## INTERNATIONAL STUDENT APPLICATION FOR F-1 REDUCED COURSE LOAD

F-1 international student are required by U.S. Law to pursue a full course of study each fall and spring semester. A full course of study is defined as carrying 12 credits at the undergraduate level. (or the equivalent as approved by your academic advisor on the Full-time Equivalency Form). Under certain academic circumstances, you may qualify for a reduced course load (RCL) of 6 credits, or less for an illness or medical condition. To apply, you must:

- 1. Still enrolled full-time. If you already dropped below, you do not qualify.
- 2. Have your academic advisor complete this form explaining the academic difficulties that you are experiencing. Academic difficulties are restricted to initial difficulties with English or reading requirements, unfamiliarity with U.S. teaching methods or improper course level placement.
- 3. If you are suffering from an illness or medical condition, you must provide us with documentation from a licensed medical doctor, doctor of osteopathy, or licensed clinical psychologist describing the nature of your illness or condition.
- 4. Complete this form and submit it to International Student Advisor <u>before taking any action to reduce your course</u> <u>load.</u>

Your application will be reviewed by International Student Advisor and, if approved, you will be given authorization to reduce your course load for a specific period of time. A reduced course load based on academic difficulties may only be authorized for one term during your program of study. A reduced course load warranted by an illness or medical condition may be extended if there are serious circumstances necessitating such an extension.

You are required to resume a full course of study in the semester immediately following your RCL authorization (excluding summer). A "hold" will be placed on your registration for the next semester which will be removed when you report to International Student Services with your registration form and obtain an advisor's release.

Name:			
Last		name	middle
ID Number:	Sevis ID Nu	mber:	
Semester for which you are requesting a reduce	ed course load:		-
Program of study:	Major:		
Phone Number:	E-mail:		
Reasons why you are requesting a reduc	ed course load: Che	ck one:	
ACADEMIC DIFFICULTY: My advisor has	s completed the other si	de of this form.	
□ Initial difficulty with the English language	).		
Unfamiliarity with U.S. Teaching methods	or requirements		
Improper course level placement.			
ILLNESS OR MEDICAL CONDITION:	Documentation is att	ached.	
Illness or medical condition			

## **ADVISOR'S RECOMMENDATION**

## FOR F-1 INTERNATIONAL STUDENT REDUCED COURSE LOAD

I recommend		carry a reduced		
	Name of student			
Course load of	f credits (not less than 6) for the	(semester) for the following		
academic reas	on:			
	Initial difficulty with the English language. Describe the difficulty and why it is considered "initial"			
	Initial difficulty with reading requirements. Describ	be the difficulty and why it is considered		
	Unfamiliarity with U.S. teaching methods of require considered initial"			
	Improper course level placement. Describe the reas			
The student's e	xpected graduation date is:			
	pr:			
	visor:			
		Date:		
INTERNATION	AL STUDENT SERVICES ACTION:			
APPROVED: _	PERIOD COVERED:			
SEVIS RCL: A	UTHORIZED ON	DATE:		
DENIED BECA	USE:			
BV.				
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