

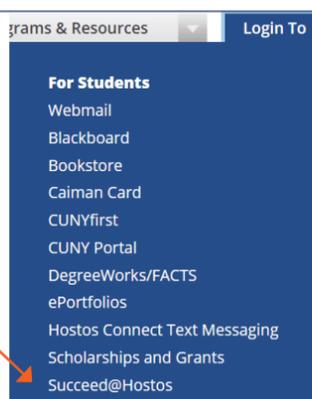
HOW TO SCHEDULE AN APPOINTMENT USING Succeed@Hostos



1) GO TO:
WWW.HOSTOS.CUNY.EDU

Select **“Login To”** at the top of the page

2) UNDER “FOR STUDENTS”
Select **“Succeed@Hostos”**

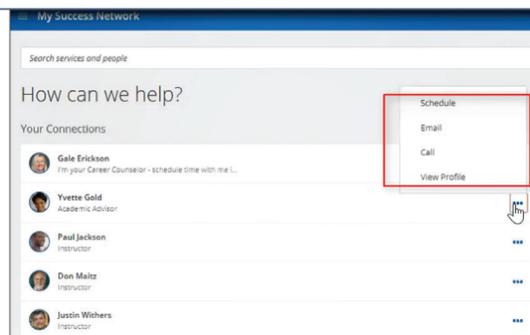


3) SELECT “LOG IN”

Use your Hostos email ID and password. Do not include **“@hostos.cuny.edu”** in the username

4) ON YOUR “MY SUCCESS NETWORK” PAGE

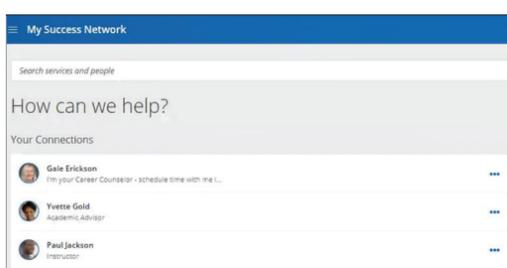
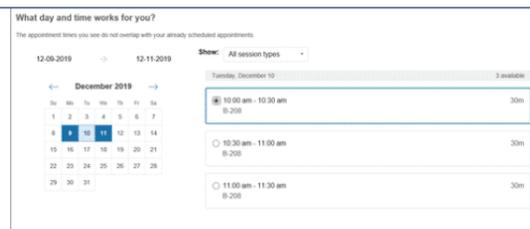
Select the three dots on the tab with your Success Coach’s name and click **“Schedule”**



5) SELECT YOUR APPOINTMENT TYPE

- Academic Recovery (mandatory for students with GPA below 2.0)
- Advisement Appointment *30 minutes*
- Graduation Planning

6) SELECT THE DAY AND TIME THAT BEST FITS YOUR SCHEDULE



7) CONFIRM YOUR APPOINTMENT

Check your email for a confirmation of your appointment

Congratulations! Your appointment is scheduled. Remember to arrive on time!