

MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Shaw, Ronette

Present: Gyan, Joseph; Munoz, Victoria; Subert, Maria; Mitchell, Sherese; Hammonds, Theresa; Rodriguez, Yoel, Rayo, Rocio, Shaw, Ronette

Absent: Santana, Leana;

Guests: Sarah Brennan

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	4:04pm
Acceptance of Agenda and Acceptance of Minutes	<i>Members accept meeting agenda and minutes from previous meeting April 16, 2020.</i>	4:06pm
Chair's Remarks and Agenda Items	<p>Annual Honors Convocation</p> <p>Recipient list: Review with committee members and point persons, names of all award recipients. Behavior and Social Science and English pending GAEF submission.</p> <p>Picture of Recipients: Pictures of recipients are encouraged by the chair to for each point-person to send pictures to Ms. Rayo. All point person for each department is encouraged to contact departments and encourage them to send pictures of award recipients.</p> <p>Setting Internal Deadlines: Show casing Honors Convocation suggested before May 29th.</p> <ul style="list-style-type: none"> • Submission of all missing documents 18th end of the day Monday, Tuesday 19 all members will have a copy of the entire video will be viewed by all committee members on the Wednesday 20th 2pm. • 21st any changes will be made, and video will be resent. <p>Final Video Date for SSAC Member Review</p> <p>Change of Date of Honors Convocation Showcase (Choose Between May 26-May 28)</p> <ul style="list-style-type: none"> • May 28th designated as the date for the Honors Convocation Showcase. • GAEF academic criteria restructure and forms revisit in the fall semester 	Members aware.

Guest Remarks	Ms. Sarah Brennan discussed award recipients and letters to the students receiving departmental awards. Remaining letters to be sent out once clarifications are completed with contact personnel. Letter from the Val-Victorian in consideration to record the letter sent to the provost as a part of the ceremony. Members of the committee agree that recording and adding the recording to the ceremony. Suggested the committee member remains in contact with Mie. to track or record the money donated from departments.	
Subcommittee Members' Remarks and Updates	<i>SSAC Visibility Group: projects ongoing,</i> <i>SSAC Tracking Group: projects ongoing,</i> <i>SSAC Academic Criteria Group: projects ongoing,</i> <i>SSAC Resource Group: projects ongoing,</i>	
Secretary's Remarks and Announcements	<i>Next meeting date: next semester</i>	
Old and New Business	<i>Old Business: None</i> <i>New Business: Further discussions concerning virtual certificates</i>	
Attendance and Adjournment	<i>4:58pm</i>	