



## 2018–2019 Custom Verification Worksheet

### V4-Independent Student

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “Verification”. The Financial Aid Office at your college must compare information from your FAFSA with information you provide on this worksheet and with any other required documents. If there are differences, your Financial Aid Office could require additional documentation and your FAFSA information may need to be corrected. You will not receive federal financial aid until all verification requirements are met and the necessary corrections made.

#### What You Should Do

1. Complete Section A of this worksheet – you must sign the Section B certification at the bottom of the page.
2. Collect the documents required for Section C on page 2 but do NOT complete that section in advance.
3. Submit the completed worksheet and any other required documents to the Financial Aid Office at your college. You will complete Section C in person at that time.

#### A. Student’s Information

Student’s Last Name	First Name	M.I.	Student’s Social Security Number
Student’s Street Address (include apt. no.)		Student’s CUNYfirst ID / Empl ID	
City, State, Zip Code		Student’s Date of Birth	
Student’s Phone Number (include area code)		Student’s Email Address	

#### B. Certification and Signatures – Student must sign

I/we certify that all the information reported on this worksheet is complete and correct. I/we understand that if we purposely give false or misleading information, we could be fined, jailed, or both. [*If student is married, the spouse’s signature is optional.*]

<b>Student Signature</b>	<b>Date</b>
<b>Spouse Signature</b>	<b>Date</b>

***Do not mail this worksheet to the U.S. Department of Education.***

***Submit this worksheet to the Financial Aid Office at your college.***

***You should make a copy of this worksheet and all submitted documents for your records.***

***You must complete Section C on page 2 of this worksheet IN PERSON at the Financial Aid Office at your college.***

#### C. Identity Verification and Statement of Educational Purpose

<b>Student Name:</b> _____	<b>Student SSN: XXX-XX- _____</b>
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***Do not complete this page in advance. You must complete and sign this page IN PERSON at the Financial Aid Office at your college.***

You have been selected by the U.S. Department of Education to verify your identity and educational plans. You must appear in person at the Financial Aid Office at your college and present a piece of valid government-issued identification to a financial aid representative. The representative will review and copy this piece of identification which will be maintained in your student file.

**Statement of Educational Purpose**

I certify that I, \_\_\_\_\_  
(Print Name)

am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

\_\_\_\_\_ for 2018-2019.  
(Name of CUNY Institution Attending)

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY- DO NOT WRITE BELOW**

**1. Proof of Identity**

The above-named student has appeared in person and presented an unexpired valid government issued photo identification such as, but not limited to, a state driver's license, non-driver's identification card, other State-issued identification, or U.S. passport which verifies his or her identity.

NOTE: An unexpired valid government-issued photo identification is one issued by the U.S. government, any of the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, a federally recognized American Indian and Alaska Native Tribe, or other U.S. territory as outlined in the Federal Register.

FA Certifying Officer's Signature	Date Received	Type of Valid ID Collected

**2. Completion of High School or the Equivalent**

The above-named student has submitted a final high school transcript or other acceptable documentation to the appropriate CUNY office that shows evidence of graduation from an accredited high school or educational institution, state-issued general education equivalency (GED), or evidence of home schooling.

FA Certifying Officer's Signature	Date Received