December 13, 2021

Library Senate Committee Meeting

Hostos Community College

Virtual Meeting through Zoom

Start Time: 4:06pm

End Time: 4:44pm

Present: Rodney Blair (Nursing), Aaron Botwick (English), Madeline Ford (Library), Eddy Garcia (Business & Accounting), Eugena Griffin (Behavioral & Social Sciences), Lewis Levine (Language & Cognition), Linda Miles (Library), Van Phan (Physical Sciences), Nicole Wallenbrock (French)

Absent: Irsi Mercado (Education), Lauren Wolf (Math)

1. INTRODUCTIONS
	1. Prof. Levine made a motion to accept the agenda, which was accepted
	2. Prof. Levine made a motion to accept the minutes, which were accepted
	3. Prof. Miles welcomed the committee and wished everyone a happy and health break
2. LIAISON REPORTS
	1. Prof. Levine spoke with Lisa Tappeiner, who said the budget for new acquisitions is very limited right now. Prof. Levine asked if faculty should make requests through him; Prof. Miles said they can directly contact the library liaison for their discipline. Prof. Levine asked if he should solicit requests from his department; Prof. Ford said that faculty can request books to add to the collection, but the library can’t guarantee they will be added, due to budget restrictions.
3. SURVEY
	1. Prof. Miles went through the question suggestions, including one that employed a Likert scale. Prof. Levine noted that language like “how often” is vague, and the question was revised to quantify use (never, 1-5 times a semester, 6-10 times a semester, 10+ times a semester)
	2. Prof. Botwick said the “how likely” questions might not be as useful since students can’t necessarily predict their library usage
	3. Prof. Wallenbrock said some of the information (including how many classes they are taking online vs. in-person) can be found elsewhere, and we should make sure the survey is relatively short
	4. Prof. Ford discussed the importance of differentiating between the physical and the online libraries—comments about students “not using” the library often ignore the latter
	5. Prof. Wallenbrock suggested the best way to get responses would be to ask faculty to get their students to fill them out on the first day of classes. Prof. Garcia said he will put the survey on his Blackboard page, next to the thread where students post their introductions. Prof. Miles proposed suggested sending the survey by email on the first Tuesday of the semester and keeping it open for three weeks
	6. Prof. Ford said we could include a question asking if a student would be willing to answer more questions at a later date. Prof. Miles asked if we have funds to hold a raffle for those who complete the survey. Prof. Ford said the funds are low and she will report back
	7. Prof. Griffin suggested the committee could write a paper on library usage during the pandemic. Prof. Miles said the IRB review could delay the implementation of the survey and asked if anyone would be willing to devote time to that. Prof. Wallenbrock added that an article could generate interest in the library among faculty. The committee decided to revisit the survey in February with the intention of going through an IRB review
	8. Prof. Phan added that we should use Google to make the survey
4. CONCLUSIONS
	1. Prof. Miles will send a scheduling Doodle before exams are over