Date and Time: 10/21/19 2:00PM  
Location: SDEM Conference Room D-101A

Presiding: Carlos Rivera  
Present: Carlos Rivera, Ursula Sanders, Graciano Matos, Alexandra Milsom, Sean Gerrity, Terrence Brown, Chan Phan, Reyola Chelladurai, Lizette Colon  
Absent: Nathaniel Cruz, Kathleen Doyle  
Guests: None

Minutes Prepared By: Ursula Sanders

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<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>DECISION / ACTION</th>
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<tbody>
<tr>
<td>Call to Order</td>
<td>Carlos Rivera called meeting to order.</td>
<td>2:13PM</td>
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<tr>
<td>Acceptance of Agenda</td>
<td>Agenda distributed</td>
<td>Unanimous approval</td>
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<tr>
<td>Approval of Minutes</td>
<td>Minutes distributed</td>
<td>Unanimous approval</td>
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**Changes in Admissions Update**

- No more CAT exams
- More work for Admissions
- No additional staff
- Indices utilized to determine placement
- No additional funding for CUNY Start

Send out a communication to the college community informing them about the end of CAT exams.

**Freshmen Admissions Update**

- Establish well publicized hard deadlines for
Late registrant success and retention rates

- At capacity but enrollment is down.
- Current efforts:
  - More outreach
  - H.S. Fairs
  - Min. 1 off campus outreach weekly
  - Collaborative outreach events
  - Admissions is hosting Autumn Counselor Breakfast 11/20/19, 9AM-12PM

**Discussion**
Admissions deadline moved forward every semester.

Students are registered close to the first day of class and after classes have already started. This can have a negative impact on their success (retention & graduation).

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| Maximizing the number of students gained from high school programs (Early College Initiative) on campus. | - HERO  
- Hostos Lincoln Academy  
- College Now  
- Other college (MC) gains entry into high schools  
  - via questionable means.  
  - registers students on the spot.  
  - Provides swag  
  How to reach these students?  
  - Students don’t read emails or answer phones.  
  - We no longer send physical mail. | admissions to encourage students to apply early.  
- Obtain stats on retention & graduation of students registered 1 week before classes start to the end of registration. |

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| How can we sell Hostos when there are so many things out of place? | - cleanliness on campus  
- constant lack of toilet paper in specific restrooms  
- Majors & Course offerings that do not really exist (unethical/bait & switch).  
- Students not understanding the implications dropping a class may have on financial aid & work study eligibility. | - Promote  
  - Location  
  - Student life  
  - Resources  
  - Academics  
- Utilize shared governance, committee to committee.  
Draft memo detailing cleanliness issues and |
| Major changes due to lack of class availability | Majors promoted but nonexistent due to lack of classes to meet degree reqs.  
- Public administration  
- Police Science  
- Paralegal  
- Bilingual Ed,  
- Students are forced to change majors or not complete their degrees. | Ensure that there are classes for these majors.  
Ensure that there are enough course offerings for students to complete majors in specified timeframe. |
| TOPIC | DISCUSSION | DECISION/ACTION |
| Students leave Hostos. What are their reasons? | Some are here just to complete prereqs. for a senior college.  
Inability to pass CAT-W  
Others leave for various reasons.  
It is important to get a clearer picture of the number of departures that are avoidable. Thus, due to circumstances that we can control.  
3,000+ students who withdrew over the past 5 years, with GPA ≥ 2.0 are being invited back to complete their degrees. | Survey Freshmen who:  
- Drop classes  
- Withdraw from classes  
- Readmit  
- Complete the semester but do not continue the following semester.  
Get feedback regarding their Hostos experience and why they left.  
- Can the CAT-W students be invited back now that there is no exam. If so, invite them back to Hostos. |
| TOPIC | DISCUSSION | DECISION/ACTION |
| Adjournment | 3:30PM | Unanimous approval |