Date and Time, Wednesday, October 2nd 2019

Location: Library Conference Room-A 207 E

3:30-4:30 p.m.

Presiding: Linda Miles, Chair

**Present**:

Rodney Blair, Allied Health

Eddy Garcia, Business

Eugena Griffin, Behavioral & Social Sciences

Iris Melcado, Education

Linda Miles, Chair, Library

Victor M. Torres-Velez, Humanities

Chanh Van Phan, Natural Science

Anne Rounds, Co-Chair, English

Lauren Wolf, Mathematics

Rosina Asiamah, Student Representative

Golvis Tavarez Santos, Student Representative

**Absent**:

Madeline Ford, Chief Librarian

Paula Korsko, Language & Cognition

Guests: None

Minutes Prepared By: Professor Eugena K. Griffin

Topics Covered:

1. Call to Order
2. Acceptance of Agenda. At Glovis Tavarez Santos’ request, added paper shredder to New Business.
3. Acceptance of Minutes from May, 2019
4. Reviewed and confirmed dates for Fall 2019 meetings.
5. Held elections for Co-Chair (Eugena Griffin) and Secretary (Victor M. Torres-Velez ) for the Senate Library Committee.
6. Old Business
	1. Strengthening and marketing liaison relationships.
		1. Anne Rounds shared the article about liaison relationships that appeared in the English department’s faculty newsletter (<https://issuu.com/hostoscollege/docs/edn-v2n1?fr=sMjRmZTM4Njk0>).
		2. Victor Torres-Velez and Linda Miles volunteered to work on an article for the Library newsletter/blog.
		3. It was decided to charge each committee member to meet with their Liaison Librarian(s) at least once per semester. It was decided for Fall 2019 to try to hold these meetings prior to the November meeting of the committee and be prepared to report back and discuss.
		4. Video Did You Know Snippets to support faculty. Linda Miles will investigate working with the animation department to produce these. It was decided that each committee member would bring 2 ideas to the next meeting.
	2. Potential SLC sponsored campus event. Discussion tabled.
	3. Graffiti Wall journaling. Discussed this as a way to gather data on student attitudes and needs. Discussed as a way to gather data on needs faculty may have related to library support for teaching and learning.
7. New Business
	1. The Library has developed an online Faculty Toolkit (<https://guides.hostos.cuny.edu/facultytoolkit>)
	2. Suggestion to install a paper shredder for student use in the Library. Linda Miles will discuss with the Chief Librarian.
8. Next meeting will be November, 5th 2019 at 3:30p.m.