

The following is an accessible format document that contains all of the information from Hostos Community College's Accessibility Resource Center's Webpage.

Welcome Page

Welcome to the Accessibility Resource Center (ARC) at Hostos Community College! Here at the center we provide students with supports and accommodations that promote learning outcomes which are aligned with student potential.

In addition to classroom and campus accommodations, students have the opportunity to use our private accessible computer lab, participate in workshops, and be trained in the use of our assistive technologies.

Registered ARC students are also given the opportunity to grow through campus and CUNY wide activities where they can build relationships and be introduced to job opportunities.

To enroll in The Accessibility Resource Center please review our requesting services tab and schedule an intake with one of our friendly staff members.

Contact:

Savoy Building, Room D101-L

120 East 149th Street

Bronx NY, 10451

(718) 518-4454

ARC Office Hours

Monday 9:00am - 5pm

Tuesday 9:00am - 5pm

Wednesday 9:00am - 7pm

Thursday 9:00am - 7pm

Friday

9:00am - 3pm

Requesting Services

Students diagnosed with a disability who are interested in registering for services at the Accessibility Resource Center (ARC) are encouraged to provide medical documentation in order to determine the best and most appropriate accommodations.

Prior documentation such as an Individualized Education Program (IEP) or a history of receiving accommodations from a former school may also be considered when registering for services.

If you cannot provide documentation for your disability you are not necessarily excluded from ARC services. Please follow up with one of our staff to schedule an intake and review your options.

Accommodations

The ARC staff works closely with faculty and external resources to provide appropriate and effective academic accommodations to students. Below are some examples of campus accommodations that registered students may receive based on their individual needs.

- Testing Accommodations may include extra time, alternate testing location, use of a reader and/or scribe, use of Assistive Technology, enlarged print or alternate text format exams
- Private Accessible computer lab access
- Livescribe recording smart pen
- Laptop use in class
- Career guidance and skills training for job search and retention
- Reading Software (Kurzweil, Zoom Text, Read and Write Gold, JAWS, Dragon)
- Large print or other alternate text formats
- Classes relocated to accessible locations
- Sign Language Interpreter
- Other academic accommodations specific to student disability

Assistive Technology

The Accessibility Resource Center offers an extensive selection of assistive technologies, paired with individualized training.

Students registered with the Center are permitted to borrow equipment such as recorders, Livescribe Smart Pens, Victor Readers, or FM transmitters for the duration of a semester. They are required to sign

a release form which states that they are responsible for the equipment if lost, stolen, or broken.

Some of the Assistive Technology devices and softwares that we offer students:

Livescribe Echo Smartpen is a digital audio recorder device which synchronizes text and audio recordings. It is ideal for classroom settings.

Kurzweil, Jaws, Zoom Text, Read and Write Gold, and Dragon are assistive software that offer access and support to a broad population of students.

ARC offers iPad loans with onboard applications specifically designed to help students in higher education.

Use of laptop during class is a common accommodation for registered ARC students.

QuickLook: a lightweight, full color, electronic portable print magnifier with an integrated 4" LCD flat screen display.

P.I.A.F (Picture in a flash) produces high quality tactile graphics for blind and visually impaired students.

The ClassMate Reader is a portable text reader designed for students to listen to the audio version of their textbooks and study materials.

ClearView 700 computer compatible CCTV: allows a student to use a CCTV and a computer at the same time.

The pocket-sized recorder is a sleek and powerful tool with a memory that holds nearly 72 hours of continuous recording. Great for students who have been approved to use classroom recording devices.

Clearview+ HD 22" TFT Ultra Flexible Arm enables visually impaired students to be able to read handouts and other printed material.

Magic Wand: Is a hand held scanner for scanning printed materials, class notes, handouts as well as photos. The materials are saved as either PDF or JPEG format.

ClearView Flex 17" LCD CCTV: Color Flat Screen CCTV with an adjustable monitor arm that allows a student to adjust the screen for optimal visibility and comfort.

The Quicklook Classic is a light weight robust handheld video magnifier with a built in rechargeable battery. The Quicklook Classic delivers a premium image and 3 steps of magnification.

Smartboard: The smartboard is used for workshops, presentations, as well as other ARC related events. It synchronizes a dry-erase board, touch screen technology, and a projector screen to create the perfect tool for hands on classroom learning

FM Systems are used by individuals with hearing difficulty to magnify the sounds in a room. They can be used in classrooms and at events throughout campus.

General Information

Americans with Disabilities Act Amendments Act

For more information on ADAAA please visit:

http://www.eeoc.gov/laws/statutes/adaaa_info.cfm

Non-Discrimination Notice

Hostos Community College is an equal opportunity institution and does not discriminate on the basis of race, color, national origin, sex, disability, age, or any other category protected under federal, state, and city laws in its programs and activities.

The following individual has been designated to handle inquiries regarding the non-discrimination policies:

Ms. Michele Dickinson, Esq.

[Office of Compliance and Diversity](#)

<http://www.hostos.cuny.edu/Administrative-Offices/Office-of-Compliance-and-Diversity>

Interim Chief Diversity Officer

475 Grand Concourse

Room A-336

Bronx, NY 10451

Telephone: 718-518-4284

Fax: 718-518-4157

Priority Registration

Depending on the nature and functional limitations of a student's documented disability, he/she may be eligible to receive priority registration. Priority registration allows a student to register for classes on the first day of registration each semester. This provides the opportunity to arrange a schedule (to the greatest extent possible) that is suitable based on their disability-related needs.

For accessible transportation to Hostos Community College, click on the link below:

http://tripplanner.mta.info/MyTrip/ui_web/customplanner/tripplanner.aspx

Faculty Information

Guidelines for Faculty

If you have a student in your class who has disclosed their disability and you wish to verify their accommodations with our office or discuss appropriate accommodations for your class please contact a member of our department.

To download the fourth edition of Reasonable Accommodations; A Faculty Guide to Teaching Students with Disabilities **Please visit:** http://catsweb.cuny.edu/?page_id=3007 This guide is available to assist faculty in understanding the needs of students with disabilities who are enrolled in their courses and provides information on effective accommodations.

CUNY LEADS

CUNY LEADS (Linking Employment, Academics and Disability Services)

What is the CUNY LEADS Program?

CUNY LEADS is a program established to facilitate successful academic and career outcomes for students with disabilities who are enrolled in CUNY programs.

This exciting program is free of charge for eligible candidates and available on all CUNY campuses. Each campus has a LEADS counselor that collaborates with campus departments, agencies and businesses to provide career guidance and support to students.

What services are provided by the CUNY LEADS Program?

Each campus has a CUNY LEADS counselor who provides individualized guidance and support. Some of the services are;

- Academic advisement
- Career counseling
- Resume operation
- Interview preparation
- Internship assistance
- Job seeking assistance
- Advocacy skills

Who may be eligible for the CUNY LEADS Program?

CUNY students with disabilities who are currently registered in;

- Degree or Non-degree programs
- Adult and Continuing programs
- Allied programs

Students should inquire at the Disability Services Office of his/her campus to meet with the LEADS counselor to determine eligibility.

If you are an ARC registered student interested in seeking employment please contact:

Ms. Simone Sylvester, CUNY LEADS Specialist
ssylvester@hostos.cuny.edu
(718) 518-4467

LD Project

The mission of the Learning Disabilities Project is to develop students' self-understanding of their own strengths and limitations. The Learning Disabilities Project addresses these needs by assisting students in receiving evaluations, and reviewing their learning disability assessments in a supportive and friendly environment. Furthermore, trainings for faculty and staff at CUNY are provided on a regular basis to support the continued growth of our students.

In 2009 the Individuals with Disabilities Education Act (IDEA) published a report that 5% of all students in public schools are identified as having a learning disability. As the numbers rise, the responsibility of colleges to provide supports that meet the needs of students with learning disabilities increase.

The LD Project is a CUNY wide project that is housed in Hostos Community College. For more information about upcoming professional development workshops, available LD related resources, or inquiries regarding student evaluations, contact Chris Fleming or click the icon below:

<http://cats.cuny.edu/special-projects/ldproject/>

Chris Fleming
LD Project Coordinator
Building D-101X
Phone: (718) 518-4356

IT Accessibility

This website provides resources and information on technology accessibility for [students](#), [faculty](#), and [staff](#) at The City University of New York (CUNY). Here you can find the [CUNY IT Accessibility statement](#), links to campus accessibility resources, information on the [Technology Accessibility Task Force](#), and details on [accessibility in system-wide applications](#):

<http://www2.cuny.edu/accessibility/>

Stay In Touch - Join ARC Online

Linked In

Networking tool that connects job seekers, businesses, and industry experts.

<http://bit.ly/LinkedInARC>

Finding our LinkedIn group:

1. Sign-in to Linked In
2. In the search box at the top of any page, select Groups from the dropdown list on the left
3. Type in “Accessibility Resource Center at Hostos Community College”

Instagram

<https://www.instagram.com/hostosarc/>

Handle: @hostosarc

Facebook

<https://www.facebook.com/hostosarc>

Finding our Facebook page:

1. Click the search bar at the top of any page
2. Type in “hostosarc”

Hark!

[Sign up for Hark! - Our Monthly Newsletter](#)

<http://cuny.us12.list-manage.com/subscribe?u=c8bc4b6a864066c451fd58d08&id=249462cced>

Scholarships

Hostos Scholarships for Students with Disabilities

[Click here](#)

<https://hostos.academicworks.com/opportunities?utf8=%E2%9C%93&term=accessibility+resource+center>

CUNY-wide Scholarships for Students with Disabilities

[Click here](#)

<http://www2.cuny.edu/financial-aid/scholarships/prestigious-scholarships/scholarships-for-students-with-disabilities/>

ADA Part Time TAP

Traditionally TAP (New York's Tuition Assistance Program) is only for full-time students, however ADA Law allows certain students with disability limitations to access TAP funding while attending school part-time. This program is known as ADA Part-Time TAP. For more information about ADA Part Time TAP click on the icon below.

<https://www.hesc.ny.gov/partner-access/financial-aid-professionals/tap-and-scholarship-resources/tap-coach/12-ada-part-time-tap.html>

Voter Registration Information

The National Voter Registration Act of 1993, also known as the "Motor Voter Act," makes it easier for all Americans to exercise their fundamental right to vote. One of the basic purposes of the Act is to increase the historically low registration rates of minorities and persons with disabilities that have resulted from discrimination. The "Motor Voter Act" requires all offices of State-funded programs that are primarily engaged in providing services to persons with disabilities to provide all program applicants with voter registration forms, to assist them in completing the forms, and to transmit completed forms to the appropriate State official.

If you are not registered to vote and/or are interested in receiving information about how to register to vote, please visit the SSWD office for assistance. A member of the staff will provide you with the forms enabling you to register to vote. Voter registration and application information forms are also available at the New York State Board of Elections at <http://www.elections.ny.gov/VotingRegister.html>.

Contact Us

Accessibility Resource Center Contact:

Savoy Building, Room D101-L
120 East 149th Street
Bronx NY, 10451

(718) 518-4454

Raymond Perez, Director

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(718) 518-4263 D-101Q

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ssylvester@hostos.cuny.edu
(718) 518-4467 D-101R

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cflaming@hostos.cuny.edu
(718) 518-4356 D-101X

Marina Esquilin, Disability Accommodation Specialist
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(718) 518-4454 D-101X

Teresa Frangie-Perez, Disability Accommodations Specialist/Testing Coordinator
tperez-frangie@hostos.cuny.edu
(718) 518-4454 D-101L

Cruz Esquilin, Employment Development Coordinator
cesquilin@hostos.cuny.edu
(718) 664-2804 D-101Q

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