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| Eugenio María de Hostos Community College logo | Eugenio María de Hostos Community College of The City University of New York | The City University of New York (CUNY) logo |

Minutes for the Disability Issues Committee

Date and Time: December 18, 2018 / Meeting call to order: 1:02PM

Location: Library Room A207E

Presiding: Jorge Matos

Present: Andy London, Julie Trachman, Fabian Wander, Biao Jiang, Elyse Zucker,

Julie Bencosme

Absent: Elys-Vasquez Iscan, Destini Mitchell-Murray (SGA Rep), Oumar Diaby (SGA Rep)

Guests: Jessica Powell (ASAP)

Minutes Prepared by: Jorge Matos/Julie Bencosme

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Greetings from Chair  | Quorum count was taken. Seven voting members presentMeeting called to order at 1:02PM |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Acceptance of Agenda | Motion was made to approve agenda | The agenda was approved |
| Acceptance of November minutes | Motion was made to approve minutes | The minutes was approved with the following changes:UD- Universal DesignBeacon Project  |
| Meeting with Chief Diversity Officer Lauren Gretina Update | No update | Follow up meeting will be scheduled to for accessible walkthroughNext meeting with Chief Diversity Officer furniture and UD will be discussed |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| CUNY Faculty Diversity Conference 3/29/19 | The committee discussed submitting a proposal  | Jorge Matos and Elys Vasquez –Iscan will meet to write a proposal |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| HR evacuation plan for staff & faculty with disabilities | Does HR have a protocol to identify staff that will need assistance during an emergency. Are staff aware of the protocol? | Chief Diversity and Compliance Officer will investigate and give us an update |
| Beacon Wayfinding Project  | The Disability Issues Committee discussed idea of implementing a project created by students at The City College of NY. Utilizing a Beacon System students with visual disabilities are able to navigate around campus without obstacles. It was suggested that this Beacon system can be utilized to help locate students with disabilities at Hostos who will need assistance during an emergency evacuation.  | This will become an agenda item for future meetings |
| **TOPIC**  | **DISCUSSION**  | **DECISION/ ACTION** |
| Mental Health First Aid Certificate | One-day workshop for Mental Health First Aid Certificate Sponsored by Department of Health and Mental Hygiene | Fabian Wander will follow-up  |
| Wheelchair Sensor device | Biao Jiang is involved with project of creating locator device to be placed on wheelchairs to locate/identify wheelchair bound individuals in case of emergency. Will contact IT for assistance. | Biao Jiang |
| Motion to adjourn meeting  |  | Motion to adjourn meeting at 2:04 PM accepted unanimously |

Next Meeting:

 To be announced

Follow up items:

* Schedule follow up meeting with chief compliance officer
* Creating sub-committee to address disability etiquette training
* CUNY Faculty Diversity & Inclusion Conference proposal ideas