**First Name Last Name**

Street Address, City, State 00000

555.555.5555

fnln@gmail.com

LinkedIn Profile link

**SKILLS**

* Bilingual in English and Spanish
* Intermediate skills in Microsoft Word, Excel and PowerPoint
* Skilled in planning creative projects for the aging population
* Sensitive to the needs of residents
* Capable of motivating residents to participate in activities
* Strong communication, organizational, and interpersonal skills

**EDUCATION**

**Hostos Community College/CUNY**, Bronx, NY

*A.A.S. Degree in Aging and Health Studies*, June 2017

**Major Courses**

*Introduction to Gerontology, Psychology of Aging, Introduction to Sociology, Introduction to Social Work, Nutrition, Ethnicity Health and Illness, Health Perspectives for Aging, Recreation for the Aging*

**EXPERIENCE**

Company’s Name, City, State 1/2017 – 12/20117

***Activity Aide***

* Organized, led and promoted interest in recreational activities such as arts, crafts, sports, games, and hobbies
* Assisted with planning of monthly activity calendar, daily activities, and programs
* Adhered to recreational facilities regulations to ensure safety of residents
* Prepared resident progress notes and daily reports

Company’s Name, City, State 9/2016– 12/2016

***Recreation Activities Intern***

* Assisted recreational activities leader in organizing creative exercises
* Motivated residents to participate in activities
* Participated in board games, arts and crafts, music, drama, and outdoor activities
* Ensured resident’s safety during activities and immediately reported incidents
* Provided support in activities that provide mental, social and physical well-being of patients