

Eugenio María de Hostos Community College

Faculty Report Form for Suspected and/or Adjudicated Incidents of Academic Dishonesty

It is necessary to complete this form to report any instance of suspected and/or adjudicated academic dishonesty. Make a copy for your records and forward the original, along with copies of all available supporting documentation, to the:

Academic Integrity Official (the Provost and Vice President of Academic Affairs)

Instructor Name: _____ Dept.: _____

Tel. No.: _____ Email: _____

Course: _____ Section: _____ Semester: _____

Student Name: _____ Student ID#: _____

Date of Incident: _____ Type of Incident: Cheating
 Plagiarism
 Other

Explanation of the Incident:

Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?
Yes No

Explanation:

Have you resolved the matter informally? Yes No

If yes, how? A failing grade on the exam/paper
 A failing final grade
 Other (please explain) _____

If no, do you advocate further action by the college? Yes No

Referral to the Academic Integrity Subcommittee of the Academic Standards Committee

Referral to Faculty Student Disciplinary Committee

Signature of Faculty Member _____ Date _____

Adjudication _____

Signature of Adjudicator _____