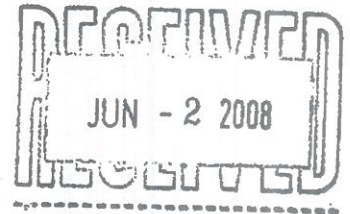


May 27, 2008



TO: The College Presidents
The Dean of the School of Journalism
The Dean of the CUNY Law School
The Dean of the Sophie Davis School of Biomedical Education
The Dean of the School of Professional Studies
The Dean of the Macaulay Honors College

FROM: Vice Chancellor Gloriana B. Waters

Gloriana B. Waters /rob

SUBJECT: Summer Employment Limitations for Full-Time Faculty

As summer approaches, the colleges may find useful a review of the limitations on summer employment for full-time faculty in the Board of Trustees' *Statement of Policy on Multiple Positions*.

At its February 26, 2007 meeting, the Board of Trustees made significant changes in its *Statement of Policy on Multiple Positions*. One change was to modify the calculation of the maximum summer employment in CUNY or CUNY-related enterprises for full-time faculty. Previously, there were multiple limitations on summer employment. For example, teaching and non-teaching assignments could not exceed a stated fraction of both the faculty member's academic year teaching workload and the faculty member's annual salary. The fraction of teaching workload, in turn, was translated into a maximum number of hours in teaching and non-teaching assignments.¹ In addition, there were different limitations on summer grant work and participation in special training institutes. The Board of Trustees replaced these multiple limitations with a single limitation: "Participation in summer activities shall not exceed in total for all such activities three-ninths of a faculty member's annual salary."

It is important to remember that the Board of Trustees changed the limitation to three-ninths of salary, but did not change the method of compensation for the various activities in which a faculty member might become involved over the summer. Thus, a full-time faculty member teaching over the summer continues to be paid for the courses

¹ Thus, a full-time faculty member could not teach more than 105 hours (or 120 hours in departments that offer four credit courses) or perform non-teaching assignments in excess of 175 hours. There was a formula for calculating the maximum number of hours for a full-time faculty member who had both teaching and non-teaching assignments over the summer. These hourly limitations continue to apply to adjunct faculty members working in the summer.