

## **Guidelines for Portfolio Development**

### **Requirements of All Portfolios**

- To qualify, portfolios must be comparable in quality and complexity to work executed at the college level.
- Each student must provide an online portfolio of work produced in the Media and Technology program
- A written statement of approximately 500 words outlining their desired career path, what they are most interested to study in college, and a reflection on their experience in the Media and Technology CTE program.
- Recommendation letters will be also considered in the review of student competencies.
- Review of this portfolio should take place immediately upon graduation. Students will be notified of the decision of earned credits in writing.

### **Digital Music Major Requirements**

Include 10-20 works completed recently that show creative and technical potential and integrate a combination of the following:

- Understanding of music theory through melody, harmony, and rhythm
- Demonstration of recording techniques
- Demonstration of signal processing through equalization, compression, and time-based effects

### **Individual Course Requirements**

To receive credit for one or more of these college-level classes, curate your portfolio in the following ways:

- **DM 106: Introduction to Recording Techniques**  
*Currently Required Course*  
Work should demonstrate proper gain staging with intentional microphone choice, placement, and pre-amplifier gain. The overall mix should be clear and balanced with emphasis on intentional panning, equalization, and amplitude dynamics. Lastly, work should be in line with contemporary professional trends for loudness.
- **MUS 101: Fundamentals of Music at the Keyboard**  
*Currently Required Course*  
Send 5-10 videos of the student performing music on a piano or keyboard. At least half of the song choices should not be original compositions. Please include the title and composer of the piece. Videos should be unedited.

- **DM 298: Independent Study I**

*Currently Elective Course*

Work should be a complex, long-term project that demonstrates all the steps from pre-production to execution of a cohesive creative vision. Examples include an EP, full-length album, multi-episode podcast series, or sound design for visual media. Written reflections of the process and the product required.