Snacks
 T-Shirts & Back Packs

Mandatory Parent Enrollment Orientation:

Saturday, April 16th, 2016 12pm-1pm
 Saturday, April 23rd, 2016 12pm-1pm
 Thursday, April 28th, 2016 6pm-7pm

Contact Representative:

Mercedes Morales 917-563-4176

Camp Supervision:

1 Adult to Every 7 Campers

College for Kids – 5 Saturdays

Saturday – May 5, 2016 through June 11, 2016

Academic Enhancement \$200 (10 hrs)

Cultural & Recreational Enrichment \$139 (7.5 hrs)

Class	Time
Reading, Writing & Math (Gr. 1)	9:30am-11:30am
Reading & Writing (Gr. 2-3)	9:30am-11:30am
Reading & Writing (Gr. 4-5)	9:30am-11:30am
Improving Math (Gr. 2-3)	11:30am-1:30pm
Improving Math (Gr. 4-5)	11:30am-1:30pm

Class	Time
Piano for Kids (Ages 5-8)	2:00pm-3:30pm
Karate for Kids (Ages 5-8)	2:00pm-3:30pm
Ballet for Kids (Ages 5-8)	2:00pm-3:30pm
Piano for Kids (Ages 9-13)	3:30pm-5:00pm
Karate for Kids (Ages 9-13)	3:30pm-5:00pm
Ballet for Kids (Ages 9-13)	3:30pm-5:00pm

Science, Technology, Engineering, Math

\$200 (10 hrs)

Robotics (Gr. 2-3)	9:30am-11:30am
Robotics (Gr. 4-5)	11:30am-1:30pm



Registration: There is a \$25 Registration Fee for all classes.

Transportation: A Train/ BX12 Bus to 207th Street (walk 4 blocks north to 5030 Broadway)
 #1 Train to 215th Street (walk 1 block West to 5030 Broadway)
 BX7, BX20, M100 Bus to 213th Street (Bus Stop in front of CUNY in the Heights)

Refund Policy: Each course is subject to a minimum enrollment to run. Request for a refund must be submitted in writing together with a copy of the registration receipt. Your refund will be mailed within three (3) weeks of submission. Lack of attendance does not constitute withdrawal and eligibility for a refund. 100% refund will only be issued if requested at the end of the first day of classes or if a class is cancelled by the college. Registration fees are non-refundable unless class is cancelled by the college. A 50% refund will only be issued if requested at the end of the second day of classes. After the second day of classes, there are NO REFUNDS. For partial payments there are no refunds after the first class unless cancelled by the college.

Discount Policy: Immediate family members (siblings and parents only) of current Hostos and BMCC students are eligible for a 10% discount and must enroll with student present to validate ID. Senior discount 10%.

Holiday Schedule: The College is closed on 5/28/16, 5/30/16, 7/2/16, 7/4/16.

For more information or to receive discounts call 917-563-4176

CUNY in the Heights

Division of
Continuing
Education
& Workforce
Development

Summer 2016

Open Houses

Sat., April 16, 2016
11am-2pm

Sat., April 23, 2016
11am-2pm

Thurs., April 28, 2016
5pm-8pm

Register Now
917-563-4176

www.cunyintheheights.com
cunyintheheights@hostos.cuny.edu



Additional continuing education classes are available at Hostos Community College
718-518-6656

www.hostos.cuny.edu/Continuing-Ed



CUNY in the Heights/Hostos Community College



Hostos
Division of
Continuing Education & Workforce Development

Community
College



NON-PROFIT
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PERMIT #436

Do something Today that your future self will thank you for.



Eligible program participants, who are low-income or receive public assistance, will receive comprehensive support services to help successfully complete occupational training programs, connect to internship opportunities and obtain employment.