



The Credit for Prior Learning (CPL) Process

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Overview

- What is Credit for Prior Learning?
- How does the CPL process work?
 - Methods
 - Process
- Hostos PLA Committee
- CPL Data
- Questions

CUNY Policy for the Use of Credit for Prior Learning

University-wide policy for awarding credit for college level learning acquired through

1. Degree- and non-degree granting institutions;
2. University and college based continuing education programs;
3. Professional and military training;
4. Work and life experiences; and
5. Other non-collegiate opportunities for learning.

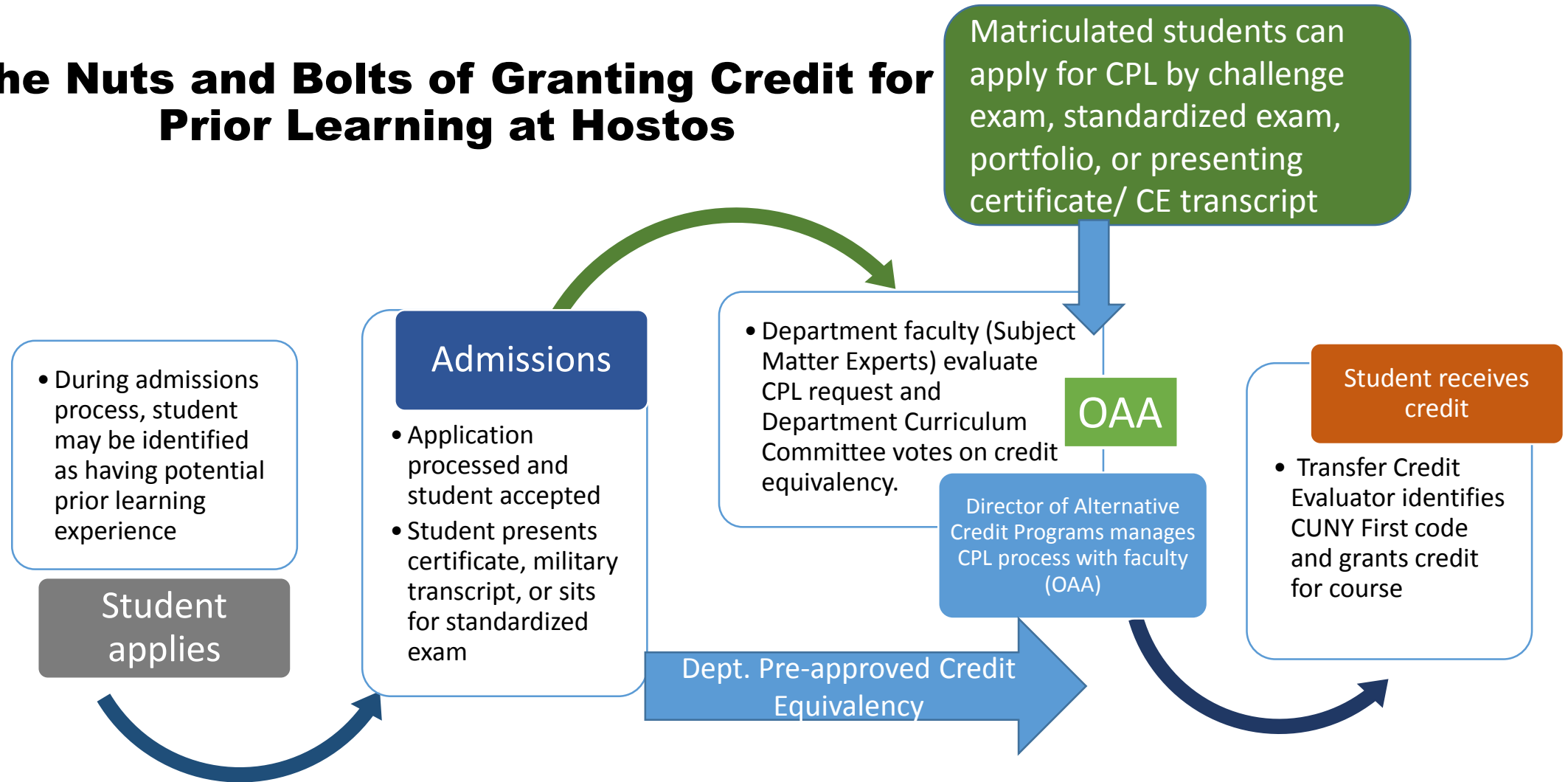
<https://www.cuny.edu/academics/academic-policy/credit-prior-learning/>

As outlined in the *CUNY Policy for the Use of Credit for Prior Learning*, the approved methods and tools for assessing prior learning may include:

- A. Standardized Examinations, such as Advanced Placement, AICE, DANES, DLPT, CLEP, IB, or UEXCEL.
- B. Non-collegiate Credit Evaluators, such as ACE recommendations for the Joint Services Transcript.
- C. Institutionally prepared assessments, such as departmental challenge exams.
- D. Credit articulation agreements between the Hostos Division of Continuing Education and Workforce Development and the Office of Academic Affairs.
- E. Evaluation of prior learning through portfolio development and assessment.

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The Nuts and Bolts of Granting Credit for Prior Learning at Hostos



Prior Learning Assessment Process

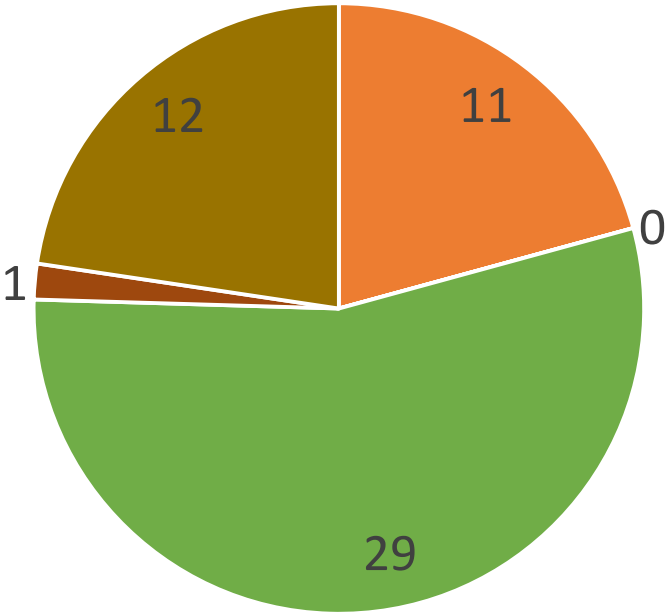
| Initial Inquiry: Student applies for credit for prior learning by: | Verification | Approval* | Granting Credit | Tracking & Review |
|--|--|--|---|---|
| Standardized Exam (e.g. AP, CLEP exams) | Copy of Exam results or transcript | Most credit equivalencies for exams are pre-approved by department curriculum committees (DCCs). New exams will be evaluated and approved by DCCs | Credit is granted by Transfer Credit Evaluator based on rules in CUNYFirst upon admission | Periodic review of exam equivalencies based on changes in exam or program curriculum |
| ACE or other non-collegiate evaluators (e.g. Joint service Transcript with ACE recommendations) | Copy of transcript, certification, or course materials | Some credit equivalencies may be pre-approved by DCCs; others may be evaluated by DCCs on case-by-case basis | For pre-approved equivalencies, Transfer Credit Evaluator grants credit upon admission; other recommendations require department/program approval | Periodic review; New recommendations may be written as CUNYFIRST rule if DCC approves |
| Challenge Exam | Challenge Exam result and completed form signed by chair | Challenge exams are pre-approved by DCCs | Credit is granted by Transfer Credit Evaluator based on rules in CUNYFirst upon exam completion | Periodic review of exam equivalencies based on changes in program curriculum. |
| Credit Articulation Agreement | Transcript from CEWD; External certificate and/or exam results | Articulation agreements outline credit equivalencies for professional certificate or credential: Pre-approved by DCCs, program chair, OAA, and/or CEWD [as applicable] | Credit is granted by Transfer Credit Evaluator based on rules in CUNYFirst upon admission | Periodic review of certificate equivalencies based on changes in certificate training and/or program curriculum |
| Portfolio | Portfolio evaluation by subject matter expert(s); scored based on rubric for equivalent course; departments may use PLA Portfolio Development module on Blackboard or develop their own portfolio guide for students | Some credit equivalencies may be pre-approved by DCCs; others may be evaluated by DCCs on case-by-case basis | Subject Matter Expert and department chair recommend CPL based on portfolio evaluation for courses approved by DCC; Transfer Credit Evaluator grants credit | Periodic review; New equivalencies may be written as CUNYFIRST rule if DCC approves |

*All credit equivalencies approved by department curriculum committees will be presented to College-Wide Curriculum Committee and the College-wide Senate as informational items in accordance with CUNY policy on Credit for Prior Learning.

Hostos PLA Committee

- Co-chairs: Dean Babette Audant; Sam Byrd, Director of College Transition & Alternative Credit Programs--Office of Academic Affairs
- Faculty Members: Antonios Varelas; Edme Soho; Jennifer Tang; Amnie Asrat; Miriam Laskin; Chanh Phan; Simona Prives; Carl Grindley
- Provost Shiang-Kwei Wang (OAA);VP Evelyn Fernandez-Ketcham (CEWD)
- Committee updates college community with annual report of their work.

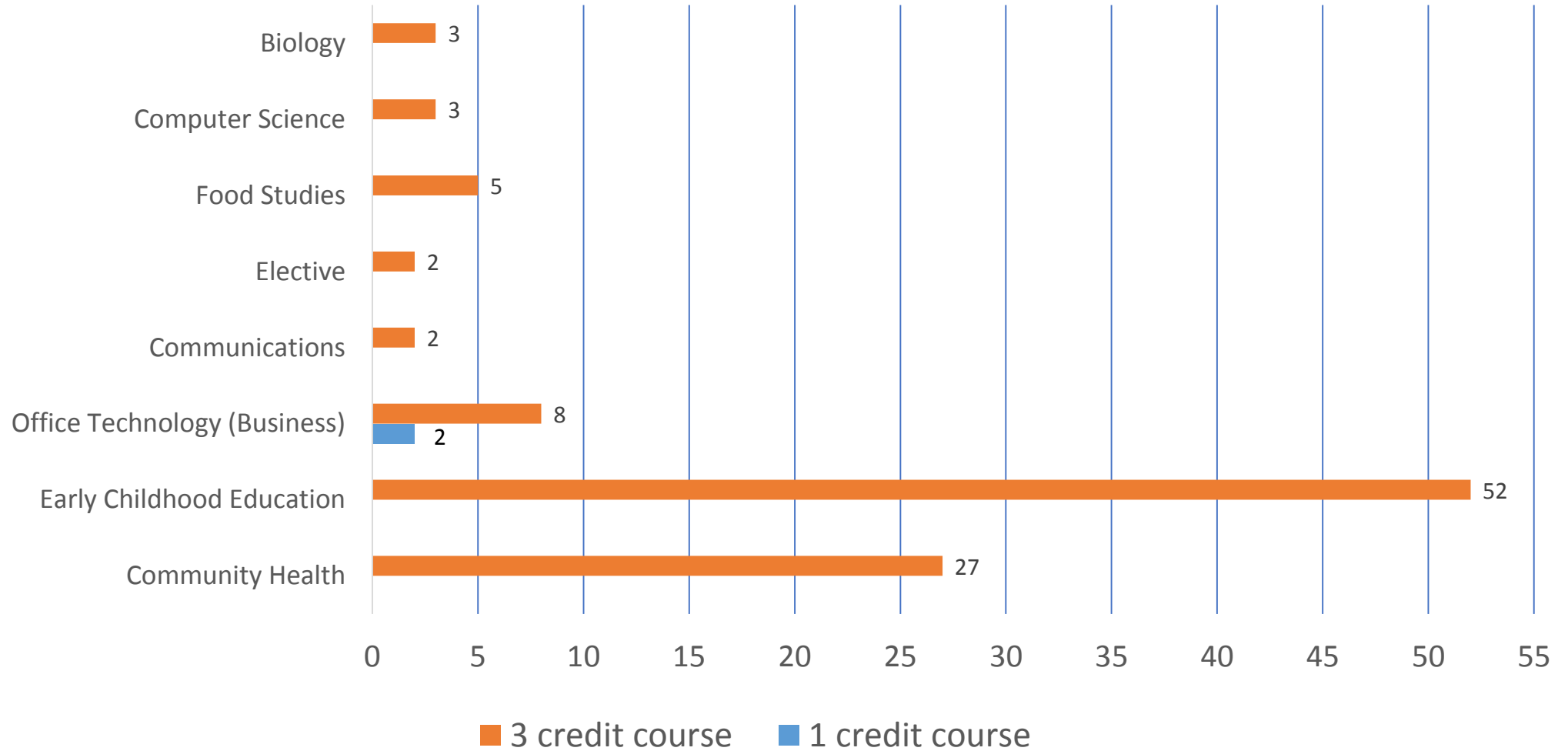
Credit for Prior Learning by Method (2018-present)



(n=53)

■ Articulation Agreement (CEWD) ■ Portfolio ■ Challenge Exam (EDU) ■ CLEP ■ ACE Evaluation (JST)

Credit for Prior Learning by Course Area, 2018-present





Hostos
Community College

Questions?