Name

Address

City, State Zip

Phone

Email

Date

Dear Mr, Ms., Mrs…

Thank you for meeting with me last Friday. I found our discussion very informative and I’m excited about the possibility of joining your staff as a Radiologic Technologist.

As I mentioned in the interview, I can offer many skills and insights to the Radiology department of **(Name of Hospital).** In particular, I’ve worked as a student radiologic technologist at various hospitals and have experience in administering x-rays, preparing patients for examinations and working closely with nurses and doctors.

As an intern at **(Name of Hospital)** I (**details about duties related to job description)** . Additionally, I have developed strong analytical and communication skills.

I am impressed by the long term possibilities with **(name of hospital)** and I am confident I can make a valuable contribution to the Radiology department. I look forward to hearing from you.

Sincerely,

Name