### Minutes
**The Senate Scholarships and Awards Committee [SSAC]**

**Presiding:** Damaris-Lois Y  
**Prepared By:** Genzale, Ann  
**Present:** Amnie, Asrat; Chang, Helen, Genzale, Ann; Gyan, Joseph; Rodríguez, Yoel; Shaw, Ronette  
**Absent:**  
**Guests:** Brennan, Sarah

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>DECISION / ACTION</th>
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<tbody>
<tr>
<td>Call to Order and Confirm Quorum</td>
<td></td>
<td>3:46pm</td>
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<tr>
<td>Acceptance of Agenda and Acceptance of Minutes</td>
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<td>3:46pm</td>
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| Chair’s Remarks and Agenda Items | • **SSAC Activities**  
  o Honors Convocation Awards and Descriptions Forms  
    ▪ Academic Departments that have submitted awards info: BSS, English, and Natural Sciences.  
    ▪ Point persons encouraged to remind their departments and re-send submission link.  
  o Scholastic Lists  
    ▪ No new updates since e-mail circulated to members in lieu of canceled Nov. 12 meeting.  
  o GAEF Update  
    ▪ Awaiting announcement of new Vice President of the Office of Institutional Advancement.  
  o Honors Convocation Updates  
    ▪ A decision has not yet been made on whether commencement will be held in person or online.  
    ▪ Current plan is to move ahead with a remote convocation, but to work with Presidents’ Office to see if there might be ways to integrate some of the Honors Convocation awards with the commencement ceremony. |                  |
| Guest Remarks | None |
| Subcommittee Members’ Remarks and Updates | **SSAC Visibility Group:** Lang, D.L.  
**SSAC Tracking Group:** Amnie, A. Genzale A.  
**SSAC Academic Criteria Group:** Chang, H. Rodríguez, Y.  
**SSAC Resource Group:** Ballesteros, H. Shaw, R. |
| Secretary’s Remarks and Announcements |  |
| Old and New Business |  |
| Attendance and Adjournment | 4:30pm |