Wednesday, January 21, 9:00 AM - 5:00 PM
Turning Obstacles into Opportunities (C1247)
Sometimes we feel overwhelmed and can’t imagine having
the energy to move in a new direction. We ignore that “little
voice” inside that tugs at us to take a risk, explore a differ-
ent path, or move forward to achieve our goals. In this in-
teractive workshop you will identify the barriers that keep
you from moving forward. You’ll discover how to tap into
the intuitional talents that we sometimes push aside and
create effective strategies to help you move “up” the road
of opportunity for achieving your goals.
Target Audience: All Staff

JANUARY  2015

Monday, January 26, 9:00 AM – 5:00 PM
LEADING SHORT-TERM IMPROVEMENT PROJECTS (C9014)
Learn how to set short-term improvement projects, select a pro-
ject work-team, and create a viable project plan. Techniques and
tips for maintaining focus and infusing energy and enthusiasm in-
to the successful completion of short-term projects also will be ex-
plored.
Target Audience: Managers, Supervisors, and Team Leaders

REGISTRATION: Go to www.cuny.edu/pdlm, click on REGISTRATION, and then click on the PDLM E-Application
link. Follow the instructions to complete and submit your E-Application (“E-App”). Applications must be received in the
PDLM Office at least 10 days before a course starts. Dates are subject to change.