Minutes  
The Senate Scholarships and Awards Committee [SSAC]

Presiding: Lang, Damaris-Lois Y  
Minutes Prepared By: Shaw, Ronette  
Present: Bly, Djehamou; Gyan, Joseph; Hoiland, Sarah; Hammonds, Theresa; Munoz, Victoria; Rayo, Rocio; Subert, Maria; Shaw, Ronette; Lang, Damaris-Lois, BenRiuben, Raziel; Vasquez-Iscan, Elys  
Absent: Rodriguez, Yoel;  
Guests: Rivera, Johana; Brennan, Sarah

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>DECISION / ACTION</th>
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<tbody>
<tr>
<td>Call to Order and Confirm Quorum</td>
<td>Quorum</td>
<td>12:37 pm</td>
</tr>
<tr>
<td>Acceptance of Agenda and Acceptance of Minutes</td>
<td>Members Accept both Agenda and Minutes: 2/11/19</td>
<td>12:39 pm</td>
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| Chair's Remarks and Agenda Items | Updates:  
  Foundation Meeting:  
  - Discussed updates regarding presidents list with Dean Rivera’s input considering the Honors Convocation Book.  
  - OIA-Foundation meetings with Presidents Gomez ongoing.  
  GAF to GAEF:  
  - GAF name change to GAEF (General Academic Excellence Fund).  
  - Reviewed the monetary distribution per department with GAEF award matched by various donors.  
  Vice Chair (voting Item):  
  - Discussed nominating a vice chair fall 2019-spring 2020.  
    Item #1-Nominations Prof. Shaw and Prof. Subert.  
  Results: Professor Subert: 10 yes/ 1-No/0-abstained | Committee members agreeable  
  Discussed the month of April as an extending due date to receive names of award recipients and complete convocation booklet. |
Ceremony Preparation Progress:
Ms. Sarah Brennan
- Discussed organization (members of the committee encouraged to assist with organizing the event).
- Ceremony begins 5 pm-repertory theater then proceed to main theater.
  - 3 tickets per student (Distribution location: Box office)
  - Discussed potentially utilizing “Eventbrite” as an option for invitation.

Certificates:
SGA president-discussed program certificates, cords and possible color choices for the ceremony

Recipient Lists: Each member assigned the departmental unit must collect and submit student names to the committees Google doc.

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<tr>
<th>Guest Remarks</th>
<th>n/a</th>
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| Subcommittee Members’ Remarks and Updates | SSAC Resource Group: no new updates  
SSAC Tracking Group: no new updates  
SSAC Visibility Group: Discussed  
1. Alumni invitations  
2. Posting pictures from previous ceremonies to increase student awareness and participation.  
3. Consider posting pictures of the honors convocation for the website for increased visibility  
SSAC Academic Criteria Group: no new update | All Members in agreement. |

| Secretary’s Remarks and Announcements | Next meeting: April 8, 2019 at 12:30, B-401  
May 20th, 2019 last meeting prior to Honors Convocation on May 22nd. |
|----------------------------------------|-------------------------------------------------------------|

| Old and New Business | Old Business: None  
New Business: Next fall 2019 establish dates |
|----------------------|----------------------------------------------------------------|

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<tr>
<th>Attendance and Adjournment</th>
<th>2:01pm</th>
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