

Spring/Summer 2015

CUNY

in the Heights

917-563-4176

Open Houses

Sat., April 18, 2015
11am-2pm

Wed., April 22, 2015
5pm-8pm

Do Something
Today



Open Enrollment
917-563-4176

5030 Broadway
(between 213th & 214th St.)
New York, New York 10034
www.cunyintheheights.com



Healthcare
Certifications

Education and
Language Arts

Computer Training
Personal Enrichment

Computer Training Certificate Programs

EXPAND YOUR MIND!

Courses can be taken individually and as part of a Certificate Program.

Photoshop: Graphic Design (30 hrs)

Learn how to use and master Adobe Photoshop CS6, the industry standard photo editing software, in our state-of-the-art iMac/PC computer labs. Students will learn:

- How to create photo collages, professionally retouch, manipulate and edit photos
- Create their own graphics, logos, web designs, illustrations and much more

Section	Class	Day	Dates	Time	Price
ACE-0710	CHS01 Photoshop: Graphic Design	Sat	4/25-6/13/15	2pm-6pm	\$265
Book Fee: Adobe Photoshop CS6 \$35					

Coding for Web Development (30 hrs)

This is a beginner course to learn how to hand-code in HTML 5 and CSS 3 for website development. Students will be able to:

- Make a complete three page website with full interactivity
- Create animations, movies, and more by the end of the course

Section	Class	Day	Dates	Time	Price
ACE-0714	CHS01 Coding for Web Development	T,Th	5/12-6/30/15	7pm-9pm	\$265
Book Fee: Adobe Coding Web Development CS6 2 \$35					

InDesign & Illustrator: Desktop Publishing (40 hrs)

This course covers Adobe InDesign and Illustrator CS6 in our state-of-the-art iMac/PC computer labs. Students will be able to:

- Create professional illustrations, logos, and graphics In Illustrator
- Design and layout magazines, brochures, catalogs, newsletters, and posters in InDesign

Section	Class	Day	Dates	Time	Price
ACE-0714	CHS01 InDesign & Illustration	Sat	4/25-6/13/15	9am-2pm	\$399
Book Fees: Adobe InDesign CS6 Graphic Design \$65 and Adobe Illustrator CS6 \$65					

Certificate in QuickBooks: Computer Applications in Accounting (24 hrs)

Take control of your business and save time with this easy-to-use accounting program.

- Create professional invoices
- Receive payments and make deposits
- Enter and pay bills
- Issue credit memos and reconcile accounts
- Write checks
- Generate financial statements and reports

Section	Class	Day	Dates	Time	Price
ACE-0489	CHS01 QuickBooks	Sat	5/2-6/13/15	2pm-6pm	\$225

The diagram illustrates the combination of individual courses into certificates. It shows three rows of course icons (Photoshop, HTML/CSS3, InDesign & Illustrator, and After Effects) with plus signs and equals signs leading to certificate titles and durations. The background of the diagram is a photograph of students working in a computer lab.

Professional Certificate & License

THE NEW YOU!

Periodismo y Redes Sociales (30 horas)

Aprender a escribir noticias, artículos y reportajes. Domine las redes sociales al servicio de su empresa o de cualquier proyecto social. Una experiencia única que podrá mejorar su habilidad de escribir en Español.

Section	Class	Day	Dates	Time	Price
ACE-0448	CHS01 Periodismo y Redes Sociales I	T,Th	4/28-5/28/15	6pm-9pm	\$199
ACE-0448	CHS02 Periodismo Y Redes Sociales II	T,Th	6/9-7/9/15	6pm-9pm	\$199

Professional Certificate & License

THE NEW YOU!

Teacher Assistant Certificate* (72 hrs)

This series of (8) courses is designed to help you accomplish the following objectives:



- Obtain a Teacher Assistant Certificate
- Complete NYS mandated workshops on School Violence Prevention and Child Abuse/Maltreatment Identification and Reporting
- Help passing the NYS Assessment of Teaching Assistant Skills test (ATAS) (95)
- Training in harassment, bullying, cyberbullying, and discrimination in schools (DASA)

This program provides the necessary training to work in schools and advance within the field of education and teaching. All students must submit a copy of their H.S Diploma or GED and a \$30 certificate fee.

Section	Class	Day	Dates	Time	Price
ACE-3001	CHS01 Function of Teacher Assistant (6 hrs)	M,W	5/11-5/13/15	6pm-9pm	\$99
ACE-3003	CHS01 Child Development & Learning (12 hrs)	M,W	5/18-6/1/15	6pm-9pm	\$125
ACE-3005	CHS01 Language Art & Math (12 hrs)	M,W	6/3-6/15/15	6pm-9pm	\$125
	Theories and Practices				
ACE-3007	CHS01 Strategies for Supporting & Managing Behavior (12 hrs)	M,W	6/17-6/29/15	6pm-9pm	\$125
ACE-3009	CHS01 Best Practices (12 hrs)	M,W	7/1-7/13/15	6pm-9pm	\$125
ACE-3041	CHS01 Recognition & Reporting	M,W	7/15-7/20/15	6pm-9pm	\$99
	Child Abuse & School V.P (6 hrs)				
ACE-3443	CHS02 Prevention & Intervention (DASA) (6 hrs)	M,W	7/27-7/29/15	6pm-9pm	\$99
ACE-1007	CHS01 CPR/Community First Aid (6 hrs)	M,W	8/3-8/5/15	6pm-9pm	\$99
ACE-3443	CHS01 Prevention & Intervention (DASA) (6 hrs)	T,Th	5/12-5/14/15	6pm-9pm	\$99

Security Guard 8-hour & 16-hour Certification Course (24 hrs)



A certification course that will lead to one of the fastest growing fields in security. This is the industry standard 8-hour and 16-hour Security Guard certification approved by the New York State Division of Criminal Justice.

Additional recommended trainings to increase a Security Guard's employability include:

- CPR
- First Aid
- School Violence Prevention

Upon completion there is a State fingerprinting and a State application fee.

Section	Class	Day	Dates	Time	Price
ACE-1003	CHS01 8-Hour Pre-Certification Course	Sat	4/25/15	9:30am-5:30pm	\$70
ACE-1003	CHS02 Annual 8-Hour Certification Course	Sat	5/9/15	9:30am-5:30pm	\$70
ACE-1005	CHS01 16-Hour on the job training	F,Sat	5/29-5/30/15	9:30am-5:30pm	\$125
ACE-1003	CHS03 8-Hour Pre-Certification Course	Sat	6/13/15	9:30am-5:30pm	\$70

Paralegal Studies (90 hrs)

Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. The instruction is practice-oriented and relates to those areas of law in which paralegals are in most demand. There are no prerequisites to take the course, but students will be expected to complete a significant amount of homework for each session. This program will help students increase their office's efficiency, productivity, and billable hours as well as learn new marketable job skills.

Section	Class	Day	Dates	Time	Price
ACE-4035	CHS01 Paralegal Studies	M,W	5/18-8/31/15	6pm-9pm	\$1,289

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

A HEALTHY CAREER IN HEALTHCARE!

Certified Nursing Assistant Program (CNA)* (130 hrs)



Our program is a NYS Dept. of Health approved training program for individuals seeking employment as nursing assistants in the medical field. Their duties include patient care, taking vital signs, catheter care, assisting with ambulation, range of motion exercises, and moving patients to a bed and from a bed to a wheelchair. This 130 hour course includes:

- Skills Requirements (50 hrs)
- Anatomy and Physiology (50 hrs)
- Nursing Home Clinical Rotation (30 hrs)

Upon completion, students will be eligible to take the NYS Certification Exam. Prerequisites: NYS testing fee of \$115 to be paid in class.

Section	Class	Day	Dates	Time	Price
ACE-0715 CHS01	Nursing Assistant	M-Th	5/18-7/30/15	6pm-9pm	\$995
ACE-0715 CHS02	Nursing Assistant	M-Th	6/1-7/14/15	9am-2pm	\$995

CPR/AED for Professional Rescuers & Healthcare Providers/Basic Life Saving (6 hrs)

This certificate is required for all healthcare providers. (There is a textbook rental fee of \$5)

Section	Class	Day	Dates	Time	Price
ACE-1009 CHS01	Professional Rescue for Healthcare Providers	Sat	5/2/15	10am-4pm	\$99
ACE-1009 CHS02	Professional Rescue for Healthcare Providers	Sat	6/6/15	10am-4pm	\$99

Certified Electrocardiography Technician* (30 hrs)

This course will introduce students to the techniques necessary to perform a twelve lead resting electrocardiogram (ECG/EKG). Students will also learn about:

- Normal rhythm and arrhythmia
- Basic cardiac physiology
- How to troubleshoot technical problems
- Electrophysiology

Section	Class	Day	Dates	Time	Price
ACE-5011 CHS01	EKG Technician	T, Th	4/28-5/28/15	6pm-9pm	\$349
ACE-5011 CHS02	EKG Technician	T,Th	6/2-7/2/15	6pm-9pm	\$349

Certified Phlebotomy Technician* (80 hrs)

Learn the anatomy and physiology of the venous system as well as phlebotomy practices. Perform blood collection procedures including vacuum collection, syringes, butterfly needles, micro hematocrit collection, and live venipuncture. You will learn the following:

- Infection prevention & control
- Specimen handling
- Patient transport
- Quality assurance
- Labeling

For this course health clearance forms are required. Prerequisite: CNA, LPN or coordinator permission.

Section	Class	Day	Dates	Time	Price
ACE-5001 CHS01	Phlebotomy	M-Th	5/18-7/1/15	6pm-9pm	\$849

Patient Care Certificate Program



• Patient Care Technician (PCT)

Register Today! 917-563-4176



Healthcare Certifications & Careers

A HEALTHY CAREER IN HEALTHCARE!

Dental Assistant Certificate Program* (80 hrs + 40 hrs Externship)

This course covers the history of dentistry, dental assisting, and introduction to the dental office. Clinical aspects of dentistry are also covered:

- Dental operatory and dental equipment
- The oral cavity and related structures
- How to take x-rays
- Positioning dental of hand-pieces/sterilization

In addition to entry-level employment, this course is ideal for students interested in pursuing a Dental Hygiene career. Tuition includes all textbooks, lab materials and insurance.

Section	Class	Day	Dates	Time	Price
ACE-0720 CHS01	Dental Assistant	M,W	5/11-8/12/15	6pm-9pm	\$1,299

Pharmacy Technician* (100 hours + 80 hours externship)

This comprehensive 180 hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board's exam. Course content includes:

- Medical terminology specific to the pharmacy
- Defining drugs by generic and brand names
- Reading and interpreting prescriptions

Students are eligible for 1 to 3 month externship. Tuition includes all materials and textbooks.

Section	Class	Day	Dates	Time	Price
ACE-0717 CHS01	Pharmacy Technician	T,W,Th	5/19-7/30/15	6pm-9pm	\$1,499

Clinical Medical Assistant* (140 hrs + 160 hrs Externship)

This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes:

- Preparing patients for examination & treatment
- Pharmacology/Administration of medications
- Laboratory procedures/Diagnostic testing
- Taking and documenting vital signs
- Phlebotomy and cardiac life cycle
- cardiology including proper lead placements

Section	Class	Day	Dates	Time	Price
ACE-0704 CHS01	Clinical Medical Assistant	M,T,Th	6/9-9/28/15	6pm-9pm	\$2,399

Medical Billing & Coding Specialist* (240 hrs) \$1,825 6pm-9pm

The Medical Billing and Coding Specialist Certification program is designed to prepare you for exciting new in-demand career opportunities. Healthcare providers are increasingly transitioning to electronic medical records and billing systems. A Medical Billing and Coding Certification can increase your marketable skills and prepare you for entry-level positions in this expanding field.

Section	Class	Day	Dates	Time	Price
ACE-0703 CHS01	Anatomy & Physiology (42 hrs)	T,Th	5/5-6/18/15	6pm-9pm	\$295
ACE-0705 CHS01	Medical Terminology (42 hrs)	T,Th	6/23-8/6/15	6pm-9pm	\$295
ACE-0701 CHS01	Health Info Mgmt/Compliance (18 hrs)	T,Th	8/11-8/27/15	6pm-9pm	\$195
ACE-0702 CHS01	ICD-10/Pharmacology (42 hrs)	T,Th	9/1-10/15/15	6pm-9pm	\$295
ACE-0709 CHS01	CPT-4/ HCPCS (42 hrs)	T,Th	10/20-12/8/15	6pm-9pm	\$295
ACE-0711 CHS01	Comp Medical Building (36 hrs)	T,Th	1/5-2/11/16	6pm-9pm	\$255
ACE-0716 CHS01	Health Law & Ethics (18 hrs)	T,Th	2/16-3/3/16	6pm-9pm	\$195

*ICD-10 can be subject to change CMS guidelines

Register Today! 917-563-4176

*Proof of High School/GED diploma required.

Education & Language Arts

OPEN THE DOOR TO EDUCATION!

English Links Intensive Weekday (200 hrs) or Weekend (40 hrs)

English Links is a 200-hour intensive 5 days-a-week English program designed to improve your communication skills for personal and professional purposes. We have a team of experienced teachers who can help you learn the basics or improve your English to:

- Apply for college
- Get a better job
- Enjoy all New York City has to offer
- Help you become a proficient speaker/writer of the English language

A much less intensive abridged Saturday English Links option is also available with focus on taking the TOEFL test.

Section	Class	Day	Dates	Time	Price
Weekday Schedule (200 hrs)					
ACE-0307 CHS01	English Links Foundation	M-F	5/18-7/28/15	9am-1:30pm	\$799
ACE-0306 CHS01	English Links Bridge	M-F	5/18-7/28/15	9am-1:30pm	\$799
<i>\$100 processing fee for International students.</i>					

Weekend Schedule (40 hrs)

ACE-0307 CHS02	English Links Foundation	Sat	4/25-6/13/15	8:30am-2:30pm	\$199
ACE-0306 CHS02	English Links Bridge	Sat	4/25-6/13/15	8:30am-2:30pm	\$199

English Links / ESL Examen de Evaluación para saber su nivel de inglés.

**There is a \$20 test fee that will be applied to the cost of the class during registration.*

**Hay un costo de \$20 dólares por el examen de evaluación que se le aplicará al costo de registración.*

dia	fecha	hora	dia	fecha	hora
sábado	Abril 18, 2015	1pm	jueves	Abril 30, 2015	11am y 6pm
miércoles	Abril 22, 2015	11am y 6pm	martes	Mayo 5, 2015	11am y 6pm
jueves	Abril 23, 2015	11am y 6pm	miércoles	Mayo 6, 2015	11am y 6pm
martes	Abril 28, 2015	11am y 6pm	jueves	Mayo 7, 2015	11am y 6pm
miércoles	Abril 29, 2015	11am y 6pm	martes	Mayo 12, 2015	11am y 6pm

English As A Second Language (60 hrs)

Section	Class	Day	Dates	Time	Price
ACE-0301 CHS01	Basic	M,W	5/11-7/20/15	6pm-9pm	\$199
ACE-0303 CHS01	Intermediate	T,Th	5/12-7/16/15	6pm-9pm	\$199
ACE-0304 CHS01	High Intermediate	M,W	5/11-7/20/15	6pm-9pm	\$199
ACE-0305 CHS01	Advanced	T,Th	5/12-7/16/15	6pm-9pm	\$199

Proveedor de Cuidado de Niños (30 horas)

Este programa cumple con los requisitos para ser un proveedor de cuidado de niños en el estado de New York. Este curso ofrece el entrenamiento requerido por el departamento de servicios sociales de New York. Beneficios:

- Podrá tener ingresos adicionales para ayudar a su familia
- Podrá estar con sus hijos mas tiempo
- Tendrá la satisfacción de tener su negocio propio

Section	Class	Day	Dates	Time	Price
ACE-3022 CHS01	Sección de Registración y Evaluación	Sat	4/18/15	12:30pm-1:30pm	Gratis
ACE-3022 CHS02	Sección de Registración y Evaluación	Wed	4/22/15	6:30pm-7:30pm	Gratis
ACE-3024 CHS01	Certificado de Proveedor de Cuidado de Niños	M,W	5/11-6/15/15	6pm-9pm	\$399

Certificado de Protección de Alimentos (15 horas)

Este curso de 15 horas cumple con los requisitos del código del departamento de salud de la ciudad de New York en su artículo 81.00 donde establece que todas las personas que trabajen en la elaboración de alimentos para ser expedido al público deben poseer un certificado emitido por este Departamento. Precio adicional examen \$34.00 dólares.

Section	Class	Day	Dates	Time	Price
ACE-0901 CHS01	Protección de Alimentos	Sábado	5/2-5/9/15	9am-5pm	\$165
ACE-0901 CHS02	Protección de Alimentos	Sábado	6/6-6/13/15	9am-5pm	\$165

Summer Camp 2015

Licensed by the NYC Department of Health

July 6 - August 21, 2015
Monday- Friday 8am-6pm

New Camper Tuition \$1,450

plus \$100 non-refundable deposit
Sibling Discount: 25% off every additional camper



Activities

Reading, Writing & Math
Martial Arts
Robotics
Move It (Kids Fitness)
Voice Lessons
Dance (Hip Hop/Salsa)
Step
Organized Sports
Piano
Art Class
Field Trips
Talent Show
Indoor Movies
Summer Olympics
Lunch & Snacks
T-Shirts & Back Packs

Mandatory Parent Enrollment Orientation:

Saturday, April 18, 2015 12:00pm
Wednesday, April 22, 2015 6:00pm
Saturday, May 9, 2015 11:00am
Tuesday, May 19, 2015 6:00pm

Contact Representative:

Mikala Sakai or Mercedes Morales 917-563-4176

Camp Supervision:

1 Adult to Every 7 Campers

College for Kids – 6 Saturdays

Saturdays – May 2, 2015 through June 13, 2015

Academic Enhancement \$139 (12 hrs)

Cultural & Recreational Enrichment \$119 (9 hrs)

Class	Time
Reading, Writing & Math (Gr. 1)	9:30am-11:30am
Reading & Writing (Gr. 2-3)	9:30am-11:30am
Reading & Writing (Gr. 4-5)	9:30am-11:30am
Improving Math (Gr. 2-3)	11:30am-1:30pm
Improving Math (Gr. 4-5)	11:30am-1:30pm

Class	Time
Piano for Kids (Ages 5-8)	2:00pm-3:30pm
Ballet for Kids (Ages 5-8)	2:00pm-3:30pm
Karate for Beginners	2:00pm-3:30pm
Move It (Kids Fitness)	2:00pm-3:30pm
Piano for Kids (Ages 9-13)	3:30pm-5:00pm
Ballet for Kids (Ages 9-13)	3:30pm-5:00pm
Karate (Intermediate)	3:30pm-5:00pm
Hip Hop	3:30pm-5:00pm

Science, Technology, Engineering, Math \$139 (12 hrs)

Robotics (Gr. 2-3) 9:30am-11:30am
Robotics (Gr. 4-5) 11:30am-1:30pm



Registration: There is a \$25 Registration Fee for all classes.

Transportation: A Train/ BX12 Bus to 207th Street (walk 4 blocks north to 5030 Broadway)

#1 Train to 215th Street (walk 1 block West to 5030 Broadway)

BX7, BX20, M100 Bus to 213th Street (Bus Stop in front of CUNY in the Heights)

Refund Policy: Each course is subject to a minimum enrollment to run. Request for a refund must be submitted in writing together with a copy of the registration receipt. Your refund will be mailed within three (3) weeks of submission. Lack of attendance does not constitute withdrawal and eligibility for a refund. 100% refund will only be issued if requested at the end of the first day of classes or if a class is cancelled by the college. Registration fees are non-refundable unless class is cancelled by the college. A 50% refund will only be issued if requested at the end of the second day of classes. After the second day of classes, there are NO REFUNDS. For partial payments there are no refunds after the first class unless cancelled by the college.

Discount Policy: Immediate family members (siblings and parents only) of current Hostos and BMCC students are eligible for a 10% discount and must enroll with student present to validate ID. Senior discount 10%.

Holiday Schedule: The College is closed on 5/23 -5/25/15 and 7/3-7/4/15. We will be closed on Saturdays in the summer beginning 6/20/15.

For more information or to receive discounts call 917-563-4176

CUNY in the Heights

Division of
Continuing
Education
& Workforce
Development

Spring/Summer 2015



NON-PROFIT
ORGANIZATION
U.S. POSTAGE
PAID
BRONX, NY
PERMIT #436

Open Houses

Saturday
April 18, 2015
11am-2pm

Wednesday
April 22, 2015
5pm-8pm

Register Now
917-563-4176

www.cunyintheheights.com
cunyintheheights@hostos.cuny.edu

Additional continuing education classes are
available at Hostos Community College
718-518-6656
www.hostos.cuny.edu/Continuing-Ed



Eligible program participants, who are low-income or receive public assistance, will receive comprehensive support services to help successfully complete occupational training programs, connect to internship opportunities and obtain employment.

CUNY in the Heights/Hostos Community College