1. Call to Order
2. Confirm Quorum
3. Acceptance of Agenda
4. Acceptance of Minutes
   o 2nd general meeting-04/11/18
5. Chair’s Remarks and Agenda Items
   • Guidelines for Senate Standing Committee Meetings
   • SAAC Email, Website and Certification Training
   • Honors Convocation
     o May 23rd Wednesday, 2018 at 6pm
     o OAA Partners with Event Organization
     o General Order of Day’s event and Program Booklet
   • Scholarships and Awards
     o Funds Availability and Budget
     o Scholarships and Awards Criteria
   • Guest(s) Remarks
6. Subcommittee Members’ Remarks and Updates
   • Academic Criteria Group (G. Onovo, R. Shaw)
     o Convocation Program Booklet Compilation
   • Resource Group (K. Castro, Y. Rodriguez)
     o Departments and Programs Receiving Scholarships and Awards
   • SAA Tracking Group (K. Gyan, S. Hoiland, M. Subert)
     o Scholarships and Awards (SAA) Certificates to Nominees
   • SAAC-Visibility Group (A. Balde, D. Herrera, R. Rayo)
     o Honors Convocations’ Ticket Activity and Marshal Duties
7. Secretary’s Remarks and Announcements
8. Old Business
9. New Business
10. Attendance and Adjournment