



**MINUTES FOR THE SENATE  
INSTRUCTIONAL EVALUATION COMMITTEE**

**Time:** 05/14/2021 at 11 AM

**Location:** Zoom Conference Call - Virtual Meeting

**Presiding:** Carlos Guevara

**Present:** Maria Subert, Marcelo Viana Neto, Asrat Amnie, Allison Franzese, Carlos Guevara, Alexandra Milsom and Ann Genzale.

**Absent:** (Excused) Abdul Abubakar (SGA), Charles Dour (SGA), Manuel Livingston, and Silvia Reyes; (Unexcused) Michael Cisco

**Minutes Prepared By:** Maria Subert

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / ACTION</b>
<b>Call to order and confirm quorum</b>	Confirming quorum	11:06 AM Committee chair Carlos Guevara called the meeting to order.
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / ACTION</b>
<b>Acceptance of Agenda and Minutes</b>	Motion to accept the Agenda  Motion to accept the Minutes from previous meeting.	11:09 AM Members approved the Agenda. Members accepted the Minutes as it is.
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / ACTION</b>
<b>Discussion about the SET survey instrument</b>	We continue our research.	We will continue the research.
<b>Discussion about a potential platform</b>	Discussion with Matthew Lehde, Director of Campus Relations at Anthology Inc. <ul style="list-style-type: none"> <li>• How survey instruments and managing software</li> </ul>	

	<p>from “Anthology” and “Enterprise Surveys” would be helpful for us.</p> <ul style="list-style-type: none"> <li>• How “Anthology” works: <a href="https://www.anthology.com/material/idea-instruments">https://www.anthology.com/material/idea-instruments</a></li> <li>• How the “Idea” software collects, analyzes, and tracks ideas from diverse groups of people. <a href="https://www.anthology.com/solutions/institutional-and-learning-effectiveness/course-evaluation">https://www.anthology.com/solutions/institutional-and-learning-effectiveness/course-evaluation</a></li> <li>• Further research papers: <a href="https://www.anthology.com/paper/myths-and-realities-an-examination-of-course-evaluations-inhigher-education">https://www.anthology.com/paper/myths-and-realities-an-examination-of-course-evaluations-inhigher-education</a></li> </ul>	
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / ACTION</b>
<b>Old and New Business</b>	<b>Old Business:</b> None <b>New Business:</b> Further discussions concerning SET	
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>DECISION / ACTION</b>
<b>Attendance and Adjournment</b>		Adjournment: 12:30 PM