****

Minutes for the Committee on Committees

Date and Time: December 08, 2020 | 11:30 AM-12:30 PM

Location: Zoom Conference Call

Presiding: Tram Nguyen (Chair)

Present: Michael Gosset, Alba Lynch, Debasish Roy, Ronette Shaw, Julie Trachman, Nancy Genova, Brian Carter

Absent: Lusleidy Perez (Student Representative)

Minutes Prepared By: Debasish Roy

|  |  |  |
| --- | --- | --- |
| **Topic** | **Discussion** | **Decision / Action** |
| Meeting to Order: 11:40 AM  Presentation and  Acceptance of minutes  Acceptance of Agenda | Quorum achieved  Motion to accept the Minutes.  Start discussion on topics of Agenda. Motion to accept the Agenda by raising hands. | Michael, Julie and Debasish Seconds, Minutes approved with minor changes  Agenda accepted |
| Chair’s Remark: | C-O-C has done a good job to hold regular meetings and to ensure all the committees were  formed on time.  Senate Chair has asked the C-O-C Chair to request every committee report to at Senate meetings.  Ms. Lynch also commented on that issue.  Prof. Trachman suggested that mid-year report might be implemented the next year.  C-O-C Chair suggested Prof. Trachman considered informing Senate Chair about any urgent update from UFS well ahead of the Senate meeting.  Prof. Genova suggested that video recordings of the “End of the Year” report be made and placed on the Hostos senate website. | Discussion continued. |
| New business | No new business |  |
| Adjournment | Motion to adjourn made at 12:30 PM. | Unanimous Approval |