Scholarships and Awards Committee
A Senate Standing Committee

Mandate of the Scholarships and Awards Committee (SSAC)
1. serve as an in-house resource to individuals or groups;
2. develop standard criteria for selection of candidates and recipients of scholarships and awards;
3. determine the recipients of Hostos scholarships and prizes in accordance with established criteria; and
4. locate and obtain additional resources for scholarships and awards.

Senate Scholarship and Awards Committee (SSAC)
General Meeting On Tuesday, December 10th, 2019
B Building B401 At 3:30 – 5:00 PM

Agenda

1. Call to Order and Confirm Quorum
2. Acceptance of Agenda and Acceptance of Minutes
   o Minutes of general meetings-11/12/19
3. Chair’s Remarks and Agenda Items
   o Annual Honors Convocation Awards and Description Deadline
     • Departmental Representative Updates
   o GAEF Update | CUNY Tuesday
   o Creating Customed-Scholarships/Awards
   o Update Letter Draft/Template for Dr. Gerald Meyer
   o Update Letter Template for Presidents List
   o The pins and pens design for President List Recipients
   o SSAC Share Point Update
   o Next Semester meeting Schedule
4. Subcommittee Members’ Remarks and Updates
   • SSAC Visibility Group (R. Rayo, L. Santana)
     o Mandate 1 (Educating and Visibility of Funding)
   • SSAC Tracking Group (V. Munoz, K. Gyan, M. Subert)
     o Mandate 2 (Scholarships-SDEM and Awards-OIA)
   • SSAC Academic Criteria Group (T. Hammonds, S. Mitchel)
     o Mandate 3 (Dean, Scholastic and President)
   • SSAC Resource Group (Y. Rodriguez, R. Shaw, D-I, Lang)
     o Mandate 4 (Identifying Donors for Fund Continuity)
5. Secretary’s Remarks and Announcements
6. Old and New Business
7. Attendance and Adjournment

Click link SSAC for accompanying SSAC documents
Website: www.hostos.cuny.edu/senate/ssac
# ATTENDANCE
Tuesday, December 10th, 2019

<table>
<thead>
<tr>
<th>SSAC MEMBERS</th>
<th>SIGNATURE</th>
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<tbody>
<tr>
<td>1. Gyan, Joseph - <em>Business Department</em></td>
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<td>2. Hammonds, Theresa – Transfer Services</td>
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<td>3. Lang, Damaris-Lois Y (chairperson) – Natural Sciences Department</td>
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<td>4. Mitchell, Sherese - <em>Education Department</em></td>
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<td>5. Munoz, Victoria – <em>English Department</em></td>
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<td>6. Rayo, Rocio – <em>Hostos Lincoln-Early College Coordinator</em></td>
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<td>7. Rodriguez, Yoel - <em>Natural Sciences Department</em></td>
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<td>8. Santana, Leana - <em>Student Government Association Vice President</em></td>
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<td>9. Shaw, Ronette (secretary) – <em>Allied Health Sciences Department</em></td>
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<td>10. Subert, Maria (vice chairperson) – <em>Humanities Department</em></td>
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**Guests**

Brennan, Sarah – *Office Of Academic Affairs*

Libfeld, Mavi – *Student Development and Enrollment Management*