

Eugenio Maria de Hostos Community College
Academic Year 2013-2014 College-Wide P & B Calendar
Fall 2013

DATE	AGENDA	Review Dates
August 20	Fall 2013 Appointments and Substitutes/Budget Presentation	
September 10	Portfolio Review Process	
October 8	2 nd Reappointments	Sept. 16 - Oct. 4
October 22	3 rd Reappointments	Sept. 23 – Oct. 18
October 29	4 th Reappointments	Oct. 14 – Oct. 25
November 12	5 th Reappointments & 5 th Reappointments with CCE	Oct. 14 – Nov. 8
November 19	6 th Reappointments; Fellowship Leaves (1/2 year leave at full pay)	Oct. 21 – Nov. 15
November 26	6 th Reappointments Continued; 7 th Reappointments with Tenure	Oct. 21 – Nov. 22
December 3	If Necessary	
December 10	Spring 2014 Appointments and Substitutes Spring Budget Presentation	
ALL MEETINGS WILL BE HELD IN THE PRESIDENT'S CONFERENCE ROOM at 12:30PM UNLESS OTHERWISE INDICATED (Additional meetings may be scheduled)		

Important Dates:

August 16: DUE in OAA - Material for Fall 2013 full-time appointments and substitute appointments

August 30: DUE in *Departments* - Portfolios for 2nd and 3rd reappointments
Departmental P&B committee meetings should be scheduled no later than next week

September 13: DUE in OAA - Department P&B committee recommendations and faculty portfolios for 2nd reappointments

September 20: DUE in OAA - Department P&B committee recommendations and faculty portfolios for 3rd reappointments

September 27: DUE in *Departments* - 4th, 5th and 5th with CCE reappointment portfolios

October 4: DUE in *Departments*-6th and 7th reappointment with Tenure

October 11: DUE in OAA – Faculty portfolios for 4th, 5th and 5th with CCE reappointment to be deposited in OAA.

October 18: DUE in OAA - Faculty portfolios for 6th reappointment & 7th reappointment with tenure to be deposited in OAA

DUE in OAA - Application for fellowship leaves (1/2 year at full pay)

December 6: DUE in OAA - Material for Spring 2014 full-time and substitute appointments

December 13: DUE in OAA - Annual evaluation of first-year full-time faculty; Application for promotion to full professor