



COLLEGE-WIDE CURRICULUM COMMITTEE
HYFLEX in B502 and Online Meeting, [CLICK THIS LINK TO JOIN](#)
Tuesday, October 31, 2023
3:30-5:00 pm
Minutes

PRESENT:

Dean Babette Audant
Professor Denise Cummings-Clay
Professor Kathleen Doyle
Professor Christine Hutchins
Professor Karin Lundberg
Professor Ana Ozuna
Dr. Silvia Reyes
Professor Linda Ridley
Professor Elyse Vasquez-Iscan
Professor Olga Steinberg
Professor Jarek Stelmark
Professor Haruko Yamauchi

Guests:

Ms. Johanna Arroyo Peralta (Curriculum Office)
Ms. Wendy Small-Taylor (Curriculum Office)
Professor Nicole Wallenbrock (Humanities)
Professor Junghang Lee (Mathematics)
Professor Gregory Marks (English)
Dean Andrea Fabrizio

Absent:

Professor Nancy Genova
Mr. David Primak
Awaiting appointments of two student representatives

1. Call to Order - The meeting was called to order at 3:33 p.m.
2. Prof. Cummings-Clay moved to accept the CWCC agenda for meeting 31 October 2023 ([see link to agenda](#)). The motion was seconded by Prof. Lundberg. All ayes accepted.
3. The CWCC minutes for the meeting of 17 October 2023 ([see link to minutes](#)) were reviewed on screen. Dean Audant moved to accept the minutes. Prof. Ozuna seconded the motion. There were no corrections, and all ayes accepted.

4. Curricular Items – To be voted on:

a. CSC 300 – Course Change

CSC 300 Data Structure. Updating prerequisites from “CSC 205, CSC 215” to “CSC 205 and CSC 275 and MAT 220.” CSC 275 is a continuation of CSC 215 and CSC 300 requires strong mathematical understanding ([see link to form](#)); Professor Junghang Lee (Mathematics) presented, and he emphasized this was just a minor change.

Prof. Doyle inserted that the proper nomenclature for the department should be Mathematics and Computer Science. However, it was agreed that the department’s title change was not yet finalized at CUNY Central.

CWCC Vote Results: Yes 10 No 0 Abstain 0

b. HLT 106 – Course Change

HLT 106 Introduction to Health Care (Ethics & Law/Laboratory Skills). Changing the course title and course description. This course will introduce students to the health care system and satisfies an elective requirement for the Community Health Major ([see link to form and syllabus](#)); Professor Elys Vasquez-Iscaan (Education) presented, and she highlighted that the name change for this introductory course was to align with Lehman.

Dean Audant congratulated Prof. Vasquez-Iscaan for completing this course change.

CWCC Vote Results: Yes 10 No 0 Abstain 0

c. HLT 211 – New Course

HLT 211 Introduction to Epidemiology. The community health degree program is lacking a course introducing students to the concept of epidemiology. This course will allow students to learn basic principles of epidemiology that they can utilize in the workforce as well as transfer to a 4 year program in public health ([see link to form and syllabus](#)); Professor Elys Vasquez-Iscaan (Education) presented; she stressed that this new course is created to be competitive with sister community colleges. It provides introduction to health care responses to vectors of epidemiology. The pre-req is HLT 106.

Prof. Yamauchi cautioned that the HT 106 elective should have the phrasing clarified to show that it is not required for Community Health.

There was extended discussion between Prof. Vasquez-Iscaan and Prof. Steinberg, who raised objections regarding the distinction of health care responses to epidemiology and studies of it in microbiology. Prof. Vasquez-Iscaan emphasized that HLT 211 students are receiving an introduction to epidemiology, learning ratio, incidence, prevalence, how disease is spread and managed in populations. The question was asked whether the title of HLT 211 can be changed. Prof. Vasquez-Iscaan emphasized that the course title in alignment with Lehman’s is important for clarity in transfer.

Prof. Lundberg agreed with both points of view of Prof. Vasquez-Isca and Prof. Steinberg.

Prof. Ozuna stated that the nomenclature was understandable, but stated it's more important to create a pathway, and Lehman alignment is important; also, the course is aligned with strategic goal of creating paths for students.

The discussion shifted, as Prof. Doyle observed that the Syllabus for HLT 211 mentions Blackboard, even though CUNY is transitioning to Brightspace. There was also discussion regarding whether faculty can fail a student for lack of attendance. Wendy Small-Taylor observed that in a non-attendance taking institution, allowing a maximum number of seven absences. Absences are limited to 15% of scheduled class hours. Seven excessive absences, the instructor has the right to assign a failing grade or lower the grade.

The discussion returned to HLT 211 - Wendy Small-Taylor stated she was concerned, but she emphasized the alignment with Lehman, since it is a foundational course. Prof. Vasquez-Isca added that the course requires students to consider epidemiological responses from a systemic level, how it is distributed, since students need to understand the health care system in this country, and the underlying factors in health disparities.

Prof. Lundberg questioned the course modality and asked whether Hybrid course delivery or Writing Intensive designation ought to be part of the course sample syllabus. It was noted that the sample syllabus does not go into the catalog.

Prof. Steinberg offered that there needed to be an additional description that the course is not intended for Nursing students, as she wants to prevent students and coaches from advising students to take the course for majors such as pre-Med.

Prof. Vasquez-Isca emphasized that the course is not on a medical track. The course is a health science track, looking at behavior, health education, etc. The course says it is for public health and health services. The overview in the health sciences world accounts for an epidemiological outbreak geared towards population health.

CWCC Vote Results: Yes 10 No 1 Abstain 0

d. **Aging and Health Studies – Program Revision**

Revising from A.A.S. to A.S. the degree program in Aging and Health Studies. The A.A.S. degree will remain for all students already in that major until they have completed their studies. The A.S. will begin in fall 2024 for new students initially enrolled for the fall 2024 semester. The A.S. will facilitate transfer within CUNY for students enrolling in a four-year degree after graduating from Hostos (see link to [form](#)); Professor Denise Cummings-Clay (Education) presented, and she reiterated that this was simply a revision of AAS and AS in Aging and Health Studies No classes will be lost; additional common core is included. This revision followed CUNY guidance.

Prof. Steinberg observed that this is a wonderful program; and she motioned for a vote.

CWCC Vote Results: Yes 10 No 0 Abstain 0

e. FYS 100 – Experimental Course

FYS 100 New York State of Mind: Getting Ready for College. This 1 credit first year seminar course is for high school students; as it is, College Now, HLA and other Hostos-related HS students must take a 1-credit first year seminar course at Bronx Community College. The current 3 credit college-level FYS 101 course is inappropriate for HS students. This FYS 100 will help students transition from high school to college (see link to [form](#) and [syllabus](#)); Professor Gregory Marks (English) presented. This revision has passed the Liberal Arts Committee. He stated that the emphasis has shifted from content-rich to college skills with an emphasis on career prep. They would like a rollout. The first cohort will be the first time students who were freshmen when Covid hit.

Dean Fabrizio emphasized that the course will be open to 10th graders, for whom 3 credits are too difficult. We have had many high schools asking for this. The Committee met over the summer in response to Elizabeth Wilson's requests - among the committee members were Madeline Ford, Manny Garcia and Linda Hirsch.

Prof. Doyle suggested that this is a good course to advertise.

There was a discussion regarding whether the title was misleading. There was emphasis that the course would only be visible to high school students. The course is not focused on college students. Prof. Marks emphasized that this is a pilot that is much needed for the 10th grade.

Prof. Ozuna suggested that future revisions focus on agency and activism, especially Black and Latino students, especially during the period of the '70's; also, in the Arts, maybe better examples might be The Piano Lesson, etc., plays of Blacks and Latinos; in other words, centered on the Black experience; also options for music could be comparison of genres vs. specific artists.

Prof. Yamauchi suggested that the syllabus might have more New York City content.

Motion was made to vote on FYS 100.

CWCC Vote Results: Yes 10 No 1 Abstain 0

f. FRE 117 – Pathways Submission

FRE 117 French for Heritage Speakers. (see link to [form](#) and [syllabus](#)); Professor Nicole Wallenbrock (Humanities) presented, she emphasized that this course would fit into the SLO of World Cultures and Global Futures.

Motion was made to vote on FRE 117.

CWCC Vote Results: Yes 11 No 0 Abstain 0

g. HUM 141 – Pathways Submission

HUM 141 Introduction to Global Film. (see link to [form](#) and [syllabus](#)); Professor Nicole Wallenbrock (Humanities) presented. She noted that this course was very writing intensive.

Motion was made to vote on HUM 141.

CWCC Vote Results: Yes 11 No 0 Abstain 0

5. Prof. Ozuna raised the question of whether the syllabus is the property of the department and CUNY or the professor. Discussion followed. Dean Audant confirmed that the syllabus is not considered pedagogy. A suggestion was made to request information from Legal. The link below was added.

CUNY intellectual property:

<https://www.cuny.edu/about/administration/offices/legal-affairs/policies-resources/intellectual-property/>

https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/research/research-compliance/sponsored/guidance/pre-award/ip/intellectual_property_9.20.11-1.pdf

6. Announcements and Resources

- a. Resource: Flowcharts for ESL, ENG, MAT gateway courses

■ [Flowcharts NEW ESL ENG MAT 2022 Fall.pdf](#)

- b. Resource: CWCC membership Fall 2023

Dean Babette Audant, *Provost's Designee*
Denise Cummings Clay, *Education*
Kathleen Doyle, *Mathematics*
Nancy Genova, *Behavioral and Social Sciences*
Linda Ridley, *Business, Recording Secretary*
Christine Hutchins, *English, Chair*
Karin Lundberg, *Language & Cognition*
Ana Ozuna, *Humanities*
David Primak, *Registrar*
Silvia Reyes, *Office of Academic Affairs, HEO*
Wendy Small-Taylor, *Curriculum Office*
Olga Steinberg, *Natural Sciences*
Jarek Stelmark, *Allied Health Sciences*
Haruko Yamauchi, *Library*
TBA, *SGA*
TBA, *SGA*

- c. Resource: CWCC meetings Fall 2023

All meetings at 3:30 at <https://hostos-cuny-edu.zoom.us/j/6756681908>

[Fall 2023 Detailed Curriculum Schedule \(link here\)](#)

CWCC	SEC	Senate
	September 13	September 21

September 26	October 11	October 19
October 17		
October 31	November 8	November 16
November 14		
November 28	December 13	December 21

7. Adjournment - Dean Audant moved to adjourned the meeting. The motion was seconded by Prof. Reyes. The meeting ended at 4:59 pm.