

HOSTOS COMMUNITY COLLEGE

MAJORS

PUBLIC ADMINISTRATION (INCLUDES CRIMINAL JUSTICE)

This program involves organization and management, for public agencies, private business, and corporations, including civil service and criminal justice. The Public Administration curriculum is designed to prepare men and women with the foundation for employment in management; supervisory, or executive positions in one of the many career areas available in the public sector at the federal, state, county, and municipal levels of government; in the private sector, in various areas of small business and corporate and industrial organizations; and in community organizations. The student completing the Public Administration sequence, including a language and science requirement, will also be prepared to transfer to a four-year college to pursue a bachelor's degree.

Students successfully completing the requirements of this program shall be eligible to receive an Associate in Applied Science (A.A.S.) degree.

The objectives of this program are to educate individuals to become meaningfully employed in public, private, and community organizations, including civil service; to provide them with a practical understanding and background so that they can successfully, creatively, and effectively work in either the public or private sector; and to obtain promotions in these areas.

Comprising 60 credits, this program requires students to complete a minimum of 27 credits in Public Administration and/or Criminal Justice; the balance to be distributed among liberal arts courses and electives.

Upon graduation, the student will be qualified to seek employment in various civil service, corporate, bureaucratic, or public service organizations.

The following represents the requirements for the A.A.S. degree in Public Administration:

Liberal Arts & Sciences	Credits
English	6.0
Mathematics	3.0
Behavioral & Social Sciences	9.0
Natural Sciences	4.0
Humanities	3.0
Subtotal	25.0

The A.A.S. in Public Administration requires a minimum of 27 credits from any of the following courses:

Courses	Credits
ADM 2502	3.0
Fundamentals of Public Administration (required)	3.0
ADM 2504	3.0
Supervision	3.0
ADM 2507	3.0
Bureaucracy	3.0
ADM 2508	3.0
Field Practicum	3.0
ADM 2510	3.0
State and Local Administration	3.0
ADM 2511	3.0
Federal Administration	3.0
ADM 2512	3.0
Women in Management	3.0
ADM 2514	3.0
Unions	3.0
ADM 2520	3.0
Penal Law	3.0

ADM 2522	3.0
Law and Social Change	3.0
ADM 2525	3.0
Immigration Law	3.0
ADM 2526	3.0
Family Law	3.0
ADM 2527	3.0
Public Employee Benefit Law	3.0
ADM 2530	3.0
Critical Issues in Law Enforcement Policy	3.0
ADM 2531	3.0
Criminal Justice Workshop	3.0
ADM 2532	3.0
Social Services Administration	3.0
ADM 2533	3.0
Health & Hospital Administration	3.0
CJ 101	3.0
Introduction to Criminal Justice	3.0
CJ 150	3.0
Role of the Police in the Community	3.0
Subtotal	27.0

Electives

8.0
Electives may be chosen from the above Public Administration and Criminal Justice courses in order to meet the total credits required for the A.A.S. degree. It is strongly urged that elective credits be taken from the Public Administration and Criminal Justice selection of courses. For students transferring to a senior college, three credits in modern languages are recommended.

Total Credits for Degree

60.0

Suggested Program of Study A.A.S. Degree - Public Administration

First Year

First Semester	Credits
ENG 110	3.0
Expository Writing	3.0
ADM 2502	3.0
Fundamentals of Public Administration	3.0
Elective	3.0
ADM	3.0
Elective	3.0
ADM	3.0
Elective	3.0
Humanities	3.0
Subtotal	15.0

Second Semester

Second Semester	Credits
ENG 111	3.0
Literature & Composition	3.0
MAT	3.0
100 or 130 or 1634	3.0
ADM 2504	3.0
Supervision	3.0
Elective	3.0
ADM	3.0
Elective	3.0
Behavioral & Social Sciences	3.0
Subtotal	15.0

Second Year

Third Semester	Credits
Required	4.0
BIO 210/3902 or ENV 110	4.0
Elective	3.0
ADM	3.0
Elective	3.0
ADM	3.0
Elective	3.0
Behavioral & Social Sciences	3.0
Elective	3.0
ADM / CJ 101	3.0

Recommended for students pursuing the Criminal Justice concentration.

Subtotal16.0

Fourth Semester	Credits
ElectiveADM 2508, recommended	3.0
ElectiveADM	3.0
ElectiveBehavioral & Social Sciences	3.0
ElectiveADM recommended	3.0
ElectiveADM recommended	2.0
Subtotal	14.0
Total Credits for Degree	60.0