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**Eugenio María de Hostos Community College**

**Minutes of the Committee on Committees Meeting**

Feb. 28, 2019

Minutes by Mercedes Moscat and Julie Trachman

Location: C-490

Starting Time: 3:00 PM

Adjourned: 4:00 PM

Presiding: Michael Gosset and Julie Trachman, co-chairs

Present: Michael Gosset, Tram Nguyen, Debasish Roy, Mercedes Moscat, Julie Trachman, Kelvin Pineda (STU), Estefania Leydi (STU)

Absent: Ana Ozuna, Nancy Genova

Guests: None

The agenda items included the following:

* Acceptance of Agenda
* Co-Chair’s Remarks
* Approval of previous meeting minutes
* Certification of Membership
* Old Business / New Business
* Adjournment

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| **Topic** | **Discussion** | **Decision / Action** |
| Call to Order | Prof. Gosset called the meeting to order at 3:00 |  |
| **Topic** | **Discussion** | **Decision / Action** |
| Acceptance of Agenda | Prof. Gosset motioned to approve the agenda | Unanimous Approval |
| **Topic** | **Discussion** | **Decision / Action** |
| Approval of last Meeting  Minutes | N/A | N/A |
| **Topic** | **Discussion** | **Decision / Action** |
| Introduction of new committee members |  | Members introduced themselves |
| **Topic** | **Discussion** | **Decision / Action** |
| Certification of Votes | Allison Dillon, Academic Standard  Sherin Matthew, Facilities  Theresa Hammonds, Scholarship & Awards, for Spring 2019  Victoria Munoz, Scholarship & Awards, for Spring 2019  Rodney Blair, Facilities  Manuel Livingston, Affirmative Action  Stacey Cooper, Elections  Rayola Chelladurai, on waitlist for a second committee  Carol Huie, Budget & Finance  Sonia Maldonado, Disability Issues | Unanimous Approval |
| **Topic** | **Discussion** | **Decision / Action** |
| New Business | 1) Get clarification regarding some SGA student representation issues.  2) Above certified faculty will be sent e-mails notifying of certification.  3) Request copy of updated membership from comm. chairs  4) Will update committee membership list. |  |
| **Topic** | **Discussion** | **Decision / Action** |
| Adjournment | Motion to adjourn made at 4:00 | Unanimous Approval |