

# HOSTOS COMMUNITY COLLEGE

## MAJORS

### BUSINESS MANAGEMENT

The Business Management Program provides training for students in entry-level, administrative positions in the private sector. The program also offers courses that may be transferred to a baccalaureate program, thereby allowing the option of further study for the bachelors degree in Business Management.

Candidates for the Associate in Science degree will be given substantial exposure to the field of administrative management. Functional areas in business are covered by courses in the principles of management, finance, marketing, and accounting. In addition, students will be given a strong grounding in legal aspects of business activity. Students will become familiar with basic concepts and applications of data processing to business problems.

Courses have been selected so that transfers within the Department are possible between the A.S. in Business Management and the A.A.S. programs in Accounting and Microcomputers for Business, should a student elect to change within the first two semesters of study. MAT 160 Pre-Calculus and MAT 120 Introduction to Probability and Statistics are required for all students who are candidates for the A.S. degree in Business Management.

#### Criteria for Progression into the Business Management Program

For English-dominant students: The student must be able to register in or have completed ENG 091 Core English and MAT 020 Elementary Algebra.

For Spanish dominant students: The student must be exempt from or have completed SPA 121 Basic Spanish Composition I AND must be able to register in or have completed ESL 025 Intensive ESL Reading and Conversation II AND must be able to register in or have completed MAT 020 Elementary Algebra.

### Program of Study Leading to the A.S. in Business Management

Liberal Arts & Sciences Courses	Credits
*ENG 110 . . . . . Expository Writing . . . . .	3.0
ENG 111 . . . . . Literature and Composition . . . . .	3.0
*MAT 120 . . . . . Probability and Statistics . . . . .	3.0
Natural Sciences . . . . .	4.0
*ECO 4643 . . . . . Micro Economics . . . . .	3.0
*ECO 4645 . . . . . Macro Economics . . . . .	3.0
Choose 4 . . . . . Liberal Arts Electives . . . . .	12.0
Four (4) courses chosen from at least three of the following groups:	
Group 1: Anthropology, History, Political Science, Psychology, Sociology 101 to 1242	
Group 2: English 210 to 230, Women's Studies	
Group 3: Africana Studies, Humanities, Latin American and Caribbean Studies, Philosophy, Visual & Performing Arts 111, 112, 113, 115, 171, 192.	

Group 4: Mathematics 160, 210\* (for students transferring to Baruch College)

Group 5: French, Italian, Spanish

#### Total Liberal Arts & Sciences Courses . . . . .31.0

Major Courses Credits	
*ACC 100 . . . . . Introduction to Accounting . . . . .	2.0
ACC 101 . . . . . Accounting I . . . . .	3.0
ACC 102 . . . . . Accounting II . . . . .	3.0
BUS 100 . . . . . Introduction to Business . . . . .	3.0
*BUS 210 . . . . . Business Law I . . . . .	3.0
BUS 201 . . . . . Principles of Management . . . . .	3.0
*CIP 101 . . . . . Introduction to Information Systems . . . . .	3.0
Choose 3 . . . . . Business and accounting electives . . . . .	9.0

#### Three courses from the following:

- BUS 110 Business Ethics
- BUS 212 Business Law II
- BUS 220 Marketing
- BUS 230 E-Commerce
- BUS 240 Entrepreneurship
- ACC 201 Intermediate Accounting I
- ACC 250 Federal Personal Income Tax

#### Total for Major Courses . . . . .29.0

#### Total Credits . . . . .60.0

\* Students transferring to Baruch College, Zicklin School of Business must take Mat 210, Calculus I, as part of the Liberal Arts electives and have an overall 2.25 GPA plus a 2.25 in courses indicated by an asterisk\*

### A.S. in Business Management (Recommended Course Sequence)

#### First Year

First Semester	Credits
ENG 110 . . . . . Expository Writing . . . . .	3.0
Elective Liberal Arts . . . . .	3.0
BUS 100 . . . . . Introduction to Business . . . . .	3.0
CIP 101 . . . . . Introduction to Information Systems . . . . .	3.0
ECO 4643 . . . . . Microeconomics . . . . .	3.0
<b>Subtotal</b> . . . . .	<b>15.0</b>

#### Second Semester

Second Semester	Credits
ENG 111 . . . . . Literature & Composition . . . . .	3.0
MAT 120 . . . . . Intro to Probability & Statistics . . . . .	3.0
ACC 100 . . . . . Introduction to Accounting . . . . .	2.0
BUS 210 . . . . . Business Law I . . . . .	3.0
ECO 4645 . . . . . Macroeconomics . . . . .	3.0
<b>Subtotal</b> . . . . .	<b>14.0</b>

**Second Year**

<b>Third Semester</b>	<b>Credits</b>
BUS 1805 . . . . . Personal Financial Planning . . .	3.0
ACC 101 . . . . . Accounting I . . . . .	3.0
VPA 192 . . . . . Fundamentals of Public speaking . . . . .	3.0
PSY 1032 . . . . . Introduction to Psychology . . . . .	3.0
Elective . . . . . Business & Accounting . . . . .	3.0
<b>Subtotal</b> . . . . .	<b>15.0</b>

<b>Fourth Semester</b>	<b>Credits</b>
ACC 102 . . . . . Accounting II . . . . .	3.0
BUS 201 . . . . . Principles of Management . . . . .	3.0
Elective . . . . . Natural Science . . . . .	4.0
Elective . . . . . Liberal Arts . . . . .	3.0
Elective . . . . . Business & Accounting . . . . .	3.0
<b>Subtotal</b> . . . . .	<b>16.0</b>
<b>Total Credits for Degree</b> . . . . .	<b>60.0</b>