

## HANDLING FLUORESCENT BULBS

All fluorescent bulbs must be transported, handled and stored with care to avoid release of mercury, which is a POISONOUS (toxic) material. Due to USEPA and NYDEC regulations, these bulbs must be handled and disposed of properly.

**Please adhere to the following procedures:**

1. When transporting bulbs throughout the campus, they must be in a closed container.
2. When changing bulbs, place used bulbs back in original container or in bulb recycling container and **label 'Universal Waste – Bulbs' and date immediately**. Please note the date must reflect when the first bulb was added to the box or container.
3. The box must be upright or, if on its side, it must be taped to prevent the bulbs from falling out.
4. Do not place the box where it can be knocked over or crushed.
5. All bulbs stored in all maintenance areas and those brought over to 135 E. 146th Street **MUST BE IN APPROPRIATELY SIZED BOXES** for the bulbs or placed in the fiberboard containers. All boxes and containers must be closed, labeled 'Universal Waste – Bulbs' and dated (when the first used bulb is placed in the box).
6. If a bulb is broken, please clean up immediately and place remains in an appropriate container located and labeled at 135 E. 146th St.