

SCHOLARSHIP AND AWARDS COMMITTEE (SAAC)

**GENERAL MEETING
B BUILDING B401
Wednesday, May 2nd, 2018
3:00 – 4:30 PM**

AGENDA

1. Call to Order
2. Confirm Quorum
3. Acceptance of Agenda
4. Acceptance of Minutes
 - 2nd general meeting-04/11/18
5. Chair's Remarks and Agenda Items
 - Guidelines for Senate Standing Committee Meetings
 - SAAC Email, Website and Certification Training
 - Honors Convocation
 - **May 23rd Wednesday, 2018 at 6pm**
 - OAA Partners with Event Organization
 - General Order of Day's event and Program Booklet
 - Scholarships and Awards
 - Funds Availability and Budget
 - Scholarships and Awards Criteria
 - Guest(s) Remarks
6. Subcommittee Members' Remarks and Updates
 - Academic Criteria Group (G. Onovo, R. Shaw)
 - Convocation Program Booklet Compilation
 - Resource Group (K. Castro, Y. Rodriguez)
 - Departments and Programs Receiving Scholarships and Awards
 - SAA Tracking Group (K. Gyan, S. Hoiland, M. Subert)
 - Scholarships and Awards (SAA) Certificates to Nominees
 - SAAC-Visibility Group (A. Balde, D. Herrera, R. Rayo)
 - Honors Convocations' Ticket Activity and Marshal Duties
7. Secretary's Remarks and Announcements
8. Old Business
9. New Business
10. Attendance and Adjournment