Process of the APR:

- The Provost meets with the department chair and others to charge them with the following tasks: prepare the APR for the department in the coming academic year; appoint a committee, including one individual to serve as chair, to oversee and guide the preparation of the APR and to meet the relevant deadlines. (Timeframe: March of prior academic year)

- Departmental committee is convened and is formally charged by the Provost prior to the end of the academic year. (Timeframe: April of prior academic year)

- Committee prepares timeline for completing the APR, including benchmarks for completing specific tasks. The committee meets with the Provost to review these materials and they agree on the final timeline for the department, including dates for benchmarks: data gathering; completion of initial draft; review and comment of draft; submission of report to Provost; review and/or visit by external reviewer; submission of final report; final meeting with Provost. (Timeframe: April/May of prior academic year)

- Prior to start of fall term, the committee organizes for the task and begins the process of identifying specific data and materials to collect, prepare interview protocols (as appropriate), etc. (Timeframe: Prior to start of fall term of APR year)

- Committee meets and works with other offices (e.g., OAA, OIR, SDEM, Admissions, Financial Aid, Human Resources, Budget, etc.) to obtain necessary materials and/or data. (Timeframe: September/October of academic year)

- Preparation of the draft report. (Timeframe: Start of spring term)

- Draft report is provided to all faculty members in the department for review and comment. (Timeframe: February of academic year)

- Final report is submitted to the Provost with the names of between three and five individuals who have agreed to serve as external reviewers. (Timeframe: March 1 of academic year)

- Provost selects external reviewer(s) for site visit(s). (Timeframe: March 15th of academic year)

- Following site visit(s), the external reviewer(s) submit their final report(s). (Timeframe: April of academic year)

- Final meeting with the committee (or possibly the entire department) and Provost to review the findings of the reports and external reviewers and develop action goals for the coming academic year. (Timeframe: May of academic year)

- Brief follow-up report on the implementation of the action goals and their impact. (Timeframe: May of succeeding academic year)

Year 1
Early Childhood Education **(2008)**
English **(2009)**
Radiologic Technology **(2009)**
Nursing **(2009)**
Dental Hygiene **(AY 2010-2011)**

Year 2 (AY 2011-2012)
Language and Cognition
Mathematics (including Mathematics Program)

Year 3 (2012-2013)
Behavioral Sciences
Social Sciences
Business Management
Accounting
Office Technology
Gerontology

Year 4 (2013-2014)
Engineering Programs (Dual Programs)
Library
Liberal Arts Education (Self-Study of General Education)
Digital Design & Animation
Digital Music
Modern Languages

Year 5 (2014-2015)
Criminal Justice
Public Administration
Science for Forensic Sciences
Natural Sciences
Humanities
Black Studies
Latin & Caribbean Studies
Visual & Performing Arts
Counseling (SSD100)
Health Education (Community Health)