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**Minutes for the Affirmative Action Diversity, Equity & Inclusion Committee\***

**Date and Time:** May 13, 2022 3:30PM

**Location:** Virtual

**Presiding:** Nancy Genova

**Present:** Stacey Cooper, Elys Vasquez-Iscan, Emmanuel Velayos Larrabure, Elba Bonilla, Hector Soto, Latoya Jeffers

**Excused:**

**Absent:** Mallik Sullivan, Brian Carter

**Guests:** Professor Ana Ozuna

**Minutes Prepared By:** Nancy Genova, MPA

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Quorum established for meeting. | Meeting called to order at 3:36PM |
| Acceptance of Agenda | Motion to accept agenda.  Motion seconded. | Agenda Hector moved to accept, Stacy Accepts none opposed. |
| Approval of Minutes | Minutes revisions suggested. | Professsor Marcella’s name replaced with Ana Ozuna.  Emmanuel accepts, Elys accepts none opposed. |

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Chair’s Remarks | MacKensie Scott application might change according to Idelsa who was not able to attend today’s meeting.  Monies to be awarded might be now awarded for: a pipeline to transition students to Columbia University. Monies for Diversity and Inclusion.  The role of this meeting was to plan if we should apply for this grant as a committee.  Charles in past minutes suggested doing a presentation of Marchella’s findings in her narratives from female staff in regards to the impact of COVID. We also discussed doing a survey to the Senate on Large, the grant would give us the opportunity to hire someone to write the survey report since due to faculty’s numerous responsibilities it would be challenging for someone in the committee having the time to write the report. President has discretion on how monies will be utilized. Latoya’s suggestion was developing gender-neutral syllabi. Nancy reviewed the charge of the AADI committee. | Hector suggested that the Senate & our Committee could apply concurrently to be able to execute updating the syllabi. Elys suggested that as long as survey was going to be used for programmatic use then no RBI will be required. Stacy who had previously applied for this grant gave an overview of what the application asked for. However, since the objectives might have changed since the previous application criteria. |
| Old Business | The committee went over the previous discussion in regards to applying for funding. Hector discussed our committee recommending the suggestion of gender neutral language on the syllabi. As it does align with policy of the organization as a whole. | Latoya committed to writing recommendations for the language to used in the recommendation to present to the committee in the Fall. |
| New Business | Consideration to apply for the grant was discussed. Clarification of what we would use the award for. Stacy suggested compiling a list of what we want to do through the semester or year. Past deliverables discussed and the constraints of budget since in the past the maximum grant was $2,000. Many strategies and partnerships to execute one or many activities were discussed.  The COC informed us we have a member we were not aware she was part of our committee. Invite will be sent to her. | Fall schedule discussed.  Tentative dates:  September 9  October 7  November 11 |
| Adjournment | Motion to Adjourn.  Adjournment motion seconded. | Motion passed unanimously.  Meeting adjourned at 4:27PM. |