Minutes
The Senate Scholarships and Awards Committee [SSAC]

Presiding: Lang, Damaris-Lois Y
Minutes Prepared By: Genzale, Ann
Present: Amnie, Asrat; Ballesteros, Humberto; Chang, Helen; Genzale, Ann; Hammonds, Theresa; Subert, Maria; Rayo, Rocio; Shaw, Ronette
Absent: Cortes, Susan; Kyemtore, Amdiya; Rodríguez, Yoel
Guests: None Present

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	*3:32pm*
Acceptance of Agenda and Acceptance of Minutes	Members accept meeting agenda and the minutes from previous meeting.	*3:35pm*
Chair's Remarks and Agenda Items	**SSAC Activities:** • **Voting Item:** Voting on recording secretary nominee Ann Genzale. Unanimous vote (9/9). • **Dean's and President's Lists:** Committee Chair announced that the CR/NC grading option made available to students in Spring 2020 and Fall 2021 will not effect eligibility for Dean's List and President's List. Students must still meet the 12 credit minimum. • **GAEF**: Committee Chair will check with the Office of Institutional Advancement to confirm the balance of funds available and the committee will discuss plans for distribution. • **Honors Convocation:** Honors Convocation will be virtual again this year. Virtual program will use the same template as last year, with 1-2 people doing the voiceovers and ideally more photos. Discussed deadlines for departments to confirm award names/descriptions, and to submit information for recipients. Discussed adding a question to the Google Form that requires photos to be uploaded to submit a response. Photos will be collected in the SSAC Google Drive. Discussed making a presentation at an upcoming Chairs and Coordinators meeting to share this information with Departments.	*Members aware*
Guest Remarks	None	

Subcommittee Members' Remarks and Updates	**Subcommittee Updates:** *SSAC Visibility Group: Sub-Committee will work on a visibility campaign in which the Honors Convocation can be announced via college social media channels.* *SSAC Tracking Group: Sub-Committee will compile award name and description data received from departments through Google Forms and will present it at next meeting.* *SSAC Academic Criteria Group: Sub-committee will request lists of students eligible for Dean's List and President's List from IT and check for any discrepancies.* *SSAC Resource Group: No updates.*	*Members aware*
Secretary's Remarks and Announcements	.	
Old and New Business	*New Business: SSAC Presentation scheduled for Chairs and Coordinators Meeting on March 22. Discussed inviting Advisors/Success Coaches to an upcoming SSAC meeting.*	*Committee chair and members agreed*
Attendance and Adjournment		*5:20pm*