



Eugenio María de **Hostos Community College**
Of The City University of New York
500 Grand Concourse, Bronx, New York 10451
Phone (718) 518-4444



Memo

To: **All Adjunct Faculty**
From: **Payroll Department**
Date: November 14, 2017
Re: **Winter Intersession 2018 Pay Schedule**

Commencing with the Winter Intersession 2018 Semester and adhering to the “Guidelines for Processing Adjunct Payrolls” Adjuncts shall be paid on two (2) paydates.

Each paycheck will be computed at 1/2th of total hours for each course submitted by the department.

<u>Paydates</u>	<u>Work Period</u>	<u>Paid</u>
01/12/2018	01/02 – 01/06/2018	1/2 th
01/26/2018	01/07 – 01/23/2018	1/2 th