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**College-Wide Senate General Meeting**

**Savoy Multi-Purpose Room**

**Thursday, May 17, 2018**

**Senate Meeting Minutes**

**Present:**

* **Allied Health:** Professors Edward King, Sandra Castellanos, Manny Livingston
* **Behavioral and Social Sciences:** Professors Ernest Ialongo (Chairperson), Héctor Soto, Karen Steinmayer
* **Business:** Professors Claude Fernandez, Sandy Figueroa
* **CTL**: James Luhan
* **English:** Professors Heidi Bollinger, Tram Nguyen, Louis Bury
* **Education:** Professors Jacqueline DiSanto, Elys Vasquez-Iscan, Iris Mercado, Michael Gosset
* **Gittleson:** Ms. Tanya Navarro
* **Humanities:** Professors Natasha Yannacañedo, Isaac Goldemberg, Catherine Lewis
* **Language & Cognition:**  No representation
* **Library:**  No representation
* **Mathematics:** Professors Lauren Wolf, A.J. Stachelek, Alexander Vaninsky
* **Natural Sciences:** Professor John Gillen
* **Higher Education Officers (HEO):** Mr. Terrence Brown, Mr. Carlos Guevara, Ms. Yvette Luyando, Ms. Alba Lynch, Ms. Cynthia Morales-Delbrun, Ms. Daliz Perez-Cabezas, Mr. Fabian Wander, Ms. Elizabeth Wilson, Mr. Iber Poma, Ms. Mercedes Moscat, Ms. Carmen Sosa
* **Public Safety/Maintenance:** P.O. Johanna Powell
* **University Faculty Senate (UFS):** Professors Julie Trachman, Gail August
* **Professional Staff Congress:** No representation
* **Senate At-Large Representatives:** Professors William Casari, Andrew Connolly, James Kennis, Kate Wolfe, Clara Nieto Wire, Sherese Mitchell, Diana Macri, Nancy Genova, Thomas Beachdel, Mathew Moses
* **Senate Adjunct Representative:** No representation
* **Student Government Association Representatives (SGO):** President Thierno Diallo, Vice President Mauricette Gbenenoui**,** Treasurer Ines P. Alejandro Soriano, Executive Secretary Celestina Cayetano, Evening & P/T Affairs Oumar Diaby and Senators Justin Arzola, Fatoumata Diallo, Denise Herrera, Destini Mitchell-Murray, Mushira Nasser, Raziel BenReuben, Abdoul

Balde

**Absent** *(excused)*

* **Humanities:** Professors Ana Ozuna
* **Library:** Professor Jorge Matos
* **HEOs:** Ms. Safiya Faustin
* **University Faculty Senate:** Professor Felipe Pimentel
* **Professional Staff Congress:** Professor Lizette Colon
* **SGA:** Olawunmi Ajibola,

**Absent:**

* **Humanities:** Inmaculada Lara Bonilla
* **Language & Cognition:** Professors Thomas Mencher and Paula Korsko
* **Natural Sciences:** Professor Debasish Roy
* **HCC Adjunct Representative:** Professor Ruben Worrell
* **SGA:** Senators Adama Savadogo, Krysti Stern-Rodriguez

**Vacant:**

* **Counseling (1)**
* **HCC Adjunct Representative (1)**

**Visitors:**

Mr. Shmuel Gerber (Parliamentarian), Associate Dean Ann Mester (OAA),

Admissions Director Carlos Rivera, Jennifer Aponte-Paez (SSCU-SDEM), Transition & Advisory Coordinator Sam Byrd (CEWD), Professor Clarence Robertson (English Department), Lecturer Andy London, Inzamamdeen Kassim VP-Academic Affairs SGA, Aixa McLean (SSCU)

***1. Call to Order***

* Quorum of 38 established
* Senate called to order at 3:34 PM.

***2. Approval of the Agenda***

* May Meeting Agenda approved as presented by acclamation.

***3. Approval of Thursday, April 19th College-Wide Senate Minutes***

* Accepted Revisions to the minutes:
	+ Addition of HEO Senator Mercedes Moscat as present at meeting.
* Upon motion duly made, the Minutes of the April 19, 2018 College-Wide Senate Meeting were approved as amended.

***4. Chair’s Remarks***

* As concerns Senators in attendance:
	+ Acknowledged and welcomed Professor Alexander Vaninsky of the Mathematics Department upon his return to the Senate.Thanked Professor Daniel Maysonet for his interim service as Mathematics Department Senate representative.
* As concerns upcoming elections:
	+ Introduced Election Committee Chair Professor James Kennis who announced that the first round of elections for At-Large Personnel and Budget Committee members would soon commence.
	+ To minimize the number of rounds that could be necessary to complete the election of the At-Large members, given the Hostos rules governing the elections, all were urged to at all times during the process to vote for the maximum number of candidates for which you could vote.
	+ Senate Chair, while recognizing the many responsibilities and work to meet deadlines of the involved Hostos administration offices, raised the issue of timely delivery of the eligible voter list to the Senate. Late delivery of the list puts the Senate’s Elections Committee at a disadvantage vis a vis its multiple election duties. The Chair and the Legal Office will work to streamline the process.
	+ The Chair acknowledged and thanked Professor Kennis for his past work as Chair of the College-Wide Senate Elections Committee especially in light of the number and complexity of elections conducted.
	+ The Chair announced that two elections: for Hostos Association and Auxiliary Services Corporation would be postponed to the Fall as there were neither current committee vacancies nor any committee meetings pending for the remainder of the semester. As such no prejudice or disadvantage would result from the postponement. There were no questions or objections to the postponement.
* As concerns Senate Committees:
	+ The Chair reiterated that all Senate Committees were certified and had met at least once during the semester. The Chair also announced that for the first time in a while all Senate Committees had submitted an Annual Report to the Committee on Committees on time.
	+ The Committee Annual Reports as well as all Committee meeting minutes are available on the College-Wide Senate website.
	+ The Chair acknowledged and thanked Senate Executive Committee member Professor Catherine Lewis for her creating and maintaining the Senate’s website
* As concerns the pending Hostos Charter Amendments:
	+ All pending Hostos Charter Amendments were approved by the CUNY Board of Trustees including the establishment of the Media Design Unit within the Humanities Department with Professor Catherine Lewis as the Unit Coordinator.
* Starting in the Fall semester the Unit will have a Senate representative.
	+ The Chair acknowledged and thanked Hostos Executive Counsel Eugene Sohn and Paralegal Rafael Torres for their help in getting the amendments through the process.

* As concerns UFS Alternates and the Hostos Senate:
	+ As a result of a periodic review of the Hostos Charter of Governance, the Hostos Elections Manual and the UFS Charter, and after consultation with the Hostos legal counsel, it is now clear that the Alternate UFS Senators are not entitled to either a vote or a seat in the Hostos College-Wide Senate.
	+ Their role is limited to representing and voting in the UFS if a regular member of the Hostos delegation is absent.
	+ As such, the UFS Alternates, starting with this meeting, will not be listed on the attendance sheet nor counted separately for Senate quorum purposes.
	+ The Chair recognized and thanked Professors Gail August and Catherine Lewis for their past and continuing service as the Hostos UFS Alternates.
* As concerns Chancellor’s Report
	+ Senate Chair raised various issues regarding the process and calendar by which Charter amendments and curricular items reach the CUNY Board of Trustees for consideration and subsequent inclusion in the Chancellor’s report. The concern is delays that cause charter amendments and curricular items from receiving timely consideration by the Board and prompt inclusion in the Chancellor’s report and final approval.
		- Various members of the administration explained the process and cited their lack of control regarding the workings of CUNY central and the Board.
* As concerns the Hostos budget process:
	+ Senate Chair (who is also the chair of the Senate Budget and Finance Committee) discussed the budget process at Hostos, and that the Senate Budget and Finance Committee has begun to take meetings with relevant administrative members to discover how the budget is determined and what role the Senate will have in that process.
* As concerns the Senate Chair’s 2017-2018 academic year review:
	+ The state of the College-Wide Senate is good.
		- There has been near record attendance at the Senate meetings.
		- Committees are active and engaged.
		- Thirty (30) curricular items were considered and passed during the academic year including the establishment of a new program, Computer Science, and the creation of a new Humanities Department unit, the Media Design Unit.
		- The ideal of active shared governance as set forth in the Charter of Governance has become more embedded and real in the Senate’s operations.
		- Morale and enthusiasm is strong going forward.
	+ The Chair noted that none of this year’s achievements or progress would have happened had it not been for the commitment and work of each and every member of the Senate, the members of the SEC (Senate Executive Committee), the Chairs and members of the Senate Committees, the Student Government Association members and all members of the Hostos college community who have supported our initiatives.
	+ The Chair thanked all for their support and contributions.

***5. President’s Remarks:***

* As concerns the CUNY-Hostos budget:
	+ No comments or report
* As concerns the CUNY Chancellor search:
	+ Effective June 1st, Dr. Vita Rabinowitz will assume the office of Interim Chancellor
	+ Search timetable:
		- List of finalists by end of May
		- Interviews during summer
		- Final decision by Fall
* As concerns the 2017-2018 academic year:
	+ Thank you to the Senate Chair and the Senate for your hard work. I want to recognize your commitment and enthusiasm. Your work is important for the students and the mission of the college.
	+ Thank you to our student leaders for your work and commitment, and for those of you who are moving on, congratulations and best wishes in all of your future endeavors.

***6. SGA President’s Remarks:***

* As concerns end of the SGA term of office:
	+ The President asked all SGA members of the Senate to stand for a public recognition and expression of gratitude for their commitment and work.
	+ The President acknowledged the members of the Senate for their dedication to the Hostos student body.
		- Senate Chair E. Ialongo was presented with a Certificate of Appreciation.
	+ The President also acknowledged and thanked Jerry Rosa, Director of Student Activities and Jason Libfeld, Student Leadership Coordinator, for their support and contributions.
	+ The President reiterated the major accomplishments of his administration (see April Senate Meeting minutes) and informed the Senate that the CUNY Board of Trustees agreed to not consider proposed changes to Article 15 of the CUNY By-Laws concerning use of the Student Fee, which proposed changes the SGA and the CUNY-wide student association opposed.
	+ The President presented current Senator Denise Herrera who has his support to be the next, as well as first female, President of the Hostos SGA upon elections in the spring.

 *The Chair and the Senate acknowledged the work of SGA President Thierno*

 *Diallo and his administration with a round of applause.*

***7. Curricular Items***

 ***Professor Sandy Figueroa, Chair of the College-Wide Curriculum***

 ***Committee, coordinated the Curricular Items presentations***

* **Action 1:**
	+ English Department ENG 100: New Course: Integrated Reading and Composition
		- Professor Mathew Moses presented the explanation and rationale for the proposed new course.
	+ The vote was taken by signed ballot. (All ballots were preserved and placed on file.)
	+ Results of **Action 1**: **Item passed**.
		- Yes: 57, No: 2, Abstain: 0, Invalid: 0.
* **Action 2:**
	+ Pathways designation and submittal for new course ENG 100.
		- Question raised concerning the number of contact hours.
	+ The vote was taken by signed ballot. (All ballots were preserved and placed on file.)
	+ Results of **Action 2**: **Item passed**.
		- Yes: 55, No: 3, Abstain: 1, Invalid: 0.
* **Non-Voting Informational Curricular Item**
	+ English Department ENG 110: Proposal for 4 contact hour/3 credit hour

Expository Writing Course

* + - Professor Mathew Moses presented the explanation and rationale for the proposed course change, which will be run as a pilot in the first instance. Goal is to align the Hostos course with that of other CUNY community colleges.
		- Discussion ensued raising questions including, but not limited to passing rate calculation, validity of comparison with 12/6 Kingsborough and LaGuardia colleges, use of the extra hour.
	+ Senate Chair made a motion to end debate. Motion seconded and put to a vote.
	+ Motion to end debate passed.

**8**. ***Non-Curricular Voting Items***

* + None

***9. Standing Committee Reports***

* Committee on Committees
	+ Committee Chair Professor J. Trachman informed Senate of outstanding vacancies on various Senate Committees. Volunteers needed to fill vacancies as soon as possible.
	+ Senate Chair acknowledged and thanked Professors Trachman and Professor Michael Gosset for their work as C0-Chairs of the Committee on Committees, especially this academic year with the recertification and reconstitution of the committees.
* **Action Item:** Instructional Evaluations Committee – POINT Document
	+ Instructional Evaluations Committee Chair Professor Sherese Mitchell introduced the members of the college-wide POINT (Peer Observation Improvement Network for Teaching) committee charged with revision of the currently utilized instructor observation form. Chair Mitchell introduced the Chair of the Committee, Professor Jacqueline DiSanto who introduced the other members of the Committee.
	+ Professor DiSanto then explained the charge of the Committee, the process involved, and the reasoning behind the Committee’s proposed new POINT document (a copy of which had been provided to every member of the Senate prior to the meeting).
		- During debate on approval of the updated documents, questions were raised concerning, but not limited to how the proposed new document would be used, i.e., professional development or evaluation, descriptive versus evaluative language, extent of testing and research on best practices, exclusion of classroom conditions, required versus optional questions, concerns regarding inferences that could be drawn from failure to answer proposed new questions, time concerns, application to hybrid and asynchronous courses, how and when it would it be implemented.
* At 4:55 PM, the discussion on the item continuing, the Senate Chair moved to extend the time of the meeting to 5:15PM
	+ Continuing quorum was confirmed.

Upon proper motion made and open vote count, the motion to extend the meeting time to 5:15PM passed.

* + During the debate, the question was raised as to whether or not the POINT item was subject to Senate approval. It was determined that the item was being presented to the Senate as a non-curricular voting item
* At 5:13 PM, the debate on the item continuing, the Senate Chair moved to extend the time of the meeting minutes to 5:30PM
	+ Continuing quorum was confirmed.
	+ Upon proper motion made and open vote count, the motion to extend the meeting time to 5:30PM failed:
		- * 20 Yes - 22 No
* Motion was made to refer the POINT document back to the Senate Instructional Evaluations, and the POINT Committee
	+ - Approved by majority hand vote

***10. University Faculty Senate (UFS) Report***

(There was no time to present this report at the meeting, but it is being included here for the college community’s benefit)

* *UFS Report (for April 24th and May 15, 2018 plenaries – most salient points included)*

*I. Chancellor Milliken spoke for a few minutes at the May 15th plenary, which would be the last time he will be speaking in front of the body as Chancellor. He again recognized the power of CUNY as an engine of socioeconomic mobility. He also mentioned some of the accomplishments that occurred during his tenure as chancellor such as the increase in scale of ASAP, opening up of the new school of Public Health and the new medical school as well as his championing the DACA cause.*

*II. At the April 24th Plenary, Assoc. University Provost, David Crook and Univ. Dean for Undergraduate Studies, Lucinda Zoe, described the basic trends in transfer of our students both with and without associate degrees to senior colleges within CUNY that have been observed and suggested how Pathways played a role in the process. We were shown more detailed data with respect to transfer of courses designated as GATEWAY courses for several core disciplines. It was noted that the data was correlative but not causative.*

*III. The Student Affairs Committee put in front of the UFS a rough draft of a resolution with respect to the Student Activity Fees issue at the April Plenary. The resolution requested that only immediately necessary changes be made to the CUNY bylaws in order to be legally compliant and leave the rest of the changes to be further discussed. The resolution in this form was passed. The wording will be tweaked and forwarded to the CUNY Board of Trustees.*

*IV. At the May 15th Plenary, it was announced that only changes will be made to article 15 so as to be legally compliant and changes to Article 16 will be held off on. This was seen as a “victory” for the students!*

*V. It was announced at the April 24th Plenary that the Verification of Enrollment rosters will stay at 21 days reporting period as opposed to an 8 day reporting period.*

*VI. It was mentioned at the April 24th Plenary that Prof. Pecorino, of the UFS Executive Committee, will co-chair a committee dealing with CUNY’s proposed changes to its CLOUD policy.*

*VII. As mentioned at the last Senate session, changes to the language in CUNY’s Sexual Misconduct policy have been proposed. At the May 15th Plenary, it was explained that these changes, in part, are occurring so we will be compliant with New York State law and changes to Title IX (federal law). Among the changes will be that all incoming students will receiving training and there will be some changes to the appeal process.*

***11. Old Business***

* + None

***12. New Business***

* None

***13. Adjournment***

* The Senate adopted a motion to adjourn. The meeting was adjourned at 5:15 PM.

***Prepared by Professor Hector W. Soto, Public Policy and Law Unit, Behavioral and Social Sciences Department / Senate Recording Secretary***