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Minutes for the Disability Issues Committee

Date and Time: November 27, 2018 / Meeting call to order: 1:02PM

Location: Library Room A207E

Presiding: Jorge Matos

Present: Oumar Diaby (SGA Rep), Andy London, Julie Trachman, Ray Perez, Fabian Wander, Elys Vasquez-Iscan, Biao Jiang, Destini Mitchel Murray (SGA Rep)

Absent: Elyse Zucker, Julie Bencosme, Stephanie Caban (Guest)

Minutes Prepared by: Jorge Matos/Ray Perez

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Greetings from Chair | Quorum count was taken. Nine voting members present  Meeting called to order at 1:02PM |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Acceptance of Agenda | Motion was made to approve agenda | The agenda was approved |
| Acceptance of October minutes | Motion was made to approve minutes | The minutes was approved with the following changes:  Destini Mitchell-Murray was added to absent list. |
| Meeting with Chief Diversity Officer Lauren Gretina update | Meeting was held about campus physical access. The following topics where discussed: Accessible Bathrooms, Evacuation plan pertaining to individuals with disabilities, Wheelchair lift on 4th floor between B & C buildings, Safety Mirrors between A & C building bridge. | Follow up meeting will be scheduled to for accessible walkthrough.  Next meeting with Chief Diversity Officer furniture and Universal Design (UD) will be discussed. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| CUNY Faculty Diversity Conference | The committee discussed submitting a proposal | Committee agreed that we should formulate a proposal based on our current work on UD and physical space. Will discuss at next meeting. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| HR Evacuation Plan for Staff & Faculty with Disabilities | Does HR have a protocol to identify staff that will need assistance during an emergency. Are staff aware of the protocol? | Chief Diversity and Compliance Officer will investigate and give us an update. |
| Beacon Wayfinding Project | The Disability Issues Committee discuss the idea of implementing a project created by students at The City College of NY. Utilizing a beacon system, students with visual disabilities are able to navigate around campus without obstacles. It was suggested that this beacon system can be utilized to help locate students with disabilities at Hostos who will need assistance during an emergency evacuation. | This will become an agenda item for future meetings. |
| **TOPIC** | **DISCUSSION** | **DECISION/ ACTION** |
| Priority Registration | It was discussed that students registered with ARC are afforded the opportunity to register early but are not taking advantage of it. | Committee will create an awareness campaign. Announcements will be made in class to encourage students to register early in general. |
| Motion to Adjourn Meeting |  | Motion to adjourn meeting at 2:04 PM accepted unanimously |

Next Meeting:

December at 1pm, same location

Follow up items:

1. Schedule follow up meeting with chief compliance officer
2. Creating sub-committee to address disability etiquette training
3. Conference proposal ideas