



Middle States Commission on Higher Education

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Verification of Compliance with Accreditation-Relevant Federal Regulations Institutional Report Template

The Middle States Commission on Higher Education, as a federally recognized accreditor, is obligated to ensure that its candidate and member institutions comply with the accreditation-relevant federal regulations developed by the U.S. Department of Education in the Higher Education Opportunity Act of 2008. Further, the Commission is required to review candidate and member institutions' continued compliance with Title IV program responsibilities. Commission policy regarding federal compliance requirements for institutions was revised and enacted in January 2013, indicating that institutions must meet these federal regulations to be accredited by the Commission.

In response to this, it is assumed that the institution will provide documentation of policies and procedures that are (1) in writing, (2) approved and administered through applicable institutional processes, and (3) published and accessible to those affected.

In the event that one or more of these regulations do not apply to an institution, that institution shall indicate that fact in the compliance document. Otherwise, all accredited and candidate institutions must respond with regard to each of the areas.


These areas will be reviewed as part of the accreditation process, especially as they relate to the MSCHE Standards and applicable Requirements of Affiliation. Failure to comply with the areas of verification listed above will result in follow-up.

Reports must be filed in the Commission office according to the dates below:

<i>Self-Study Visit falls between. . .</i>	<i>Report on federal compliance is due no later than. . .</i>	<i>Reviewer's Report is due. . .</i>
September – January	July 1	August 15
February – March	December 1	January 15
April – May	January 15	March 1
<i>PRR review begins . . .</i>	<i>Report on federal compliance is due no later than. . .</i>	<i>Reviewer's Report is due. . .</i>
June 1	June 1	August 1

Please note that as additional guidance is received from the U.S. Department of Education, these guidelines may be modified without prior notice.

Institution: Hostos Community College

Report completed by: Christine Mangino, Provost and VP for Academic Affairs 

Date: May 26, 2017

1. Student Identity Verification in Distance and Correspondence Education

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
1. Policies and procedures used to ensure student identity verification in distance or correspondence education courses.	Academic Integrity in Online Learning at Hostos Community College: http://commons.hostos.cuny.edu/online/wp-content/uploads/sites/68/2017/05/Academic-Integrity-in-Online-Learning-at-Hostos-Community-College.pdf
2. Procedure(s) regarding the protection of privacy for students enrolled in distance and correspondence courses or programs.	Academic Integrity in Online Learning at Hostos Community College: http://commons.hostos.cuny.edu/online/wp-content/uploads/sites/68/2017/05/Academic-Integrity-in-Online-Learning-at-Hostos-Community-College.pdf
3. Procedure(s) for notifying students about any projected additional charges associated with student identity verification. Provide URLs, catalogs, student handbooks, and other locations of any alternative institutional website documenting required disclosures.	N/A – Hostos and CUNY do not charge fees related to student identity verification.

2. Transfer of Credit Policies and Articulation Agreements

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
<p>1. Policies and procedures for making decisions about the transfer of credits earned at other institutions (including all modes of delivery, if applicable). Include public disclosure (URL, catalog, or other public locations for information) of policy.</p>	<p>College Transfer of Credit Policies: https://www.hostos.cuny.edu/Administrative-Offices/Office-of-the-Registrar/College-Transfer-Credit-Policies</p> <p>CUNY Pathways: How Credits Transfer between CUNY schools: http://www2.cuny.edu/about/administration/offices/undergraduate-studies/pathways/credits-transfer/</p> <p>CUNY Board of Trustees resolution on articulation and transfer: https://www.hostos.cuny.edu/Hostos/media/Office-of-Academic-Affairs/transfer_policy.pdf</p>
<p>2. URL and other publication locations, if applicable, of institutions with which the institution has established an articulation agreement.</p>	<p>College web page listing articulation agreements: http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Student-Support/Articulation-Agreements</p> <p>Dual Degree Program on Hostos OAA website: http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Dual-Degree-Program</p> <p>CUNY Board of Trustees resolution on articulation and transfer: https://www.hostos.cuny.edu/Hostos/media/Office-of-Academic-Affairs/transfer_policy.pdf</p>

3. Title IV Program Responsibilities

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
1. Student loan default rates for the most recent three years. If applicable, submit reports on compliance from the U.S. Department of Education in regard to the cohort default rate, including any default reduction plans.	2013 cohort: 10.1% 2012 cohort: 10.9% 2011 cohort: 15.6% See Appendix A for an excerpt of the source document, and http://commons.hostos.cuny.edu/middlestates/periodic-review-documents-2017/ for the full document.
2. Three most recent years of composite ratios (private and proprietary institutions only).	N/A
3. Date of most recent Title IV program review.	March 11-March 19, 1996
4. Relevant correspondence from the U.S. Department of Education, such as program reviews and any actions to limit, suspend, or terminate the institution's eligibility to participate in Title IV, including institutional responses, if applicable.	N/A

4. Institutional Records of Student Complaints

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
1. Policy and methods used in handling and tracking student grievances and complaints. Include public disclosure(s) of the policy/policies for student grievances and complaints (URLs, catalog, handbook, or other public location of this information).	Student Complaint Process web page: https://www.hostos.cuny.edu/Administrative-Offices/SDEM/Student-Right-to-Know/Student-Complaint-Process
2. Procedures for making modifications and improvements to the institution as a result of information obtained in handling student complaints.	Student Complaint Process web page: https://www.hostos.cuny.edu/Administrative-Offices/SDEM/Student-Right-to-Know/Student-Complaint-Process

5. Required Information for Students and the Public

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
<p>1. URLs, catalogs and student handbooks, and other public locations of any alternative institutional website documenting required disclosures as required by Student Right to Know, as well as polices on SAP, withdrawal, leave of absence, and attendance.</p>	<p>Student Right to Know web page: https://www.hostos.cuny.edu/Administrative-Offices/SDEM/Student-Right-to-Know</p> <p>A link to the Student Right to Know page is available on the Office of Student Development and Enrollment Management and Office of Academic Affairs sections of the website. It can also be found on the “Prospective Students” and “Current Students” pages.</p>
<p>2. Methods used to collect and review information on student outcomes and licensure pass rates.</p>	<p>Hostos Program Review Process http://www.hostos.cuny.edu/Administrative-Offices/Office-of-the-President/Institutional-Research/Assessment-of-Learning-Outcomes/Program-Review</p> <p>Hostos Institutional Assessment Plan http://www.hostos.cuny.edu/Administrative-Offices/Office-of-the-President/Institutional-Assessment-Plan-2013-2017</p>
<p>3. Documents and URLs for advertising and recruitment materials that are available to current and prospective students that show the accreditation status with the Commission and any other U.S. Department of Education approved agencies.</p>	<p>The Hostos website indicates that the college is accredited by MSCHE here: https://www.hostos.cuny.edu/Administrative-Offices/Office-of-the-President/Middle-States-Accreditation</p> <p>MSCHE Accreditation is also noted on p. 5 of the College Catalog and on p. 6 of the Student Handbook.</p> <p>See Appendix B for a copy of a scanned promotional document with accreditation information included.</p>

6. Standing with State and Other Accrediting Agencies

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
<p>1. Documentation of the relationships with any specialized, programmatic, or institutional accrediting agencies recognized by the U.S. Department of Education and all governing or coordinating bodies in the state(s) and countries in which the institution has a presence.</p> <p>If, in the last five years, the institution has had a review resulting in non-compliance, include the report from the state or other accreditor as well as the institutional response.</p>	<p>See Appendix C for a scanned copy of the letter of Accreditation for the Dental Hygiene Program from the Commission on Dental Accreditation.</p> <p>See Appendix D for a scanned copy of the letter of Accreditation for the RN and LPN Nursing Programs from the New York State Education Department.</p> <p>See Appendix E for a scanned copy of the letter of Accreditation for the Radiologic Technology Program from The Joint Review Committee on Education in Radiologic Technology.</p>
<p>2. URLs, catalogs, student handbooks, and other locations of any alternative institutional website documenting required disclosures.</p>	<p>The 2016-2018 Academic Bulletin (Course Catalog), available online (http://www.hostos.cuny.edu/catalog) has information on accreditations on p.5 under the subheader, “Accreditation and Affiliations.”</p> <p>On p.54 the description for the Allied Health Department states that, “The Allied Health programs are accredited by appropriate accrediting agencies, including the Commission on Dental Accreditation of the American Dental Association, the Joint Review Committee on Education in Radiologic Technology and the New York State Education Department.”</p> <p>2017-2019 Student Handbook, available online (http://www.hostos.cuny.edu/Administrative-Offices/SDEM/Student-Life/Student-Handbook) has information on accreditations on p. 6, under the subheader, “Accreditation and Affiliations.”</p> <p>Radiologic Technology: Hostos website includes information on the accrediting body (http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Departments/Allied-Health/Radiologic-Technology/Accreditation) and the accreditor has a listing for the program (https://portal.jrcertaccreditation.org/accredited-educational-programs/details/52c5bee5-98e4-4316-8127-4aa360b234a7).</p>

	<p>The course catalog (p. 70) states, “The Radiologic Technology Program is accredited by The New York State Department of Health, Bureau of Environmental Radiation Protection, and The Joint Review Committee on Education in Radiologic Technology.</p> <p>Dental Hygiene: Hostos website includes information on the accrediting body (http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Departments/Allied-Health/Dental-Hygiene/Accreditation) and the accreditor has a listing for the program (http://www.ada.org/en/coda/find-a-program/search-dental-programs#q=Hostos&t=us&sort=%40codastatecitysort%20ascending).</p> <p>The course catalog (p. 54) states, “Hostos Community College Dental Hygiene Program is accredited by the Commission on Dental Accreditation of the American Dental Association.”</p> <p>Nursing: Hostos website includes information on the accrediting body (http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Departments/Allied-Health/Nursing/Accreditation) and the accreditor has a listing for the LPN program (http://www.op.nysed.gov/prof/nurse/nurseprogs-lpn.htm) and the RN program (http://www.op.nysed.gov/prof/nurse/nurseprogs-assoc.htm).</p> <p>The course catalog (p. 61) states, “The Licensed Practical Nurse Certificate Program is accredited by the New York State Department of Education.”</p> <p>The course catalog (p. 65) states, “The Registered Nurse Program is accredited by the New York State Department of Education.”</p> <p>Links to the Allied Health accreditations can also be found on the website in a section on MSCHE accreditation: http://www.hostos.cuny.edu/Administrative-Offices/Office-of-the-President/Middle-States-Accreditation/Accreditation-of-Allied-Health-Programs</p>
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	<p>It should be noted that Civil Engineering Science, Electrical Engineering Science, and Chemical Engineering Science: programs are jointly registered with the City College of New York, CUNY (CCNY), where students register upon completion of the requirements at Hostos. CCNY is solely eligible and responsible for maintaining accreditation of these programs.</p> <ul style="list-style-type: none"> • Civil Engineering Science: Catalog (p. 155) states, “Hostos Community College offers the Associate in Science (A.S.) degree in Civil Engineering as a jointly registered, dual admission program with the existing Bachelor of Engineering in Civil Engineering (B.E./C.E.) at the City College of New York. The program has been designed to meet the licensure guidelines of the Accreditation Board of Engineering and Technology (ABET).” • Electrical Engineering Science: Catalog (p. 157) states, “Hostos Community College offers the Associate in Science (A.S.) degree in Electrical Engineering Science as a jointly registered, dual admission program with the existing Bachelor of Engineering in Electrical Engineering (B.E./E.E.) at the City College of New York. The program has been designed to meet the licensure guidelines of the Accreditation Board for Engineering and Technology (ABET).” • Chemical Engineering Science: Catalog (p. 164) states, “Hostos Community College (HCC) offers the Associate in Science (A.S.) degree in Chemical Engineering as a jointly registered, dual admission program with the existing Bachelor of Engineering in Chemical Engineering (B.E./ChE.) at the City College of New York. The program has been designed to meet the licensure guidelines of the Accreditation Board for Engineering and Technology (ABET).”
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7. Contractual Relationships

Institutions must provide the following information and evidence:

	<u>Documents, Policies, and Procedures</u>
1. List of contractual arrangements for education services, including name of third-party and applicable programs and the date the arrangement was approved by the Commission.	Hostos Community College does not have contractual agreements with any organizations that offer a portion of the institution's educational programming.
2. URLs, catalogs, student handbooks, and other locations of any alternative institutional website documenting required disclosures.	This regulation is not applicable to the institution; no such contractual agreements exist.

8. Assignment of Credit Hour

Institutions must provide the follow information and evidence:

	<u>Documents, Policies, and Procedures</u>
1. Policy and procedures for credit hour assignment covering for all types of courses (including studio, internships, laboratory, practica, etc.), disciplines, programs, degree levels, formats, and modalities of instruction (including hybrid and online). Include each policy that documents the assignment of credit hours specific to the types noted above. The following should be clearly indicated: <ul style="list-style-type: none">○ Academic period (e.g., 15 weeks plus one week exam over two semesters);○ Recommended instructional time (e.g., three 50-minute sessions or two 75-minute sessions per week);○ Recommended out-of-class time requirements (e.g., twice in-class time).	Hostos Community College Credit Hour Policy and Procedures: https://www.hostos.cuny.edu/Hostos/media/SDEM/Credit-Hour-Memo.pdf
2. URLs, catalogs, student handbooks, and other locations of any alternative institutional website documenting required disclosures.	Student Right to Know page: Credit Hour Policy and Procedures: https://www.hostos.cuny.edu/Hostos/media/SDEM/Credit-Hour-Memo.pdf A link to the Credit Hour Policies and Procedures is on p. 33 of the 2017-2019 Student Handbook. A link to the Credit Hour Policy and Procedures is on p. 49 of the 2016-2018 College Catalog.
3. Evidence that the institution's credit hour policies and procedures applied consistently across the full range of institutional offerings. If the institution is required to obtain approval from the relevant State Department of Education, compliance with this requirement should be documented.	Credit Hour Policy and Procedures: https://www.hostos.cuny.edu/Hostos/media/SDEM/Credit-Hour-Memo.pdf

<p>4. Processes used by the institution to review periodically the application of its policies and procedures for credit hour assignment.</p>	<p>The institution does not have a review process, as policies and procedures for credit hour assignment are governed by CUNY Central Office.</p> <p>Collegewide Curriculum Committee web page: http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Academic-Affairs/Information,-Policies,-and-Guidelines/Curriculum-Procedures-and-Information</p> <p>CWCC statement on policies and procedures: http://www.hostos.cuny.edu/Hostos/media/College-Wide-Senate/cwccproceduresmanual_1.pdf</p>
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Appendix A:

3.1 – 3 Year Cohort Default Rates – NYS

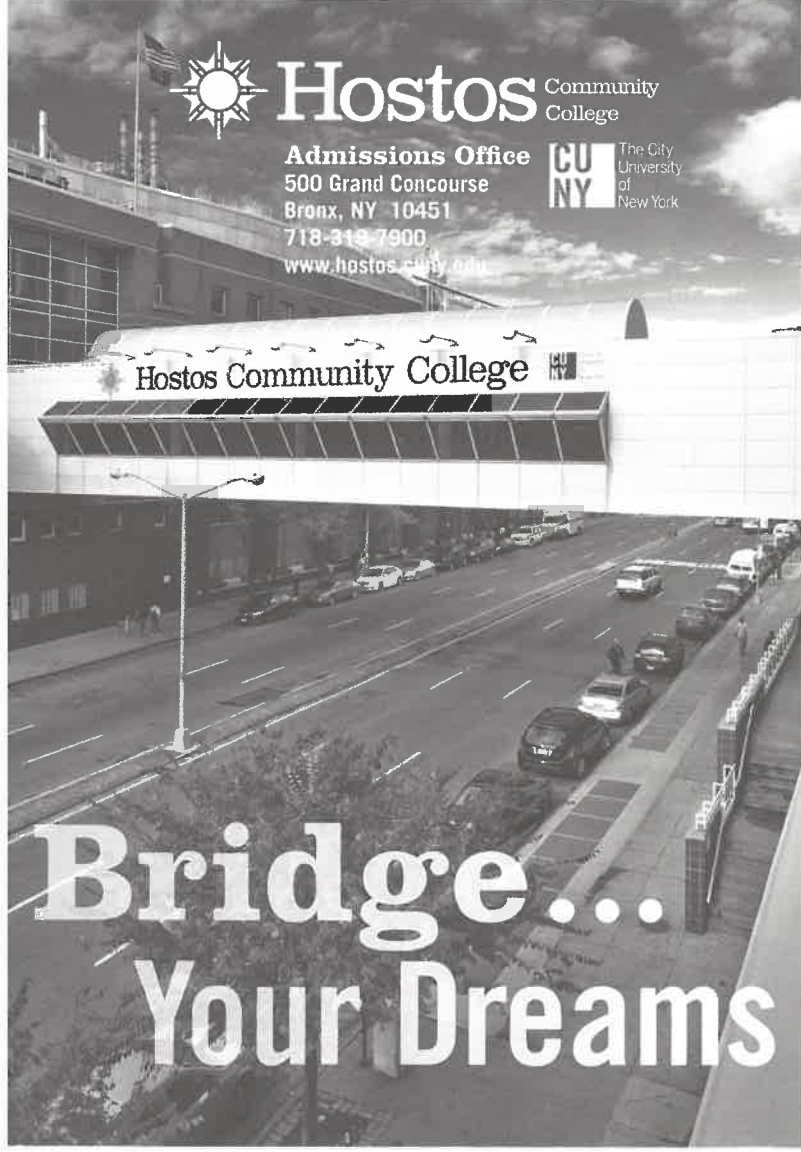
OPEID	Name	Year 1	Num 1	Denom 1	DRate 1	PRate 1	Year 2	DualNum 2	DualDenom 2	DRate 2	PRate 2	Year 3	DualNum 3	DualDenom 3	DRate 3	PRate 3
007465	AMERICAN ACADEMY OF DRAMATIC ARTS	2013	23	188	12.2	P	2012	17	175	9.7	P	2011	31	237	13	P
022759	MODERN WELDING SCHOOL	2013	7	57	12.2	A	2012	5	97	5.1	A	2011	31	118	26.2	A
021240	ORANGE ULSTER BOCES SCHOOL OF PRACTICAL NUF	2013	6	49	12.2	A	2012	4	66	6	A	2011	10	70	14.2	A
002855	SUNY COLLEGE OF TECHNOLOGY AT CANTON	2013	158	1326	11.9	A	2012	155	1254	12.3	A	2011	220	1262	17.4	A
009283	MIDWAY PARIS BEAUTY SCHOOL	2013	8	67	11.9	A	2012	9	79	11.3	A	2011	10	77	12.9	A
002868	HUDSON VALLEY COMMUNITY COLLEGE	2013	364	3074	11.8	A	2012	417	3138	13.2	A	2011	556	2840	19.5	A
033803	STAR CAREER ACADEMY	2013	272	2294	11.8	A	2012	195	1874	10.4	A	2011	331	1422	23.2	A
007573	EMPIRE BEAUTY SCHOOL	2013	193	1623	11.8	P	2012	195	1759	11	P	2011	318	1651	19.2	P
002877	ROCKLAND COMMUNITY COLLEGE	2013	69	584	11.8	A	2012	77	590	13	A	2011	49	532	9.2	A
009284	BRITTANY BEAUTY SCHOOL -	2013	34	286	11.8	A	2012	30	308	9.7	A	2011	96	325	29.5	A
002812	TROCAIRE COLLEGE	2013	88	749	11.7	A	2012	63	649	9.7	A	2011	70	592	11.8	A
026001	NEW YORK ACADEMY OF ART (THE)	2013	5	43	11.6	A	2012	0	45	0	A	2011	3	37	8.1	A
002697	QUEENSBOROUGH COMMUNITY COLLEGE-CUNY	2013	78	676	11.5	A	2012	68	687	9.8	A	2011	101	715	14.1	A
010147	WESTERN SUFFOLK BOCES	2013	21	182	11.5	A	2012	10	169	5.9	A	2011	10	105	9.5	A
002704	COLLEGE OF NEW ROCHELLE (THE)	2013	167	1459	11.4	A	2012	186	1590	11.6	A	2011	229	1348	16.9	A
034194	NORTHEASTERN SEMINARY	2013	4	35	11.4	A	2012	5	32	15.6	A	2011	0	33	0	A
007394	BERKELEY COLLEGE	2013	280	2495	11.2	P	2012	327	2792	11.7	P	2011	319	2257	14.1	P
021732	EMPIRE BEAUTY SCHOOL	2013	155	1388	11.1	P	2012	161	1632	9.8	P	2011	273	1648	16.5	P
002856	SUNY COLLEGE OF AGRICULTURE & TECHNOLOGY AT	2013	115	1035	11.1	A	2012	86	980	8.7	A	2011	119	1092	10.8	A
040433	ACE INSTITUTE OF TECHNOLOGY	2013	4	36	11.1	A	2012	5	37	13.5	B	2011	1	11	9	B
002691	CUNY BOROUGH OF MANHATTAN COMMUNITY COLLEGE	2013	178	1644	10.8	A	2012	228	1781	12.8	A	2011	290	1651	17.5	A
002674	NEW YORK THEOLOGICAL SEMINARY	2013	6	56	10.7	A	2012	6	36	16.6	A	2011	1	16	6.2	B
002692	CUNY BRONX COMMUNITY COLLEGE	2013	69	646	10.6	A	2012	65	583	11.1	A	2011	66	489	13.4	A
007388	LONG ISLAND BEAUTY SCHOOL	2013	13	122	10.6	A	2012	12	120	10	A	2011	20	111	18	A
030955	ASA INSTITUTE OF BUSINESS & COMPUTER TECHNOL	2013	266	2521	10.5	A	2012	390	3672	10.6	A	2011	219	3475	6.3	A
021059	HAIR DESIGN INSTITUTE AT FIFTH AVENUE	2013	31	294	10.5	A	2012	33	289	11.4	A	2011	23	189	12.1	A
021993	ORLEANS NIAGARA BOCES	2013	9	86	10.4	B	2012	5	40	12.5	A	2011	12	63	19	B
002857	SUNY COLLEGE OF TECHNOLOGY AT DELHI	2013	124	1204	10.2	A	2012	109	1084	10	A	2011	133	1119	11.8	A
010097	CUNY MEDGAR EVERS COLLEGE	2013	64	626	10.2	A	2012	54	531	10.1	A	2011	73	446	16.3	A
012561	FIVE TOWNS COLLEGE	2013	35	345	10.1	A	2012	34	316	10.7	A	2011	57	380	15	A
008611	CUNY, HOSTOS COMMUNITY COLLEGE	2013	29	285	10.1	A	2012	36	328	10.9	A	2011	36	230	15.6	A
031153	GENESEE-LIVINGSTON-STEUBEN-WYOMING BOCES	2013	15	148	10.1	A	2012	5	105	4.7	A	2011	6	103	5.8	A
008189	CONTINENTAL SCHOOL OF BEAUTY CULTURE	2013	22	219	10	A	2012	19	186	10.2	A	2011	16	172	9.3	A
002790	NYACK COLLEGE	2013	118	1186	9.9	A	2012	118	1289	9.1	A	2011	117	1285	9.1	A
041676	FINGER LAKES SCHOOL OF MASSAGE (THE)	2013	17	173	9.8	A	2012	14	147	9.5	A	2011	3	35	8.5	A
002873	NASSAU COMMUNITY COLLEGE	2013	217	2238	9.6	A	2012	169	2119	7.9	A	2011	305	2090	14.5	A
002901	WELLS COLLEGE	2013	19	196	9.6	A	2012	14	190	7.3	A	2011	8	157	5	A
021702	ALBANY SCHOHARIE SCHENECTADY SARATOGA BOCES	2013	14	145	9.6	A	2012	13	120	10.8	A	2011	13	102	12.7	A
031693	STUDIO JEWELERS	2013	3	31	9.6	B	2012	3	29	10.3	B	2011	2	17	11.7	B
008437	CHAMPLAIN VALLEY EDUCATIONAL SERVICES	2013	7	74	9.4	B	2012	8	71	11.2	B	2011	14	75	18.6	B

Appendix B:

5.3 – Admissions Marketing Booklet



Admissions Office
 500 Grand Concourse
 Bronx, NY 10451
 718-319-7900
www.hostos.cuny.edu



**Bridge...
Your Dreams**



ADMISSIONS OFFICE
 500 Grand Concourse
 Bronx, NY 10451
 718-319-7900
www.hostos.cuny.edu

VISIT OUR WEBSITES:
 Hostos Community College,
 The City University of
 New York
www.hostos.cuny.edu

Admissions Office
www.hostos.cuny.edu/oa

Academic Programs
www.hostos.cuny.edu/catalog

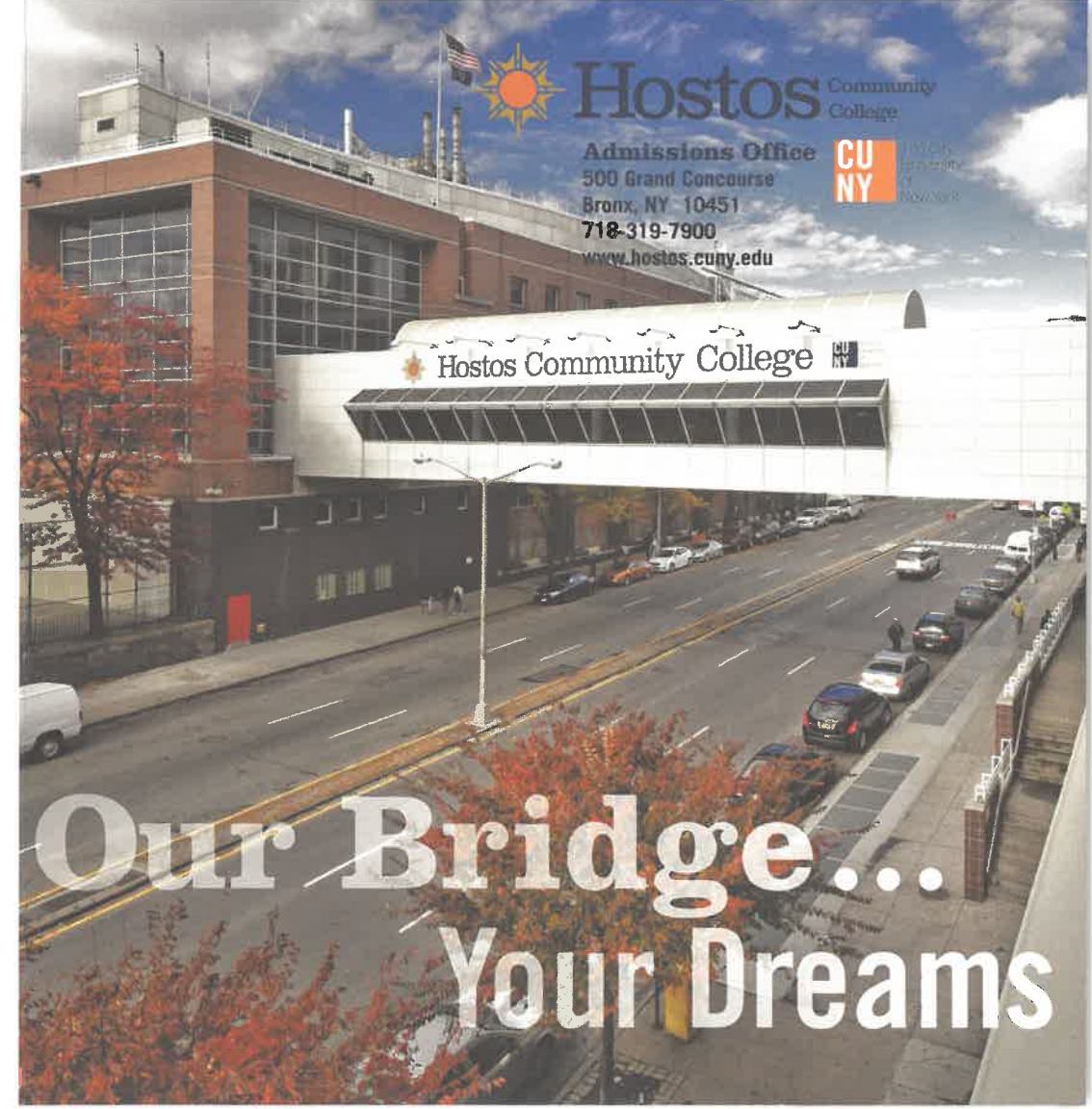
HOSTOS COMMUNITY COLLEGE is located just steps from the Grand Concourse subway station and bus stop. By subway: Take the IRT 2, 4, or 5 trains to 149th Street and the Grand Concourse. By bus: Take the Bx1 or cross town Bx19 to 149th Street and Grand Concourse.

Eugenio María de Hostos (1839–1903) was an abolitionist, sociologist, educator, and lawyer. As an activist, he championed opening educational opportunities to women, particularly in law and medicine, and fought to abolish slavery.

The City University of New York does not discriminate on the basis of race, religion, sex, age, creed, color, national origin, physical or mental disability, sexual orientation, marital status, citizenship status, or veteran status.



Admissions Office
 500 Grand Concourse
 Bronx, NY 10451
 718-319-7900
www.hostos.cuny.edu



**Our Bridge...
Your Dreams**

ADMISSIONS REQUIREMENTS

Freshman: High school diploma, GED, or equivalent completion of secondary school.

Transfer: Overall GPA of 2.0 (Engineering and Allied Health programs require an overall GPA of 2.5 or higher). For more information contact the Office of Admissions at (718) 319-7900 or visit our website at www.hostos.cuny.edu.

Financial Aid: There are various state and federal assistance programs offered by CUNY. For more information contact the Hostos Office of Financial Aid at (718) 518- 6555 or visit their website at www.hostos.cuny.edu/ofa.

Cost: The annual tuition for New York City residents is \$4,800. The out-of-state/foreign student fee is \$320 per credit, and the in-state fee is \$210 per credit. Tuition is subject to change. Please check www.hostos.cuny.edu/bursar for the most current Tuition and Fees schedule.

Faculty: The faculty at Hostos come from diverse educational backgrounds. More than half of the full-time faculty holds doctorate degrees. The student faculty ratio is 18:1, which creates an atmosphere of trust and openness among students and faculty.

Students: The Hostos student body is exceptionally diverse, with an enrollment of over 7,000 students.

Facilities: The campus features specially designed classrooms, state-of-the-art computer labs, theaters, and excellent physical education facilities including a fitness center and a collegiate size swimming pool. Other noteworthy facilities include a dental hygiene clinic, an award winning library, and modern laboratories for the college's programs in radiological technology, chemistry, biology, physics, and nursing.

Athletics and Student Activities: Learning at Hostos is a multi-dimensional and cultural experience, taking place in and out of the classroom. Students can choose to participate in NJCAA Division III sports and recreation programs as well as hold membership in any of 52 active clubs and organizations.



HOSTOS DEGREES AND MAJORS:

A.S.	Accounting
A.A.S.	Accounting
A.A.S.	Aging & Health Studies
A.S.	Business Management
A.S.	Community Health
A.A.S.	Dental Hygiene
A.A.S.	Digital Design & Animation
A.A.S.	Digital Music
A.A.S.	Early Childhood Education
A.A.S.	Game Design
A.A./A.S.	Liberal Arts & Science
A.S.	Mathematics
A.A.S.	Nursing
A.A.S.	Office Technology: <i>Administrative Assistant;</i> <i>Legal Administrative Assistant;</i> <i>Medical Office Manager</i>
A.S.	Police Science
A.A.S.	Public Administration
A.A.S.	Public Interest Paralegal Studies
A.A.S.	Radiologic Technology

Our Bridge... Your Dreams



THE HOSTOS EXPERIENCE is unique among CUNY colleges. We are a small college dedicated to creating an educationally rich, friendly and warm environment. Our faculty and staff will provide you with one-on-one academic support that will help you develop the skills and confidence to achieve your personal and professional goals.

We offer a variety of educational, athletic, fine arts, co-curricular, and student support services to enrich your college experience. While at Hostos, you can attend career workshops on resumé writing and sharpen your interviewing skills, you can swim in our collegiate-sized swimming pool, exercise in our state-of-the-art weight and aerobic centers, and see noteworthy cultural events at one of our theaters. Hostos offers scholarships and services for students with special needs.

New students have the opportunity to attend a Freshman Orientation to help accclimate to college life. Our faculty and staff are here to help make your time in college rewarding and exciting. So come and be part of the Hostos experience, and let us help you achieve your educational goals.

DUAL DEGREE PROGRAM with CUNY SENIOR COLLEGES, THE CITY COLLEGE OF NEW YORK:

A.S./B.E.	Chemical Engineering Science
A.S./B.E.	Civil Engineering Science
A.S./B.E.	Electrical Engineering Science
A.S./B.E.	Mechanical Engineering Science

DUAL DEGREE PROGRAM with JOHN JAY COLLEGE OF CRIMINAL JUSTICE:

A.S./B.S.	Accounting for Forensic Accounting/Economics
A.A./B.A.	Criminal Justice
A.S./B.S.	Science for Forensic Science

CERTIFICATE PROGRAMS:

Cert.	Office Assistant
Cert.	Practical Nursing (LPN)

Hostos Community College is Accredited by the Middle States Commission on Higher Education

RECENT GRADUATES HAVE ATTENDED:

CUNY COLLEGES:

Baruch • Brooklyn • CCNY • Hunter • John Jay • Lehman • Queens

PRIVATE AND STATE COLLEGES AND UNIVERSITIES:

College of New Rochelle • Columbia University • Fordham University • New York University • Pace University • Polytechnic University • Rochester Institute of Technology • St. John's University • State University of New York, Stonybrook • University of Massachusetts, Boston

Appendix C:
6.1 – Dental Hygiene Program
Letter of Accreditation

February 7, 2012

Dr. Felix Matos-Rodriguez
President
Eugenio Maria De Hostos Community College
500 Grand Concourse
Bronx, NY 10451

RE: Dental Hygiene Program

Dear President Matos-Rodriguez:

At its February 2, 2012 meeting, the Commission on Dental Accreditation considered the site visit report on the dental hygiene program sponsored by Eugenio Maria De Hostos Community College. The Commission also considered the institution's response to the site visit report.

On the basis of this review, the Commission determined that the recommendations cited in the report have been met and adopted a resolution to grant the program the accreditation status of "approval without reporting requirements." The definitions of accreditation classifications are enclosed. No additional information is requested at this time from the program. The next site visit for the program is scheduled for **2018**.

A copy of the Commission's site visit report is enclosed. One copy of this report and the related enclosures has also been sent to the chief administrative officer copied on this letter. The Commission requests that a copy of this report and the related enclosures be forwarded to the program director, chairpersons and appropriate faculty.

In taking this action, the Commission stipulated that it will expect the institution to keep the Commission informed as soon as possible of anticipated program changes in any approved educational program offered, particularly in the areas of administration, enrollment, faculty, facilities and curriculum. The Commission's policy and guidelines for reporting program changes are enclosed.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of "approval without reporting requirements"*]. The Commission is a specialized accrediting body recognized by the United States Department of Education.

HOSTOS COMMUNITY COLLEGE
2012 FEB 16 AM 10:45
OFFICE OF THE PROVOST

President Matos-Rodriguez

February 7, 2012

Page 2

The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://www.ada.org/100.aspx>.

The Commission wishes to thank you and the faculty and staff for their cooperation during the site visit. If this office can be of any assistance to you, please contact me at (800) 621-8099, extension 2695.

Sincerely,



Patrice Renfrow, RDH, BS
Manager, Dental Assisting and Dental Laboratory Technology Education
and Interim Manager, Dental Hygiene Education
Commission on Dental Accreditation

PR/ap

Enclosures: CODA Accreditation Status Definitions (enclosed)
Formal Report of the Site Visit (enclosed)

Enclosures sent via e-mail to the Program Director:
Reporting Program Changes in Accredited Programs
Electronic Submission of Correspondence and Reports
Accreditation Standards for Dental Hygiene Education Programs
Evaluation and Operational Policies and Procedures

cc: Dr. Carmen Coballes-Vega, vice president,
Ms. Joyce Dais, program director, Dental Hygiene
Dr. Steven Tonelli, chair, Commission on Dental Accreditation (CODA)
Dr. Anthony Ziebert, senior vice-president, Education and Professional Affairs,
American Dental Association; interim director, CODA

**FORMAL REPORT OF THE COMMISSION ON DENTAL ACCREDITATION
TO THE ADMINISTRATION OF EUGENIO MARIA DE HOSTOS COMMUNITY
COLLEGE ON THE EVALUATION OF THE DENTAL HYGIENE EDUCATION
PROGRAM
Bronx, New York***

Introduction

An evaluation of the dental hygiene program offered by Eugenio Maria De Hostos Community College was conducted on September 20-21, 2011 by a committee of the Commission on Dental Accreditation composed of Ms. Janella Spencer, consultant in dental hygiene; and Ms. Tami Grzesikowski, Commission staff representative.

The Commission believes that educational institutions offering curricula supportive to the dental profession assume the obligation and responsibility of affording quality educational opportunities which are based on sound educational principles. Commission objectives are also based on the premise that dental hygiene education programs should strive continually to improve standards of scholarship and teaching consistent with the purpose and methods of postsecondary education. To assist the institution in appraising its educational effectiveness and identifying ways and means by which its endeavors can be strengthened, dental hygiene programs are reviewed periodically by peers in relation to predetermined standards. This peer review of the educational process is based on the program's self-study and conferences with persons involved in the various components of the program.

This report represents the visiting committee's findings and conclusions in the form of recommendations and a suggestion that directly relate to accreditation standards for program improvement and enhancement. These are found, as appropriate, under headings that parallel the Commission's Accreditation Standards for Dental Hygiene Education Programs. The recommendations are indented and numbered sequentially throughout the report. Only those standards that warrant one of the aforementioned types of comments are included; in all other cases, the visiting committee found that the program met or exceeded the minimum standards.

The Commission on Dental Accreditation has discontinued the use of commendations, effective July 26, 2007. As a result, commendations will no longer be cited within site visit reports for programs under the Commission's purview.

Accreditation History

The dental hygiene program offered by Eugenio Maria De Hostos Community College was initiated in 1970. This was the Commission's eighth site evaluation of the dental hygiene program. At the time of the site visit, the accreditation status for the dental hygiene education

*As approved by the Commission on Dental Accreditation for transmittal February 2, 2012.

program was “approval without reporting requirements.” Information on the Commission’s previous accreditation of the program follows:

<u>Date</u>	<u>Basis of Action</u>	<u>Action</u>
December 1970	Written Application	Accreditation Eligible
December 1972	Site Visit	Provisional Approval
December 1973	Progress Report	Provisional Approval
December 1975	Special Site Visit	Provisional Approval
May 1977	Special Site Visit	Provisional Approval with Intent to Withdraw Accreditation May 1978
December 1977	Progress Report	Conditional Approval
December 1978	Progress Report	Provisional Approval
May 1980	Site Visit	Provisional Approval
May 1981	Progress Report	Conditional Approval
May 1982	Progress Report	Approval
December 1985	Interim Review	Approval
December 1989	Site Visit	Approval
July 1998	Site Visit	Approval
January 1999	Progress Report	Approval
July 1999	Progress Report	Approval <u>without</u> reporting requirements
July 2004	Site Visit	Approval <u>without</u> reporting requirements

Review of Recommendations Cited in the Program’s Previous Site Visit Report

At the time of the Commission’s last evaluation of the program in April 2004, five

recommendations were cited in the areas of Institutional Effectiveness, Educational Program and Administration, Faculty and Staff. During this evaluation, the visiting committee reviewed these areas and found that the program has maintained compliance with the previously cited recommendations.

Compliance with Commission Policies

At the time of the site visit, the visiting committee determined that the program was in compliance with the Commission on Dental Accreditation's policies on "Third Party Comments" and "Complaints."

Standard 1. Institutional Effectiveness

The program has documented its effectiveness using a formal and ongoing outcomes assessment process to include measures of dental hygiene student achievement.

Standard 2. Educational Program

The dental hygiene program is presented in four, 15-week terms and one, 7-week summer term. Upon completion of the program, graduates are awarded associate in applied science degrees. The curriculum has been defined in terms of program goals, general instructional objectives, learning experiences designed to achieve the goals and objectives and evaluation procedures to assess student attainment of the goals and objectives.

The dental hygiene program must have established mechanisms to ensure a sufficient number of patient experiences that afford all students the opportunity to achieve stated competencies. Through on-site review of the documents, the visiting committee noted that the tracking system used by the program to monitor each student's patient care experiences, indicated that some, but not all, students receive patient experiences with all patient categories. Some students do not meet the program's requirements for the child and geriatric patients as well as sealants and radiographs. Therefore, the visiting committee was unable to verify that all students have the opportunities to achieve stated competencies.

1. It is recommended that the dental hygiene program must have established mechanisms to ensure a sufficient number of patient experiences that afford all students the opportunity to achieve stated competencies. (DH Standard 2-15)

Graduates must be competent in providing dental hygiene care for the child, adolescent, adult and geriatric patient. Graduates must be competent in assessing the treatment needs of patients with special needs. An appropriate patient pool should be available to provide a wide scope of patient experiences that include: children, adolescent, adults, geriatric and special needs patients.

Through review of the self-study documents and on-site interviews, the visiting committee learned that students have a variety of clinical experiences which includes children, adults and patients with special needs. However, it was determined that although students are required to complete two geriatric patients, there were multiple students who did not satisfy this requirement prior to graduation. Therefore, the visiting committee was unable to verify that all graduates are competent in providing dental hygiene care for the geriatric patient.

2. It is recommended that graduates be competent in providing dental hygiene care for the geriatric patient. (DH Standard 2-16)

To assure the incorporation of updated information, appropriate sequencing, the elimination of repetition, and the attainment of student competence, a formal curriculum review process should be conducted on an ongoing and regular basis. The dental hygiene program has a formal, written curriculum management plan which includes curriculum review and an evaluation process with input from faculty, students and administration. However, through on-site interviews, it was determined that the program does not collaborate with general science faculty nor conduct employer satisfaction surveys. It is suggested that the program review its curriculum management plan and revise it as appropriate to include all components of the Standard 2-26.

Standard 5. Health and Safety Provisions

The program must document its compliance with institutional policy and applicable regulations of local, state and federal agencies including, but not limited to, radiation hygiene and protection, ionizing radiation, hazardous materials, and bloodborne and infectious diseases. Policies must be provided to all students, faculty, and appropriate support staff, and continuously monitored for compliance. Policies on bloodborne and infectious diseases must be made available to applicants for admission and patients.

Upon review of self-study documents, review of on-site materials and on-site interviews, it was determined that policies on bloodborne and infectious diseases were not available to applicants for admission or clinic patients.

3. It is recommended that policies on bloodborne and infectious diseases are made available to applicants for admission and patients. (DH Standard 5-1)

Standard 6. Patient Care Services

The program must have a formal written patient care quality assurance plan and should have a system in place for continuous review of established standards of patient care. Upon review of the self-study document and on-site interviews, the visiting committee noted that a survey, Quality of Service, is conducted each semester. Additionally each semester, an audit is conducted on twenty-five randomly selected patient charts. The Quality Assurance Audit Form used during the chart audits does not include a review of the care provided or maintenance and

referral information. The visiting committee determined that a procedure to review treatment outcomes and implement corrective measures had not been established. Therefore, it could not be verified that there is a continuous review of established standards of patient care.

4. It is recommended that the program have a formal written patient care quality assurance plan that includes patient review policies, procedures, outcomes and corrective measures. (DH Standard 6-2,d)

Accreditation Status

At its February 2, 2012 meeting the Commission on Dental Accreditation adopted a resolution to continue the accreditation status of “approval without reporting requirements” for the dental hygiene program offered by Eugenio Maria De Hostos Community College.

Publication of Accreditation

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in *italics* below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of “approval without reporting requirements”*]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission’s web address is: <http://www.ada.org/100.aspx>

ACCREDITATION STATUS DEFINITIONS

PROGRAMS WHICH ARE FULLY OPERATIONAL

APPROVAL (*without reporting requirements*): An accreditation classification granted to an educational program indicating that the program achieves or exceeds the basic requirements for accreditation.

APPROVAL (*with reporting requirements*): An accreditation classification granted to an educational program indicating that specific deficiencies or weaknesses exist in one or more areas of the program. Evidence of compliance with the cited standards must be demonstrated within 18 months if the program is between one and two years in length or two years if the program is at least two years in length. If the deficiencies are not corrected within the specified time period, accreditation will be withdrawn, unless the Commission extends the period for achieving compliance for good cause.

(Adopted: 01/98)

(Reaffirmed: 07/05; Revised: 01/99; Effective: 07/99)

PROGRAMS WHICH ARE NOT FULLY OPERATIONAL

A program which has not enrolled and graduated at least one class of students/residents and does not have students/residents enrolled in each year of the program is defined by the Commission as “not fully operational.” The accreditation classification granted by the Commission on Dental Accreditation to programs which are not fully operational is “initial accreditation.” When “initial accreditation” status is granted to a developing education program, it is in effect through the projected initial enrollment date. However, if enrollment is delayed for two consecutive years, the institution must reapply for “initial accreditation” and update pertinent information on program development. Following this, the Commission will reconsider granting “initial accreditation” status.

Initial Accreditation: Initial Accreditation is the accreditation classification granted to any dental, advanced dental or allied dental education program which is in the planning and early stages of development or an intermediate stage of program implementation and not yet fully operational. This accreditation classification provides evidence to educational institutions, licensing bodies, government or other granting agencies that, at the time of initial evaluation(s), the developing education program has the potential for meeting the standards set forth in the requirements for an accredited educational program for the specific occupational area. The classification “initial accreditation” is granted based upon one or more site evaluation visit(s) and until the program is fully operational.

(CODA: 02/02; Revised 07/08)

Initial Accreditation Status for Accredited Programs

An additional purpose of accreditation recognized by the United States Department of Education (USDE) is the protection of the public through the identification of qualified personnel to staff the health care system. Therefore, the Commission on Dental Accreditation established accreditation classifications, which have proven to be acceptable to educational institutions. Published definitions are a widely recognized means for carrying out accreditation functions.

“Initial Accreditation” status is an accreditation classification that is applicable to developing programs. It is granted when a proposed or developing program demonstrates that it has the potential to meet the accreditation standards.

For this reason, the Commission is firm in its policy that the developing program must not enroll students/residents until “initial accreditation” status has been obtained. If a program enrolls students/residents without first having been granted “initial accreditation” status, the Commission will notify all students/residents enrolled of the possible

ramifications of enrollment in a program operating without accreditation. The Commission will also notify the applicable state board of dentistry.

When "initial accreditation" status is denied and the program wishes to reapply, it is the responsibility of the institution to make use of all possible resources, including consultation with the Commission on Dental Accreditation. (Refer to the Policy on Public Disclosure and Confidentiality for additional information regarding the announcement of an action to deny accreditation).

(CDE: 12/74:19)

(Reaffirmed: 07/07; 07/01; Revised: 07/08; 08/02; 07/96)

OTHER ACCREDITATION ACTIONS

Discontinued: An action taken by the Commission when a program voluntarily discontinues its participation in the accreditation program and no longer enrolls a first year class.

Intent to Withdraw: A formal warning utilized by the Commission on Dental Accreditation to notify an accredited program and the communities of interest that the program's accreditation will be withdrawn if compliance with accreditation standards or policies cannot be demonstrated by a specified date. The warning is usually for a six-month period, unless the Commission extends for good cause.

"Intent to Withdraw" Accreditation

In the event accreditation is withdrawn from a program by the Commission, students currently enrolled in the program at the time accreditation is withdrawn and who successfully complete the program will be considered graduates of an accredited program. Students who enroll in a program after the accreditation has been withdrawn will not be considered graduates of a Commission-accredited program. Such graduates may be ineligible for certification/licensure examinations. In view of this, the Commission advises programs that the "intent to withdraw" accreditation may have legal implications for the program and suggests that their institutional legal counsel be consulted regarding how and when to advise applicants and students of the Commission's accreditation actions.

Withdraw: An action taken by the Commission when a program has been unable to demonstrate compliance with the accreditation standards or policies within the time period specified. A final action to withdraw accreditation is communicated to the program and announced to the communities of interest. A statement summarizing the reasons for the Commission's decision and comments, if any, that the affected program has made with regard to this decision, is available upon request from the Commission office. In the event the Commission withdraws accreditation from a program, students currently enrolled in the program at the time accreditation is withdrawn and who successfully complete the program, will be considered graduates of an accredited program. Students who enroll in a program after the accreditation has been withdrawn will not be considered graduates of a Commission-accredited program.

(Reaffirmed: 07/07; 07/01; 12/87:9)

Appendix D:
6.1 – Nursing Program
Letter of Accreditation



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY,
NY 12234

Division of Professional Education
Professional Education Program Review
Education Building
89 Washington Avenue, 2nd Floor, West Wing
Albany, NY 12234
Tel. (518) 474-3817, ext. 360
Fax (518) 473-0114
E-mail: OPPROGS@nysed.gov

May 25, 2017

Dr. Kathleen Ronca
Chair, Nursing Department
Hostos Community College
475 Grand Concourse
Bronx, NY 10451

Dear Dr. Ronca,

This letter is in response to a request concerning the registration status of the license qualifying, nursing programs offered by Hostos Community College.

The Licensed Practical Nursing (LPN) program was first approved and registered in 1999. The program consists of 55.5 credits leading to credit bearing certificate. The Registered Professional Nursing (RN) program was first approved and registered in 1983. The program consists of 71.5 credits leading to the Associate in Applied Science (AAS) degree. Both programs have remained registered since their initial registration for professional purposes under Subchapter A of the Regulations of the Commissioner of Education (Chapter II of Title 8 of the Official Compilation of Codes, Rules and Regulations of the State of New York). Current registration is in effect until September 2018 and after that date registration will be extended annually until the Department's next review is conducted tentatively scheduled for Fall 2019.

New registration is required for any existing curriculum in which substantive changes are made that affect its title, focus, design, requirements for completion, or mode of delivery. Therefore, prior to initiating a significant change in this program, please contact this office.

Sincerely,

Renée Gecsedí, M.S., R.N.
Associate in Nursing Education

Appendix E:
6.1 – Radiologic Technology Program
Letter of Accreditation



Joint Review Committee on Education in Radiologic Technology
20 N. Wacker Drive, Suite 2850
Chicago, IL 60606-3182
312.704.5300 • (Fax) 312.704.5304
www.jrcert.org

March 28, 2017

David Gomez, Ed.D.
President
Hostos Community College of the City University of New York
475 Grand Concourse
Bronx, NY 10451

RE: Program #0163

Previous Accreditation Status: 8 Years

Most Recent Site Visit: 09/16

Dear Dr. Gomez:

The Joint Review Committee on Education in Radiologic Technology (JRCERT) appreciated the opportunity to evaluate the associate degree radiography program sponsored by Hostos Community College of the City University of New York. The JRCERT is the only agency recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) for the accreditation of traditional and distance delivery educational programs in radiography, radiation therapy, magnetic resonance, and medical dosimetry. Specialized accreditation awarded by the JRCERT offers institutions significant value by providing peer evaluation and by assuring the public of quality professional education in the radiologic sciences.

The continuing accreditation status of the program was considered at the March 21, 2017 meeting of the Joint Review Committee on Education in Radiologic Technology. The program was evaluated according to the **Standards for an Accredited Educational Program in Radiography (2014)**. The JRCERT awards:

ACCREDITATION FOR A PERIOD OF EIGHT YEARS.

The maximum duration that may be awarded by the Joint Review Committee on Education in Radiologic Technology in this category is eight years.

An interim report will be required. The projected date for submission of the interim report is the Third Quarter of 2020. The JRCERT will provide program officials adequate notice of the due date for submission of the interim report. Based on the interim report, the JRCERT will determine if the accreditation award of eight years will be maintained or reduced and the continuing accreditation process expedited.

If the accreditation award is maintained, the next site visit is tentatively scheduled for the Third Quarter of 2024.

The program is advised that consistent with JRCERT Policy 11.600, the JRCERT reserves the right to conduct unannounced site visits of accredited programs. The sponsoring institution would be responsible for the expenses of any on-site evaluation.

David Gomez, Ed.D.
March 28, 2017
Page 2

The Joint Review Committee on Education in Radiologic Technology Directors and staff congratulate you and the program faculty for achieving the maximum award of accreditation from the JRCERT and wish you continuing success in your efforts to provide a quality educational program. If we can be of further assistance, do not hesitate to contact the office.

Sincerely,



Laura S. Aaron, Ph.D., R.T.(R)(M)(QM), FASRT
Chair

LSA/JK/jm

copy:	Program Director:	Charles I. Drago, D.H.Ed., R.T.(R)(CT)
	Interim Provost and Vice President:	Christine Mangino, Ed.D.
	Site Visitors:	Debra J. Poelhuis, M.S., R.T.(R)(M)
		Alice K. Pyles, M.S.R.S., R.T.(R)
		Jennifer A. Rigsby, D.H.A., R.T.(R)(CT)
	New York:	Alex Damiani