

MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Shaw, Ronette

Present: Subert, Maria; Rayo, Rocio; Shaw, Ronette; Ballesteros, Humberto; Amine, Asrat; Chang, Helen; Genzale, Ann;

Absent: Hammonds, Theresa; Cisco, Michael; Carter, Brian; Kyemtoe, Amdiya

Guests: none present

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	4:10 pm
Acceptance of Agenda and Acceptance of Minutes	Members accept meeting agenda	4:11pm
Chair's Remarks and Agenda Items	<p>SSAC Activities:</p> <ul style="list-style-type: none"> Chair discussed the revisions to the Dean's list which is posted on the college website. The committee's request for updates to the Dean's list requires registrars review for accuracy of student's names Ms. Hammond chair of SSAC subcommittee <i>Academic criteria group</i> and Ms. Brennen from OAA, continue their collaborative efforts to notify students. This academic year, 273 students have met the criteria for Deans list and 17 students for presidents List. <p>Google form: Committee members revisited the original google form and discussed possible revisions to improve user access and content submission. Members agreed each point-person will update the award descriptions submitted for the prior ceremony from each department.</p> <p>Deadlines: November 20th is designated as the final date for departmental submission of award descriptions and names of award recipients. Committee chair designated SSAC point-person as a representative to contact departments and begin collecting necessary information.</p> <p>GAEF Chairs remarks on GAEF finance from last semester. Fundraising efforts for GAEF will continue for this academic year.</p>	Members aware

Guest Remarks	None	
Subcommittee Members' Remarks and Updates	<p>Subcommittee Updates:</p> <p><i>SSAC Visibility Group: Mandate: Rocio Rayo: giving Tuesday's suggestions from Ms. Rayo is to utilize various platforms and reaching out to the alumni for fundraising</i></p> <p><i>SSAC Tracking Group: Dr. Ashrat: ongoing</i></p> <p><i>SSAC Academic Criteria Group: Ms. Hammond: ongoing</i></p> <p><i>SSAC Resource Group: Prof. Ballestero: ongoing. Discussed connecting with alumni department for fundraisers. Letter to alumni to recognize the work that our students are</i></p>	Members aware
Secretary's Remarks and Announcements	<i>Next meeting date: Chair designated Tuesdays at 4 pm, members suggest meeting twice a week alternating. Identified Nov. 10th, 24th and Dec 8th.</i>	Members aware
Old and New Business	<p><i>Old Business: none</i></p> <p><i>New Business: none</i></p>	Members agreed
Attendance and Adjournment	<i>5:32pm</i>	