

MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Shaw, Ronette

Present: Gyan, Joseph; Hammonds, Theresa; Rodriguez, Yoel; Subert, Maria; Shaw, Ronette; Mitchell, Sherese; Santana, Leana;

Absent: ~~Aden, Mohamed, Cooper, Stacey~~, Munoz, Victoria, Rayo, Rocio

Guests:

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	<i>4:07pm</i>
Acceptance of Agenda and Acceptance of Minutes	<i>Members accept meeting agenda and minutes</i>	<i>4:10 pm</i>
Chair's Remarks and Agenda Items	<p>Honors Convocation Awards and Description:</p> <ul style="list-style-type: none"> • Assigned member of SSAC co-committees are reminded to submit award descriptions for each assigned unit prior to November deadline. • Chair remind the identified point person listed as SSAC "Contact Person" will act as key communicator between designated departments. • Chair indicated business department has completed a list description of Awards. • Discussed announcements of Deans list designated as (OAA), by letter or certificates. • Dean and Presidents list showcase on SGA billboard. • President's office designated to notify recipients through postal and personal emails for all recipients of the <i>Presidents award</i>. • Chair and committee members discussed various means to showcase recipients on the Dean's list. • Academic Criteria Group subcommittee Ms. Hammonds announced official Dean's list designation applied to recipients' transcripts. • Discussed template for both President and Dean list recipients to be constructed for 	<ul style="list-style-type: none"> • SSAC members agreed to discuss design of pins/pens

	<p>committee members to review during next scheduled meeting.</p> <ul style="list-style-type: none"> • Student recognition: members agreed presenting award recipients a customized Pens and Pins. • Ms. Hammonds will further research potential vendors or sponsors for the proposed PINS/PENS and GAEF awards. <p>Exploring SSAC SharePoint:</p> <ul style="list-style-type: none"> • Each member to explore share point and add subcommittee contents. <p>GAEF</p> <ul style="list-style-type: none"> • Discussed announcing to each department regarding donations. 	<ul style="list-style-type: none"> • Members agreed highlighting Deans list through various means of social media. • Suggested “Succeed at Hostos “or “Hopson” platform for all academic criteria announcements.
Guest Remarks	<i>None</i>	
Subcommittee Members’ Remarks and Updates	<ul style="list-style-type: none"> ○ <i>SSAC Visibility Group:</i> ○ <i>SSAC Tracking Group: Discussed creating the file with content for all members to review</i> ○ <i>SSAC Academic Criteria Group: Follow up with the contents of the criteria</i> ○ <i>SSAC Resource Group: Y. Rodriquez discussed the requesting funds for miscellaneous items through share point.</i> 	
Secretary’s Remarks and Announcements	<i>Next meeting: November 12th Due dates for submitting the award descriptions November 8th.</i>	
Old and New Business	<i>Old Business: None New Business: None</i>	
Attendance and Adjournment	<i>5:01pm</i>	