



## A MESSAGE FROM **THE PRESIDENT**

To: The College Community

From: David Gómez, Ed.D.  
President

With the rapidly changing conditions city-wide there have been questions raised about whether the College would be open and who falls under “essential” personnel. Chancellor Matos Rodriguez has emphasized that we must continue to move aggressively toward distance learning and telecommuting. Since, however, we originally scheduled the week between March 12 and March 19 to put our affairs in order, it is necessary for us to determine where we are in our readiness.

For that reason, the Chancellor has made it clear that today’s suspension of activities was intended for us to assess where we are and to adjust accordingly. It will be treated like a snow day for the purposes of payroll and normal activities. With circumstances changing so quickly and things being so unpredictable, it is crucial that we ensure we are prepared to meet our business continuity goals.

I have asked all Deans, Vice Presidents and supervisors to assess our current level of readiness for either distance learning or telecommuting. Where work is incomplete, or where faculty or staff still need support for the transition, the College will continue to provide guidance and training. Your supervisors will be contacting you regarding any steps you must take to ensure that our support for our students continues in these trying times.

**Again, the College remains open and we will maintain the minimum staff necessary to provide essential services.**

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