

CUNY
Professional Development Program

Develop yourself...

Expand your knowledge...

It's time to invest in YOU!

Wednesday, January 21, 9:00 AM - 5:00 PM

Turning Obstacles into Opportunities (C1247)

Sometimes we feel overwhelmed and can't imagine having the energy to move in a new direction. We ignore that "little voice" inside that tugs at us to take a risk, explore a different path, or move forward to achieve our goals. In this interactive workshop you will identify the barriers that keep you from moving forward. You'll discover how to tap into the intuitional talents that we sometimes push aside and create effective strategies to help you move "up" the road of opportunity for achieving your goals.

Target Audience: All Staff



JANUARY 2015

Monday, January 26, 9:00 AM – 5:00 PM

LEADING SHORT-TERM IMPROVEMENT PROJECTS (C9014)

Learn how to set short-term improvement projects, select a project work-team, and create a viable project plan. Techniques and tips for maintaining focus and infusing energy and enthusiasm into the successful completion of short-term projects also will be explored.

Target Audience: Managers, Supervisors, and Team Leaders



REGISTRATION: Go to www.cuny.edu/pdlm, click on **REGISTRATION**, and then click on the **PDLM E-Application** link. Follow the instructions to complete and submit your E-Application ("E-App"). Applications must be received in the PDLM Office at least 10 days before a course starts. Dates are subject to change.